

Laptop projection system with HDMI and VGA with audio connectivity.

Steps to Connect:

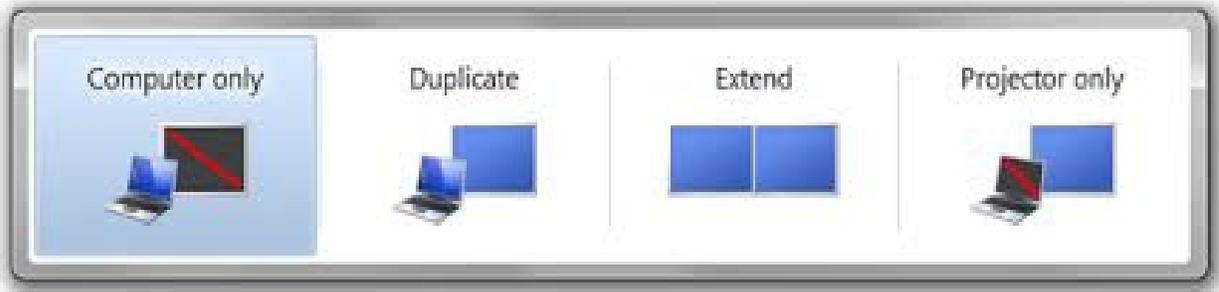
1. Connecting your **Windows** laptop computer
 - a. Turn on the projector using the remote
 - b. Connect your laptop to the system using either the HDMI cable or the VGA with audio cable. *Do not connect both cables at the same time.*
 - c. From the off position, turn you laptop computer on.
 - i. You laptop computer should connect to the projection system and the system is ready to use.
2. Connecting your OS laptop (**Mac**)
 - a. Set up video mirroring: Video mirroring shows the same desktop and windows on multiple displays at the same time..
 - i. From the Apple () menu, choose System Preferences.
 - ii. Choose Displays.
 - iii. Click the Arrangement tab.
 - iv. In the lower-left corner of the Arrangement pane, select "Mirror Displays."
 - b. Set up an extended desktop: When you use your displays as one continuous desktop, you can spread out your work any way you like. Move your pointer past the edge of one display and it appears on the other display. At first, your primary display has all of your desktop icons and open app windows. You can drag them to the other display as needed.
 - i. From the Apple () menu, choose System Preferences.
 - ii. Choose Displays.
 - iii. Click the Arrangement tab. \
 - iv. Make sure that the Mirror Displays checkbox isn't selected.

To switch between video mirroring and an extended desktop, press **Command–Brightness Down**.



In the event that the laptop and system do not connect

1. Select the windows icon and the letter p
2. Or select the FN button and F7 on a Lenovo computer (the button may vary by computer brand)
3. Or, right click on the screen and select Screen resolution.



You will want to either select 'Duplicate' to share the image on your laptop desktop or select 'Extend' to be able to move items from your laptop to the projection screen.

*Note: If you have previously used **Microsoft PowerPoint in Presentation Mode**, you may see a blue projection screen the next time you log into a projector system. The reason for this is that Presentation Mode automatically set your laptop to 'Extend' and you must manually return it to 'Duplicate'. See directions above.*