



**METHODIST
UNIVERSITY**

**Annual Security Report
August 1, 2009**

Fayetteville, North Carolina

METHODIST UNIVERSITY ANNUAL SECURITY REPORT

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INTRODUCTION

The Student Right to Know and Campus Security Act was signed into law in 1990. It requires institutions of higher education to prepare, publish and distribute by September 1st of each year, to all-current students and employees, information pertaining to crime awareness and personal safety. The information is available upon request to any applicant for enrollment or employment. Methodist University is publishing this Annual Security Report pursuant to this regulation.

Methodist University is committed to providing a safe and secure environment for its students and employees. It offers various educational programs on crime and crime prevention. Members of the campus community are encouraged to be responsible for their personal safety and that of others.

In this report, members of the campus community will find information on how to prevent and report crimes. Information is also included on how the University responds to the reporting of crimes, how it secures its facilities, and policies governing the use and/or sale of alcoholic beverages and illegal drugs. Additionally, this report discusses the University's sexual offense policy and disciplinary procedures.

The Office of Student Development and/or the Public Safety Department can provide more detailed information on the topics discussed in this report.

MISSION

The Methodist University Public Safety Department strives to serve a community where students, faculty and staff can feel safe and pursue their interests in an environment that fosters growth through professionalism, respect and integrity. The department continuously seeks methods to reduce the opportunity for crime, accidents and loss of individual and institutional property. We are committed to providing the highest quality of public service.

SERVICES

The below listed services are available through the Methodist University Public Safety Department:

Parking Sticker/ID Services

Student, faculty and staff parking stickers and identification cards are issued at the Public Safety Office Monday – Friday from 8:00 a.m. – 5:00 p.m. Fees for these services are listed in the Student Handbook and should be paid at the Business Office, or payment may be made at the Public Safety Office by check, cash, or money order. The receipt for payment must be presented at the Public Safety Office, if payment is made at the Business Office.

Lost and Found

Public Safety serves as the central clearing place for lost and found items. Items not claimed within thirty days are donated to a non-profit organization.

Motor Vehicle Assistance

Such assistance is limited to jumping dead batteries, retrieving keys locked in vehicles and providing access to a phone to summon additional assistance. **NOTE:** Owner/operator must sign a liability waiver prior to assistance being provided.

Campus Safety

The Campus Safety Officer provides safety classes for the university community. Classes range from fire safety, bloodborne pathogens, defensive driving and self defense for women. The Safety Officer also conducts fire inspections and safety inspections of the campus and is responsible for investigating personnel injury reports.

University Vehicle Driver's Certification Program

Community members who wish to operate a Methodist University vehicle must be at least 21 years of age and have at least 5 years driving experience. If you are under 25 years of age, you must attend a 2-hour drivers certification class taught by the Public Safety Department. In addition to the aforementioned class, community members who wish to drive the 10/15 passenger vehicles must also successfully negotiate a driving course with the van prior to being placed on the drivers list.

Rape Aggression Defense (RAD) Training

The Public Safety Department has a certified RAD instructor. RAD classes provide females with the training, knowledge, and confidence to assist in warding off an attacker. These classes are held periodically throughout the year. Woman interested should see the Campus Crime Prevention Officer or the Campus Safety Officer for more information.

Crime Prevention Services

A state certified Crime Prevention Officer is on staff to provide safety advice and instructions to the campus community. Some services offered through the Crime Prevention Office are the marking of personal items to deter theft (**Operation I. D.**) and **bicycle registration**. Other crime prevention services are the **community watch** organization, the **Crime Stoppers** organization (**630-PATROL**), the **Silent Witness Program** (witness@methodist.edu) and the **Escort Program**. The Crime Prevention Office will offer several classes throughout the year pertaining to personal safety and are available upon request.

Escort Program

Student escorts are provided during the academic semester from 6:00 p.m. until midnight Monday-Thursday. Security and Police Officers are also available upon request. The Escort Program is supervised by the Campus Crime Prevention Officer and other security officers as necessary and is provided to any location on campus. To obtain an escort, a person should call the non-emergency line or use one of the emergency callboxes located throughout campus and an escort will be dispatched.

CAMPUS SECURITY AND CRIME PREVENTION PROGRAMS

The campus community relies heavily on the Campus Safety Officer and the Crime Prevention Officer in the Public Safety Department to educate employees and students in the community about crime prevention and personal safety. The Crime Prevention Officer conducts programs on

personal safety, sexual assault prevention and other special topics throughout the year. Educational presentations and materials are available upon request as well.

CAMPUS SAFETY TIPS

Residence Hall Security

1. **ALWAYS** lock your door, even if you are only going to be away for a minute. All it takes is a second to steal your belongings.
2. **NEVER** prop open an exterior door. Not even for a moment.
3. **NEVER** encourage thieves by leaving valuables (small or large) unsecured or out in the open, such as: jewelry, money, purses or wallets.
4. **REGISTER** you personal items with the Crime Prevention Officer during Operation ID.
5. **REPORT** illegal activities and suspicious loitering. Know your neighbors and don't hesitate to call if something just doesn't seem right.

Vehicle Security

1. **ALWAYS** roll up your vehicle windows and lock your doors, even while you are in the vehicle.
2. **ALWAYS** secure valuable items such as purses, books, book bags, clothing and anything else of value in a place such as the trunk or the glove compartment.
3. **NEVER** leave your vehicle running unattended.

Some Special Security Tips

1. **REPORT** any suspicious activity to the Public Safety Department at 630-7577, 7098, or 7149.
2. **REMEMBER**, it is safer to travel in pairs and on well-lit paths and roads during the evening hours.
3. **REPORT** burned-out lights, broken windows, doors, locks and any other security-related problems immediately.
4. **NEVER** leave your book bag, wallet, purse or keys unattended especially in public places.

5. **NEVER** walk or jog alone at night.
6. **NEVER** wear headphones while you are exercising alone outside.
7. Look out for your neighbor.
8. If we look out for ourselves and each other, Methodist University will be a safer place. Value your safety and the safety of others.

REPORTING CRIMES/EMERGENCIES OCCURRING ON CAMPUS

The certified Campus Police Officers in the Public Safety Department are responsible for the enforcement of vehicular and criminal laws of the State of North Carolina. The Security Officers in the Public Safety Department are responsible for the enforcement of campus policies, rules and regulations set forth by Methodist University.

To report a crime or an emergency, an individual should either call the Public Safety Department (630-7149 or 630-7577) or activate one of eighteen (18) call boxes located on campus. Based upon the nature of the call, either a Security Officer or a Campus Police Officer will respond. Two other options to report a crime: **Campus Crime Stoppers** line @ **630-PATROL** or online through **Silent Witness** @ witness@methodist.edu.

Public Safety will request specific information and contact additional personnel such as fire and rescue when required. The Director of Public Safety will contact members of the University's administrative staff if appropriate.

A community member may also report any crime or an emergency to one of the following individuals listed below or any Methodist University Faculty or Staff Member.

Vice President for Student Development and Services
Associate Dean of Students
Director of Residence Life
Residential Coordinator
Residential Advisors

Emergency Call Boxes

The university has emergency call boxes strategically located throughout the campus. These phones can be identified by the yellow casing with the blue lights and reflective signs above their location. In event of an

emergency, **press the “RED”**. For routine service, such as jump starts or vehicle unlock services press the black button.

Crime Stoppers

The objective of the Methodist University Crime Stoppers Program (MCCSP) is to provide the community with an incentive to help the Public Safety Office to reduce and prevent crime. If you have information regarding a crime that has taken place, will take place or other suspicious activity, please call: **630-PATROL (7287)**. Remember, we want your information, not your name!

Silent Witness

To compliment our Crime Stoppers Program, the Public Safety Office has implemented the Silent Witness Program. Like the Crime Stoppers Program, the Silent Witness Program allows an individual to report a crime in an anonymous manner. The individual can do this from the privacy of their computer or any computer on or off campus. Submission of the information is completely confidential. With this program, you have an option as to whether or not you wish to provide your contact information. Any individual can log on at **http://www.methodist.edu/Student_life/ps_silent.htm**, or you may e-mail directly to: **witness@methodist.edu**.

METHODIST UNIVERSITY RESPONSE TO THE REPORTING OF CRIMES/EMERGENCIES

Upon receipt of a criminal complaint or report of an emergency, initial police actions are focused on ensuring the safety of the persons involved in the incident. Subsequently, an officer will interview all available witnesses to obtain information about the incident. A written report will be filed.

Copies of reports filed by Police or Security Officers may be obtained at the Public Safety Office within 72 hours after the incident. Additionally, police reports are made available to other University departments to inform them of emergency or criminal incidents where concerns exist for the safety, health and welfare of the University community.

The Campus Judicial Code also includes procedures established to address cases where a student's presence poses a continuing danger to persons or property; or poses an ongoing threat of disrupting the academic proces. The student may be immediately suspended by the Vice President for Student Development and Services. Other disciplinary actions against students are taken in conformance with the policy and procedures outlined in

the Campus Judicial Code. Questions concerning both policies and procedures should be directed to the Associate Dean of Students.

ACCESS TO CAMPUS FACILITIES AND THE SECURITY THEREOF

Instructional and Administrative Facilities

Public areas of campus are open during regular business hours only.

Vice Presidents may request keys to the facilities under their control. Instructors or employees whose duties require unlimited access to a building must acquire authorization from the Vice President in control of that facility prior to being issued a key. Public Safety personnel may provide access for employees without keys. Positive identification is required.

Public Safety personnel patrol the grounds and facilities after hours. While observing these areas, they look for damage to security hardware, non-operational lights and other potential security problems. The Campus Safety Officer conducts frequent lighting surveys to ensure that walkways and corridors through campus are well lit and clear of overgrown shrubbery.

Athletic Facilities

Security policies pertaining to major athletic and entertainment events held in University athletic facilities are under the jurisdiction of the Athletic Department in coordination with the Public Safety Department.

Residence Life Facilities

Residence halls with exterior doors are locked twenty-four (24) hours a day. Each student is issued a key or an access card to access their residence hall and their residence hall room. Keys remain the property of the University and are issued at the beginning of the semester and must be returned when the student leaves for the semester or withdraws from school. Students who lose their keys or do not return them at the end of the semester are charged for the keys.

NOTE: The campus identification card (ID Card) is programmed to serve as your access card.

The Public Safety Department conducts vehicle and foot patrol of the residence hall areas.

SECURITY CONSIDERATIONS USED IN THE MAINTENANCE OF CAMPUS FACILITIES

Athletic, Instructional, and Administrative Facilities

The Public Safety Department is responsible for the inspection of the buildings and instructional facilities and reporting any maintenance or repairs to the University Maintenance Department. Upon receipt of the request, a work order is issued to the appropriate area of the Maintenance Department.

Residence Life Facilities

Students are responsible for notifying their Resident Advisor, Residential Coordinator or the Director of Residence Life when they are in need of maintenance or repair service.

When work requests are received, a determination is made as to whether or not the request is beyond the capabilities of the Residence Life Maintenance Technician. If the problem is found to be beyond his capability, the request is forwarded to the University Maintenance Department. After hours emergency repairs are requested through the Public Safety Department. Upon receipt of the request, the Security Supervisor will investigate the request and take appropriate action.

LAW ENFORCEMENT AUTHORITY

The Methodist University Campus Police have full Law Enforcement authority on all property owned or leased by Methodist University.

LAW ENFORCEMENT REPORTING POLICY

The Public Safety Department encourages the prompt reporting of suspected. Reports are investigated to the fullest extent possible.

POLICIES GOVERNING ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

Possession, Use and Sale of Alcoholic Beverages Possession, Use and Sale of Illegal Drugs

Alcoholic beverages and illegal drugs are prohibited on the campus of Methodist University. This includes the possession, sale, distribution or

consumption of any alcoholic beverage and/or illegal drugs. Such items are prohibited on any portion of the University's property including, but not limited to, residence halls, parking lots, the student center, the football field and the Physical Activity Center.

The Methodist University Campus Police enforce laws on underage drinking. It is also responsible for enforcing federal and state drug laws.

Campus disciplinary proceedings will be instituted against students and employees who violate the University's policies regarding the possession, use and sale of alcoholic beverages and/or illegal drugs. Penalties will be imposed for violations in accordance with the disciplinary policy. The penalties range from written warnings to expulsion or discharge from employment.

Alcohol and Drug Abuse Educational Programs

The Center for Personal Development conducts drug and alcohol education programs for students. It also provides counseling, support and referrals for students seeking help with substance abuse problems.

The Employee Assistance Program provides limited, free, confidential assessment, counseling, consultation, and referral services for all employees and their families. The University also provides community members with referrals to local community mental health agencies, personal physicians, local chapters of Alcoholics Anonymous and Narcotics Anonymous and others who are able to identify and treat employees with substance abuse problems.

In compliance with the federal Drug Free Schools and Communities Act and the Drug Free Workplace Act, the Center for Personal Development annually distributes literature on illegal drugs. The literature includes a description of the health risks associated with the use of illegal drugs and the abuse of alcohol and a description in summary form of the applicable legal sanctions for the unlawful possession or distribution of illegal drugs.

SEXUAL OFFENSES POLICY AND PROCEDURES

No forms of sexual offense will be tolerated or condoned by Methodist University. The University's policy on sexual offenses prohibits not only those acts commonly understood to constitute a "sexual assault" but all attempts to coerce sexual activity as well.

The University community believes that excessive use of alcohol and other drugs often precede incidents of sexual assault. Use of these substances may interfere with one's capacity either to consent to or refuse sexual activity.

Use of these substances may also interfere with one's judgment regarding sexual aggression. The use of alcohol or other drugs does not diminish personal responsibility for aggressive or any other socially unacceptable behavior.

Sexual Assaults

Anonymous reports are acceptable as "informational reports" in cases of reported rape and sexual assault if the victim does not want to pursue criminal charges against the alleged perpetrator or if the report is not from the victim. No criminal investigative activity is undertaken without specific authorization from the victim. The victim is encouraged to initially provide as much information and evidence as possible, even if he/she does not want to pursue criminal charges. Refusal to pursue a criminal investigation does not preclude the possibility of actively pursuing prosecution at a later date.

Procedures To Follow If A Sexual Offense Occurs

Any student who alleges that a sexual offense has been committed against him/her has the right to file a complaint. If the offense occurred on campus, the individual should notify the campus police and/or the Dean of Students or a staff member at the Center for Personal Development. If the assault occurred off campus, the individual should file a report with the appropriate law enforcement agency.

NOTE: The Campus Police Officer offers assistance to victims in filing complaints in other jurisdictions outside the campus.

If you have been assaulted you should do the following:

- (1) **Get to a safe place;** if the assault occurred on the campus contact the Public Safety Department immediately at (910) 630-7577, or "911". If the assault occurred off-campus and in the City of Fayetteville, contact the Fayetteville Police immediately at (910) 433-1529 or "911". If the assault occurred in the County, contact the Cumberland County Sheriff's Office immediately at (910) 323-1500 or "911".
- (2) **Do not** wash, shower, take a bath, or change your clothing, (by washing or changing your clothing, you could destroy evidence against the attacker).
- (3) **Do not** disturb anything in the location where the assault took place; and if possible, remain in the general location where the assault took place until police arrive.
- (4) **Contact** a friend for assistance and support.

Services for Victims

Services for victims are offered both on and off campus.

On-campus services include:

- (1) ***The Center for Personal Development.*** The Center provides counseling to students who are victims of any sexual offense and makes referrals to community resources. The Center also assists students in notifying proper authorities, to include academic arrangements in conjunction with Academic Affairs. The Center's consultations with the students are of a confidential nature.
- (2) ***The Student Health Services.*** The staff at the Student Health Services provide medical treatment and information and referrals to community agencies. The staff also assists students in notifying proper authorities, if the student so chooses. These services are also confidential.
- (3) ***The Department of Residence Life.*** If requested by the victim, the Residence Life staff will provide reasonably available options for and assistance in changing the living and/or academic environment for the victim.

Off-campus resources in the Cumberland County area include:

Rape Crisis Volunteers of Cumberland County	485-7273*
Victim Assistance Program	433-1849
Women's Center	323-3377
Care Domestic Violence Program	677-2532*
Contact of Fayetteville, Inc.	485-4134*
Cumberland County Mental Health Center	323-0601
	424-HOPE

***Answered 24 hours a day.**

Disciplinary Procedures

The primary objective of the Methodist University disciplinary system is to respond to all violations of the Student Judicial Code. This includes responding to forcible and/or nonforceable sexual offenses.

An individual who is the victim of a sexual offense on the Campus of Methodist University may file a complaint with the Public Safety Department and/or the Associate Dean of Students.

If a complaint is filed with the Public Safety Department, notification will be made to the Associate Dean of Students within 24 hours. A member of the campus community may file a charge against a student by submitting a University Incident Report to the Associate Dean of Students.

The Associate Dean of Students will investigate the charge to determine whether the allegation, if proven, would constitute an offense under the Judicial Code; and based upon the facts of the allegation, there is reasonable belief that such a violation may have occurred.

If the Associate Dean of Students determines that the individual should be charged, he will formally charge the student by providing the student with a written notice which shall include the specific charge(s), reference to the rights of the accused under the Judicial Code and information concerning arrangements for a conference to discuss the charges.

At the conference, the accused shall be informed of his or her rights and options available for resolution of the disciplinary charge(s).

If the Associate Dean of Students makes a determination that there is sufficient evidence to proceed with the case, the Associate Dean shall refer the case to the Vice President of Student Development and Services for appropriate action. A hearing will be conducted by the the Vice President of Student Development and Services without regard to the findings made or the review conducted previously by the Associate Dean.

At the hearing, both the accused and the accuser are allowed to present witnesses or any documentary evidence they feel is relevant.

The following sanctions, individually or collectively, may include but not limited to.

- * Community Service
- * Counseling
- * Disciplinary Eviction
- * Disciplinary Probation
- * Expulsion
- * Restitution
- * Restriction of Privileges
- * Suspension
- * Written Reprimand

Sexual Predators

Methodist University will provide known information to community members who inquire about sexual predators. Additionally, the State of North Carolina requires all sexual offenders and predators to register with the Sheriff's Office in the county they reside. A list of convicted sexual offenders and predators can be found at the following web site: <http://www.sexoffender.ncdoj.gov>. The information found on this page is provided by the offender. The State Bureau of Investigation and the Sheriff's Office cannot guarantee the accuracy of the information on the web site.

Missing Person

North Carolina General Statute 143B-496 defines a missing person as any individual who is 18 years of age or older, whose temporary or permanent residence is in North Carolina, or is believed to be in North Carolina; whose location has not been determined, and who has been reported as missing to a law enforcement agency.

The Methodist University Public Safety Department will make every effort to locate a student, visitor, faculty or staff member who is reported as missing.

To file a missing person's report in this community, you may personally come to the Public Safety Office or you may contact the Methodist University Public Safety Department by phone at (910) 630-7149 or 7098 and a Campus Police Officer will be sent to your location.

Educational Presentations

Educational programs concerning such issues as date rape and sexual assault are presented regularly by the Center for Personal Development. For more information on individual programs, contact the Center for Personal Development at 630-7150.

METHODIST UNIVERSITY CRIME STATISTICS

Annual Crime Statistics 2008

Criminal Category	On Campus		In or on a noncampus bldg.		Campus Residential Facilities		Public Property	
	2007	2008	2007	2008	2007	2008	2007	2007
Murder	0	0	0	0	0	0	0	0
Sex Offenses (forcible or nonforcible)	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	1
Burglary	1	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Arrest or Referrals for Campus Disciplinary Action								
	2007	2008	2007	2008	2006	2007	2006	2007
Liquor Law Violation	73	60	0	0	73	60	4	0
Drug Abuse Violation	1	6	0	0	1	6	1	1
Weapons Possessions	1	0	0	0	1	0	0	0

Statistics from January to December

NOTE: In the State of North Carolina, a weapon may include, but is not limited to: Firearms (to include firearm imitations), explosives of any size or type (to include fireworks), air guns, explosive-like noisemakers, and all types of knives.

***Zone 12 is the Fayetteville City District in which Methodist College is located.**

Annual Crime Statistics 2006

Criminal Category	
Murder	0
Sex Offenses	1
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0
Manslaughter	0
Arson	0
Arrests or referrals for campus disciplinary action	
Liquor Law Violation	73
Drug Abuse Violations	4
Weapons Violation	2

NOTE: In 1998, the reporting format changed. Starting in 1998, all educational institutions were required to differentiate between criminal activity occurring on campus, in or on non-campus property and public property around the campus.