

TUITION EXCHANGE APPLICATION
TO BE COMPLETED BY THE METHODIST UNIVERSITY (MU) FULL-TIME EMPLOYEE

You must have been employed as full-time for six months prior to the date the Tuition Exchange (TE) will be used. Your son/daughter must meet the dependency eligibility requirements as listed on the guidelines and be officially accepted for undergraduate admission to a participating TE school. Only one dependent per academic year is eligible to apply for TE. You MUST reapply every academic year.

PLEASE PRINT AND DO NOT LEAVE ANY ITEMS BLANK.

MU Employee's Name: _____

Date employed as full-time at MU(MO/DAY/YR): _____

Position/Title at MU: _____

Your (MU employee) email address: _____

Student's Name: _____ Student's Last 4 digits of SSN _____

Student's Age: _____ Student's email address: _____

Student's Permanent Address: _____

Student's Telephone Number: (____) _____

College/University the student is/will be attending: _____

The student is **(only check one)**:

___ accepted for admission as a: ___ freshman ___ sophomore ___ junior ___ senior

Please attach a copy of the Acceptance letter.

Or

___ currently enrolled as a: ___ freshman ___ sophomore ___ junior ___ senior

What academic year is the student applying for the TE scholarship? 20____ - _____

What is the institution's deadline date to receive a TE application from MU? _____

What was the last year this student was claimed as a dependent on your federal taxes? _____

Is the student a legal dependent of yours? _____ If no, Please explain under additional comments.

Is this dependent your first TE at MU? _____ If no, please list the name(s) of the dependent(s) and the academic year(s) (AY) TE was received.

Name of Dependent: _____ AY(s): _____

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Additional comments:

Statement of Certification

I have received and read the guidelines for TE exchange. I understand that I am not guaranteed a TE scholarship but only the right to apply for the scholarship. However, if I receive TE, I understand it is for one academic year only and I must reapply for TE for each academic year to be considered. It is also my responsibility to inform the TE Liaison Officer at MU if my son/daughter withdraws or does not return to the TE college/university within an academic year.

Signature of MU employee

Date