

**CONSTITUTION and BY-LAWS
of the
METHODIST UNIVERSITY PARENTS' ASSOCIATION**

CONSTITUTION

Preamble: The parents of Methodist University students, in order to provide morale and educational support for our children, as well as provide each other with the benefits of our shared experiences, and provide the University with a parent advocate voice to facilitate change; do hereby propose and adopt the following rules and regulations as the Constitution of the Methodist University Parents' Association.

ARTICLE I

Name

SECTION 1 The name of this organization shall be the "Methodist University Parents' Association" (here-in-after called the Association).

ARTICLE II

Purpose

SECTION 1 To advance the welfare of the students of Methodist University (here-in-after called the University) through a partnership of the Parents and the University.

SECTION 2 To facilitate communication between and among parents, students and the University.

SECTION 3 To assist in special events of the University.

SECTION 4 To assist the University through selected fundraising initiatives.

SECTION 5 To assist the University with selected enrollment initiatives and issues.

SECTION 6 To use the talents and experiences of the membership to facilitate opportunities for career development.

ARTICLE III

SECTION 1 Membership in the Association will consist of all parent(s), acting parent(s) or legal guardians (here-in-after called Parents) of students currently enrolled in the University, and the University's Director of Parents Programs or their designees.

ARTICLE IV

SECTION 1 GENERAL ASSEMBLY The General Assembly shall consist of all members of the Association. Its duties shall be as follows:

- Approval of resolutions to be presented to the University on behalf of the Association.
- Provide members to serve on various committees.
- Participate in general business as determined by the Methodist University Parents Advisory Council.

SECTION 2 METHODIST UNIVERSITY PARENTS ADVISORY COUNCIL The Methodist University Parents Advisory Council (here-in-after called the PAC) shall consist of 12 Parent Units (defined as a single

parent or both parents) representing 3 students from each currently enrolled class, a University advisor, who will serve as an ex-officio member (without vote). Its' duties shall be as follows:

- Determine and carry out the need, direction and general operations of the Association.
- Appoint new members to the Board from the membership.
- Staff committee chairperson projects.
- Maintain Association records.
- Establish temporary committees as necessary for proper functioning of the Association.

SECTION 3 OFFICERS The officers of the Association shall be: President, Vice-President, Secretary, and College Advisor. The offices of President, Vice-President and Secretary may be held by a married couple or single parent.

SECTION 4 ELECTIONS The offices of President, Vice-President and Secretary may only be held by PAC Members and shall be elected by the PAC. The offices will be elected each year at the Fall PAC meeting held prior to the start of Family Weekend. In the event of an office vacancy, the PAC may hold a special election to fill the remaining term.

SECTION 5 TERM OF OFFICE The officers will serve a 1 year term, from Fall to Fall beginning with the meeting of the General Assembly held during Family Weekend. No one will hold more than one office at any time. Officers may serve 2 consecutive terms in the same office. The College Advisor may not hold any other office.

SECTION 6 DUTIES OF THE OFFICERS Officers shall have duties generally assigned to their offices and other such duties as may be given them by the Association.

ARTICLE V

Meetings

SECTION 1 GENERAL ASSEMBLY There shall be at least one meeting of the General Assembly each year. This will be scheduled during Family Weekend. Each member of the Assembly shall have one vote. The new officers will be inducted at this meeting.

SECTION 2 METHODIST UNIVERSITY PARENTS ADVISORY COUNCIL The regular business of the Association will be conducted by the PAC. There shall be at least two annual meetings of the PAC. These shall be held prior to Family Weekend and before the Spring Semester ends. Other meetings may be called as needed by the President. Each Parent Unit of the PAC (as defined in Article IV, Section 2) shall have one vote. Five Parent Units of the board shall constitute a quorum to transact business. The President must be present at all meetings in order for the PAC to conduct any business.

ARTICLE VI

Amendments

SECTION 1 The Constitution may be amended at any regular or special meeting of the PAC by a two-thirds majority vote of all the Parent Units of the PAC. If a two-thirds majority vote of all the Parent Units is not present, those members not present will be given 15 days to respond to a mail ballot request. No response to a ballot request within the allotted time will be counted as a vote in the affirmative.