

This Certificate of Financial Responsibility is for use by international undergraduate student applicants who have completed the Methodist University application for admission. This form is not an application for admission; it is **REQUIRED** supplementary information needed for your immigration document (called an I-20 for an F-1 visa applicant)

The International Programs Office (IP) will issue the appropriate immigration document only AFTER you have 1) been formally admitted to Methodist University, 2) completed this form and submitted acceptable financial documents to the IPO, AND 3) submitted a security deposit. **Please read all instructions before submitting this form.** An incomplete form will delay the processing of your immigration document.

Instructions for Submitting your Certificate of Financial Responsibility (CFR)

- Download the CFR for undergraduates at www.methodist.edu
- Print out this form and write by hand. Print legibly in BLOCK letters.
- To demonstrate available funds, you have two options:
 1. The bank official may complete and stamp the bank section at the bottom of the CFR to certify that funds are available in the specified account (preferred).
 2. If the bank cannot sign the CFR, attach an official bank letter/ statement. Read the “Important Information about Financial Documents” section below for instructions about acceptable financial documents.

NOTE: You will need original copies of your financial documents for your visa appointment at the U.S. Consulate. It is recommended that you request several original signatures/ copies from your bank for future use. Also, copy the MU CFR for your records.

Mailing Instruction: Submit your CFR form along with additional financial documentation, if needed, to:
Methodist University
Attention: International Programs Office
5400 Ramsey Street
Fayetteville, North Carolina 28311, U.S.A

Important Information about Financial Documents

- Proof of funds cannot be more than one year old when the I-20 is processed.
- Only official, original statements in English are accepted.
- Account holder’s name must be listed in English.
- Printouts from on-line bank accounts are not accepted without an official signature and stamp from the bank.
- Funds must be available in U.S. dollar.

Acceptable account examples for I-20

- Savings
- Checking
- Deposits with no withdrawal restrictions or maturity dates
- Scholarship or Grant Award letter from U.S. government, foreign government, or international agency specifying what expenses are covered and any upper limits on those expenses.

Unacceptable account examples for I-20

- Time deposits or Certificates of deposit that have withdrawal restrictions or have not matured
- Investment accounts (stocks, bonds)
- Salary verification letter
- Funds from another F-1 or J1 visa holder
- Real estate, art or commodity holdings
- Retirement accounts or pension funds
- Life insurance policy
- Credit card limits or balances

STUDENT INFORMATION:

Last (Family) Name First Name Middle Name DOB (mm/dd/yyyy)

Male Female Date of Birth (mm/dd/yyyy) _____ Marital Status: Single Married Separated Divorced

Major Applied For: _____ Expected Start Term: Spring _____ Fall _____ Summer _____

Country of Birth: _____ City of Birth: _____

Country of Citizenship: _____ Country of Permanent Residence: _____

PERMANENT FOREIGN ADDRESS: (in your home country): Address is current until (mm/dd/yyyy) _____

Address: _____ City: _____

Province/ State: _____ Country _____ Postal Code: _____

E-mail: _____ Phone Number: _____

CURRENT ADDRESS: (if different than the address listed above) Address is current until (mm/dd/yyyy) _____

Address: _____ City: _____

Province/ State: _____ Country _____ Postal Code: _____

E-mail: _____ Phone Number: _____

Which address should we mail the I-20 to? Permanent Address Current Address

Shipment of Immigration Document: When your I-20 is in process, you will receive an email from the International Programs Office with further instructions about arranging for the shipment. Keep in mind that shipments are mailed to physical (street) address **ONLY**.

IF YOU ARE IN THE U.S., COMPLETE THIS SECTION:

Visa Status F-1 J-1 Other (please specify) _____

If currently in F-1 status, name of current or most recent school that issued you the I-20 form: _____

Dates last attended school : from (mm/dd//yyyy) _____ to (mm/dd/yyyy) _____

I-20 expiration date (mm/dd/yyyy): _____

TRANSFER: If you are currently in F-1 status, you are considered a transfer for immigration purposes, even if you just graduated from a degree program or an English language school, or are authorized for Optional Practical Training. You **MUST** also complete and submit the MU transfer In form at www.methodist.edu/int

