



Annual Security and Fire Safety Report



October 1, 2019

5400 Ramsey Street
Fayetteville, North Carolina

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INTRODUCTION

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (20 USC 1092 (f)) requires institutions of higher education to prepare, publish, and make available to all current and prospective students and employees, information pertaining to crime awareness and personal safety by October 1st of each year. Methodist University is publishing this Annual Security and Fire Safety Report pursuant to this regulation.

Methodist University is committed to providing a safe and secure environment for its students and employees. It offers various educational programs on crime and crime prevention. Members of the campus community are encouraged to be responsible for their personal safety and to take an active interest in that of others.

In this report, members of the campus community and our guests will find information on how to prevent and report crimes, how the University responds to the reporting of crimes, how it secures its facilities, and policies governing the possession, distribution, and use of alcoholic beverages, illegal drugs and weapons. This report also addresses University policy and procedure regarding response to, and investigation / adjudication of, reports of sexual harassment, relationship violence, and sexual assaults. Finally, this report provides statistics regarding the occurrence of certain crimes and fires on university property (and relevant areas adjacent to university property).

MISSION AND PRIMARY SERVICES

The Methodist University Department of Public Safety works continuously to help keep Methodist University a safer and more secure place to learn, live, work, and grow. We provide Police, Safety, and Security services 24-7-365. Our continuing mission is to serve and protect the University community while fostering an atmosphere of integrity, courtesy, and respect. We seek to continuously improve the quality and scope of our services to meet the community's changing needs. We are committed to delivering the highest level of professional support to our students, faculty, staff, and guests.

REPORTING CRIMES & EMERGENCIES ON CAMPUS

To report a crime or other emergency 24-7-365, call the Department of Public Safety at **910-630-7577** or **910-630-7098** or activate one of twenty-two call boxes located on campus. A University Police and/or Security Officer will respond, based upon the nature of the call. Two other options to report a crime: **Campus Crime Stoppers** line at **910-630-7287** or online through **Silent Witness** @ witness@methodist.edu.

Or you can also dial 911, for any significant emergency or dangerous situation that may pose an immediate or on-going threat to the health and safety of the campus community. Please also notify the Methodist University Department of Public Safety at 910-630-7577 as soon as possible.

When you call, a Public Safety Telecommunicator will request specific information and contact additional personnel such as fire and rescue when required. Crimes reported to the Methodist University Department of Public Safety will be assessed for timely warning notification and potential inclusion in the annual statistical disclosure.

Emergency Call Boxes

The university has emergency call boxes strategically located throughout the campus. These phones can be identified by the yellow casing or a green stanchion with the blue lights and reflective signs above their location. Press either the red or black call buttons for a direct voice connection with the Department of Public Safety.

Crime Stoppers

The objective of the Methodist University Crime Stoppers Program is to provide the community with an incentive to help the Department of Public Safety reduce and prevent crime. If you have information regarding a crime that has taken place, will take place or other suspicious activity, please call: **910-630-7287**. Remember, we want your information, not your name!

Silent Witness

To complement our Crime Stoppers Program, the Department of Public Safety has implemented the Silent Witness Program. Like the Crime Stoppers Program, the Silent Witness Program allows an individual to report a crime in an anonymous manner. The individual can do this from the privacy of any computer on or off campus. Submission of the information is completely confidential. However, with this program, you have an option as to whether or not you wish to provide your contact information. Any individual can send an e-mail directly to: **witness@methodist.edu**.

MUPAWS (Alertus App)

As part of the emergency notification system app, students, faculty and staff are able to utilize the “Call Public Safety or Report an Incident from their smart phone. The individual can do this by opening up the app and either click on the “Call Public Safety” or click on the “Report an Incident”. If an individual clicks on the “Call Public Safety” they will be able to speak directly with an officer. Under “Report an Incident” the individual will have a selection of types of incidents that they are able to report to Public Safety.

VOLUNTARY AND CONFIDENTIAL REPORTING

Victims of crime wish to make a report but do not want to be identified or pursue additional services through the court system. Silent Witness is available on the Methodist University Police and Public Safety website @ <http://www.methodist.edu/silent-witness>.

This page may be used to submit any information regarding a suspicious person, any suspicious activity, or a crime that has occurred on or off campus. These campus tips are forwarded to the Department of Public Safety.

Someone could also utilize Crime Stoppers at 910-630-7287 or the MUPAWS (Alertus App). These reports/notifications will go directly to the Department of Public Safety.

As allowed by the Clery Act, pastoral and professional counselors who receive reports are not required to report these crimes to Public Safety for inclusion into the campus crime statistics or for the purpose of a timely warning.

CAMPUS SECURITY AUTHORITIES (CSA)

In addition to University Public Safety Officers, community members may also report incidents of sexual violence, domestic violence, dating violence, stalking or other crimes to the persons listed below. These reports are submitted directly to the Department of Public Safety and used to assist in gathering crime stats that are used in developing/preparing the Annual Security Report.

President of the University
University Provost
Vice President for Academic Affairs
Vice President for Student Affairs
Vice President for Admissions
Vice President for Business Affairs
Vice President of Athletics
Vice President for Planning and Evaluation
Vice President of Religious Life

Vice President of Planning and Advancement
Vice President of Planning and Administration
Vice President of Advancement
Director of University
Associate Vice President for Academic Affairs
Senior Associate Dean of Students
Director of Human Resources
Assistant Director of Human Resources
Director of Housing and Residence Life
Assistant Director of Housing and Residence Life
All Faculty/Staff Members
Residential Coordinators
Resident Assistants

METHODIST UNIVERSITY'S RESPONSE TO CRIME REPORTS

The Methodist University Campus Police Department encourages prompt reporting of crimes and suspicious activity. Reports are investigated to the fullest extent possible.

Upon receipt of a criminal complaint or report of an emergency, initial police actions are focused on ensuring the safety of the persons involved in the incident. Subsequently, a - Police Officer or Investigator will interview all available involved persons and witnesses to obtain information about the incident. A written report will be filed.

Copies of criminal incident reports filed by University Police Officers may be obtained at the Department of Public Safety during regular business hours (8:00 a.m. to 5:00 p.m., Monday – Friday, excluding holidays). Such copies of criminal incident reports contain only information designated for public release under N.C.G.S. 74G-5.1. Additionally, criminal incident reports may be made available to the Office of the Dean of Students or other university administrators as appropriate to inform them of emergency or criminal incidents where concerns exist for the safety, health and welfare of the University community.

TIMELY WARNINGS

The Methodist University Department of Public Safety will issue timely warning notices to members of the university community whenever a crime is reported directly to Methodist University Department of Public Safety, campus security authorities or local law enforcement that is determined by the director of Public Safety, or a designee, to represent a serious or ongoing threat to students or employees. Such warnings will be provided to students and employees in a manner that is timely and that withholds the names of victims as confidential. Timely warnings will include pertinent information about the crime that triggered the warning and information that promotes safety and aids

in the prevention of similar crimes. Resources and reporting options may also be included in timely warnings.

Timely warnings are usually distributed when a situation or crime poses a serious or ongoing threat to the campus community and they occur on campus; in certain off-campus buildings and property owned or controlled by the university and used by students; and on public property within or immediately adjacent to and accessible from the campus.

Timely warnings will generally be distributed to the university community via blast e-mail and/or via Methodist University Department of Public Safety non-emergency social media outlets (Facebook, Twitter and/or Instagram: @mupublicsafety). The Methodist University Department of Public Safety and/or the Methodist University Department of Public Relations develops the contents of the messages and initiates distribution of the messages via these systems.

ACCESS TO AND SECURITY OF CAMPUS FACILITIES

Instructional and Administrative Facilities

Public areas of campus are open during regular business hours only.

Vice Presidents may request keys to the facilities under their control. Instructors or employees whose duties require unlimited access to a building must acquire authorization from the Vice President in control of that facility prior to being issued a key. Public Safety personnel may provide access for employees without keys. Positive identification is required.

University Police and Security Officers patrol campus grounds and buildings during and after normal operating hours. While patrolling, the officers also look for damage to security hardware, non-functioning lights, and other safety and security issues. An officer is also stationed at the front access point monitoring vehicular and foot traffic of individuals accessing campus.

Athletic Facilities

Security policies pertaining to major athletic and entertainment events held in University athletic facilities are under the direction of the Athletic Department in close coordination with the Department of Public Safety.

Residence Life Facilities

Exterior and interior residence hall doors equipped with locks should be kept secure at all times. Each student is issued a key or an access card to access their residence hall and their residence hall room. Keys remain the property of the University and are issued at the

beginning of the semester and must be returned when the student leaves for the semester or withdraws from school. Students who lose their keys or do not return them at the end of the semester are charged for rekeying room and/or suite door locks.

NOTE: The campus identification card (ID Card) is programmed to serve as an access card for residence halls with electronic access control.

University Police and Security Officers conduct random patrols of the exterior and internal common areas of residence halls.

SECURITY CONSIDERATIONS IN THE MAINTENANCE OF CAMPUS FACILITIES

Athletic, Academic, and Administrative Facilities and Grounds

The Department of Public Safety is responsible for the patrol of all athletic, academic, and administrative facilities as well as the exterior grounds of the University. All observed safety, maintenance or repair issues are promptly communicated to Methodist University Maintenance via formal Work Orders or to other appropriate entities.

Residence Life Facilities

Resident students are responsible for notifying Methodist University Facilities Maintenance via the online Resident Student Work Order System when their living space or other campus residential facilities are in need of maintenance or repair. Residential students should file that request, but may also inform, and seek assistance from, their Residential Coordinator, the Director of Housing and Residence Life or the Assistant Director of Housing and Residence Life. In addition, any safety, maintenance or repair issue observed by members of the Department of Public Safety are promptly communicated to Methodist University Maintenance via Work Orders.

When work orders are received, Methodist University Maintenance will assess the request and schedule the necessary maintenance or repair. After-hours emergency repairs are reported to the Department of Public Safety. Upon receipt of the request, the on-duty Public Safety Officer will investigate the request and initiate the call-back of appropriate Maintenance personnel.

LAW ENFORCEMENT AUTHORITY OF UNIVERSITY POLICE

Methodist University Police Officers have full Law Enforcement authority, including arrest powers, on all property owned or leased by Methodist University and on all immediately adjacent streets and highways. University Police Officers are responsible for enforcement of criminal, motor vehicle, and alcoholic beverage control laws of the State of North Carolina.

Methodist University Security Officers have full authority of the university to enforcement university rules, regulations and policies on university property. University Security Officers do not have the authority to arrest but will uphold state law during the performance of their duties.

The Methodist University Police Department maintains a Mutual Assistance Agreement with the Fayetteville, NC Police Department. Methodist University Police partner directly with the members of the Fayetteville Police Department and other local, state, and federal law enforcement agencies as necessary in the investigation of of crimes.

CAMPUS SECURITY AND CRIME DETERRENCE PROGRAMS

The Department of Public Safety partners with the Divisions of Student and Academic Affairs to educate community members and guests through programs on emergency preparedness, fire and life safety, property and violent crime deterrence, and other topics.

Trained members of the Department of Public Safety provide safety advice and instructions to the campus community upon request. A popular service offered is:

Operation ID/ReportIt – this program allows community members to enter information on their valuables into a secure database, this will assist law enforcement in locating and returning the property if found. It is available to students throughout their career at the university.

Other crime prevention services include the:

Crime Stoppers program (630-PATROL)
Silent Witness Program (witness@methodist.edu)
Rape Aggression Defense (RAD) Training

RAD classes provide women with the training and confidence to help ward off and escape an attacker. Classes are held periodically throughout the year. Interested female faculty, staff or students should contact the University Public Safety Department at **910-630-7149** for more information.

Methodist University has implemented specific educational programs to promote awareness of sexual violence, domestic violence, dating violence, and stalking. Beginning in August, 2014, multiple live presentations were offered to all incoming students and employees to define the aforementioned offenses and give notice of Methodist University's strict prohibition of them. These presentations also discussed the meaning of consent within the context of sexual relations, guidance to help avoid being victimized, bystander intervention techniques, reporting options (confidential and non-confidential), steps to take in the aftermath of an offense, evidence preservation and medical,

counseling, and advocacy resources for survivors. These presentations will continue and will be supplemented by programs such as Take Back the Night, and the recently-released “It’s On Us” intervention and advocacy campaign.

EDUCATIONAL PRESENTATIONS

Educational programs concerning such issues as substance abuse, relationship violence, and sexual assault are offered by the Center for Personal Development and/or the Department of Public Safety. For more information on individual programs, contact the Center for Personal Development at 630-7150 or Public Safety at 630-7149.

ADDITIONAL PUBLIC SAFETY SERVICES

The below listed services are available through the Methodist University Department of Public Safety:

Methodist University Public Alert Warning System (MUPAWS)

MUPAWS (Methodist University Public Alert Warning System) is Methodist University’s emergency messaging system. This free service allows students, parents, faculty, and staff to receive campus emergency messages via taking over all campus computers, all digital signage around campus, breaking through to all on campus TV stations, mobile app, beacons (at least one in each building), text to speech module and high power speaker system notification. All community members are strongly urged to download the app from the app store (Alertus).

Methodist University will notify the campus community as soon as practical if threats such as fire, dangerous weather or other environmental hazards are reasonably believed to pose an imminent threat to the campus. Notifications are also made when certain crimes are reported on university property or at other locations covered by applicable law or regulation.

Emergency Notifications

Emergency Notifications are issued to inform students and employees regarding serious crimes or other hazards that are deemed to constitute an immediate, real-time emergency.

Notification may be made via any one or more of the following methods: computer, app, digital signage, TV override, beacons or high powered speaker notification and email.

Parking Credential / ID Card Services

Student, faculty, and staff parking credentials and campus identification cards are issued at the Public Safety Office Monday – Friday from 8:00 a.m. – 5:00 p.m. excluding holidays. Fees for these services are listed in the Student Handbook and must be paid at the Student Accounts Office, which accepts cash, checks, credit, and debit cards or via the My MU online portal. The receipt for payment must be presented at the Public Safety Office unless paid online.

Lost and Found

The Department of Public Safety is the central repository for campus lost and found items. Items may be retrieved during business hours only (Monday – Friday, 8:00 a.m. – 5:00 p.m. excluding holidays). Unclaimed property is disposed of in compliance with applicable state laws.

Motor Vehicle Assistance

University Police Officers provide assistance by jumping-starting dead vehicle batteries, and will providing access to a phone to summon additional assistance. **NOTE:** The operator or owner of the vehicle must sign a liability waiver prior to battery jump-start being provided.

Campus Fire and Life Safety Programs

Classes include fire safety, blood-bourne pathogens, defensive driving and self defense for women. The Public Safety Officers also conducts fire and safety inspections of the campus and are responsible for initiating personnel injury reports.

University Vehicle Driver's Certification Program

Community members who wish to operate a Methodist University vehicle must be at least 21 years of age, have at least 5 years driving experience, and consent to a check of their complete driving record. **Applicants may be declined (as specified in Faculty and Staff Handbooks) based on their driving record.** Applicants may also be required to complete a U.S. DOT-approved medical examination (at University expense). Applicants under 25 years of age must also attend a driver certification class taught by the Department of Public Safety. In addition to the aforementioned class, community members who wish to drive the 10 or 15 passenger vehicles must also successfully complete a driving skills course with prior to being placed on the Approved Driver List.

Security Escort Program

Security escorts are provided by Police and Security Officers on campus at any time upon request. To request a security escort, call the **910-630-7098** or use one of the emergency callboxes located throughout campus.

CAMPUS SAFETY TIPS

Residence Hall Crime Deterrence

1. **ALWAYS** lock your door, even if you are only going to be away for a short time. Your belongings can be stolen in a matter of seconds.
2. **NEVER** prop open an exterior door. Not even for a short time.
3. **NEVER** encourage thieves by leaving valuables (whether small or large) unattended or out in plain sight.
4. **REGISTER** your personal items with Public Safety via Operation ID/ReportIt Program.
5. **REPORT** illegal or suspicious people or situations immediately! Get to know your neighbors and call **910-630-7577** if something just doesn't seem right.
6. **See Something, Say Something!**

Vehicle Crime Deterrence

1. **ALWAYS** roll up vehicle windows and lock doors.
2. **ALWAYS** secure valuable items such as purses, books, book bags, phones, computers, and other valuables in the trunk, console or glove compartment.
3. **NEVER** leave your unattended vehicle running.

Additional Crime Deterrence Tips

1. **REPORT** any suspicious activity immediately to the Department of Public Safety at **910-630-7577** or **910-630-7098**.
2. **REMEMBER**, it is safer to travel in pairs and on well-lit paths and roads during the evening hours.
3. **REPORT** burned-out lights, broken windows, doors, locks, and any other security-related problems immediately to Residence Life, Maintenance or Public Safety.
4. **NEVER** leave your book bag, wallet, purse, computer or keys unattended - especially in public places.

5. **NEVER** walk or jog alone at night.
6. **AVOID** wearing headphones or earbuds while you are walking or exercising alone outside.

POLICIES GOVERNING ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

Possession, Use and Sale of Alcoholic Beverages / Possession, Use and Sale of Illegal Drugs

Alcoholic beverages and illegal drugs are prohibited on the campus and property (both developed and undeveloped) of Methodist University. This includes the possession, sale, distribution or consumption of any alcoholic beverage or illegal drug as well as the unlawful possession or distribution of prescription medication. Alcoholic beverages and illegal drugs may not be possessed on one's person, in a vehicle or in any container anywhere on Methodist University property.

The Methodist University Police Department enforces laws on underage drinking. That agency is also responsible for enforcing federal and state drug laws.

University disciplinary proceedings will be instituted against students and employees who violate the University's policies regarding the possession, use or sale of alcoholic beverages or illegal drugs. Penalties will be imposed for violations in accordance with the disciplinary policy. The penalties range from written warnings to expulsion or discharge from employment. Applicable criminal charges may also be imposed.

Student Consequences of Alcohol Related Violation

First Offense

1. Up to a \$100 fine (The actual amount of the fine is related to the severity of the offense). Students will also be assigned up to 20 hours of community service, which must be completed within the designated time given.
2. Required participation in a substance abuse assessment and, any follow-up counseling, education, and/or treatment to be conducted by the Director of Counseling and Psychological Services in the Center for Personal Development. If a student fails to comply with the assessment, education, and/or treatment recommended by the Director of Counseling and Psychological Services he or she will be subject to a minimum of an additional \$500 fine, and a maximum of suspension.

3. If the student is under the age of 21, the Dean of Students will write a letter to the parent(s) or legal guardian(s) of the student informing them that the student has been found responsible for his or her first alcohol related offense. The letter will also recommend that the parents become directly involved in an effort to create a situation that will minimize the chances of the student becoming involved in a second alcohol related incident.

Second Offense

1. Payment of a \$200 fine.
2. Additional participation in a substance abuse assessment and, if required, follow-up counseling, education, and/or treatment to be conducted by the Director of Counseling and Psychological Services. As in the case of the first offense, if a student fails to comply with the assessment, education, and or treatment related directions provided by the Director of Counseling and Psychological Services, he or she will be subject to a minimum of an additional \$500 fine, and a maximum of expulsion.
3. If the student is under the age of 21, the Dean of Students will write a letter to the parent(s) or legal guardian(s) of the student informing them that the student has been found responsible for his or her second alcohol related offense. The letter will also recommend that the parents become directly involved in an effort to create a situation that will minimize the chances of the student becoming involved in a third alcohol related incident (for students under 21).
4. Student will be placed on disciplinary probation.

Third Offense

He or she will be subject to a minimum of suspension and a maximum of expulsion.

Alcohol and Disruptive/Destructive Acts of Behavior

Such acts include, but are not limited to, supplying alcohol to minors, acts of vandalism, destruction of personal or University property, disruptive noise, public drunkenness, regurgitation in shared living areas and public areas, verbal attacks, harassment, and acts of violence. If a student is found responsible of conducting acts that are disruptive or destructive to our campus community while in the possession or under the influence of alcohol, they will be subject to the following sanctions:

- First incident, an additional \$150 fine***
Second incident, minimum additional \$250 fine, and a maximum of suspension
Third incident, a minimum of suspension, and a maximum of expulsion

If a student's disruptive or destructive acts result in damage to personal or University property, the student will also be fined the same amount that will be required to repair or replace the damaged property.

Drug Sanctions

Any student who is found in violation of Methodist University's policy against use, possession, and/ or the distribution and/ or sale of illegal drugs, or drug-related paraphernalia, or in violation of the University's policy against the abuse or sale of prescription drugs or over-the-counter drugs will be subject to a **minimum of suspension** and to a **maximum of expulsion**. When large quantities of illegal drugs are involved or there is evidence of drug distribution, the implicated student will be subject to **criminal arrest and will face prosecution by civil authority**.

Employee Sanctions related to Alcohol/Drug Violations

Employees will be subject to disciplinary action, up to and including dismissal, for violations.

Both student and employee could also face criminal charges if applicable.

Alcohol and Drug Abuse Educational Programs

The Center for Personal Development conducts drug and alcohol education programs for students. It also provides counseling, support and referrals for students seeking help with substance abuse problems.

The Employee Assistance Program provides limited, free, confidential assessment, counseling, consultation, and referral services for all employees and their families. The University also provides community members with referrals to local community mental health agencies, personal physicians, local chapters of Alcoholics Anonymous and Narcotics Anonymous, and others who are able to identify and treat employees with substance abuse problems.

In compliance with the federal Drug Free Schools and Communities Act and the Drug Free Workplace Act, the Center for Personal Development distributes literature on illegal drugs. The literature includes a description of the health risks associated with the use of illegal drugs and the abuse of alcohol and a description in summary form of the applicable legal sanctions for the unlawful possession or distribution of illegal drugs.

Threats to Community Safety / Disruption of the Academic Process

The Student Code of Conduct also includes procedures established to address situations in which a student's behavior is reasonably believed to pose a danger to persons or property and / or an ongoing disruption to the academic process. Such students may be immediately suspended by the Vice President for Student Affairs. Behaviors that constitute on-campus violations of criminal law will be addressed by University Police. Other administrative actions may be taken in accordance with policies and procedures detailed in printed or digital editions of the Student Handbook. Criminal behavior will be addressed by University Police

Employees who, by their behavior, are reasonably believed to pose a danger to persons or property may be removed from the campus and temporarily or permanently relieved of their duties. Any such action will be taken in conformance with policies and procedures detailed in printed or digital editions of the Staff or Faculty Handbooks and applicable law. Behaviors that constitute on-campus violations of criminal law will be addressed by University Police.

Sexual Violence, Domestic Violence, Dating Violence, and Stalking

Sexual Violence – engaging in a sexual act, including touching, by force and against the will of another person **or** engaging in a sexual act, including touching, with another person who is mentally incapacitated or helpless **or** engaging in a sexual act with a child.

Domestic and Dating Violence - causing or attempting to cause bodily injury to: current or former spouses; someone with whom one lives; parent, child, grandparent or grandchild; someone with whom one has a child; a current or former member of one's household; or a person with whom one is romantically involved over time and on a continuing basis.

Domestic Violence Protective Orders – University Police Officers enforce the provisions of valid Domestic Violence Protective Orders issued by North Carolina Courts or by any other state, local, federal or tribal court of competent jurisdiction. University Police Officers will also provide guidance and referrals to persons who wish to petition a court for a Domestic Violence Protective Order.

Stalking – willfully, on more than one occasion, harassing another person **or** engaging in a course of conduct which: causes another person to fear for their safety or that of their family; causes another person substantial emotional distress.

Methodist University policies (as well as applicable North Carolina laws) prohibit sexual violence, domestic violence, dating violence, and stalking. All such reported offenses will be investigated and appropriate legal and / or disciplinary action taken.

Methodist University will promptly, fairly, and impartially investigate and adjudicate reports of sexual violence, domestic violence, dating violence, and stalking in accordance with Title IX procedures detailed in this report, as well as in Student, Faculty, and Staff Handbooks.

It is important to preserve relevant evidence in order to prove any crime, including the offenses of sexual violence, domestic violence, dating violence, and stalking.

Accommodations, including changes in academic, working, living, and transportations will be provided when reasonably available by Methodist University upon request from survivors of sexual violence, domestic violence, dating violence, and stalking. These accommodations, when reasonably available, will be provided regardless of whether the survivor reports the alleged offense to any law enforcement agency.

HATE CRIMES

Methodist University also reveals statistics of incidents that were reported to campus police and Campus Security Authorities that relate to hate crimes. On the Federal Bureau of Investigation (FBI) web site, the definition of hate crime is described specifically as, “a traditional offense like murder, arson, or vandalism with an added element of bias. “For the purposes of collecting statistics, Congress has defined a hate crime as a “criminal offense against a person or property motivated in whole or in part by an offender’s bias against a race, religion, disability, ethnic origin or sexual orientation.” Hate itself is not a crime—and the FBI is mindful of protecting freedom of speech and other civil liberties. The crimes that are counted for purposes of recording hate crimes in this report cover the offenses of murder/non-negligent homicide, negligent homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson and the extra offenses of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property. To include these crimes as a statistic to hate crimes it must be shown that the victim of the crime was intentionally targeted or selected because of the perpetrator’s bias to the victim in some way. If any of these crimes were reported to campus police and there is some evidence that the crime was committed because of some type of bias to the victim it should be noted to the entity receiving the report.

Examples of Bias by Category

The following are examples of bias within that category. The examples are not exhaustive and are used for illustrative purposes.

- Race**—White, Black, American Indian/Alaskan Native, Asian/Pacific Islander, Multiple Races
- Religion**—Jewish, Catholic, Protestant, Islam
- Ethnicity/National Origin** —they are Hispanic, Arab, Mestizo; they are from Mexico, Russia, and Italy
- Disability**—Physical, Mental
- Gender**—Male, Female

Gender Identity—Transgender, Androgyny, Bi

TITLE IX, SEXUAL HARASSMENT, and SEXUAL VIOLENCE

Nondiscrimination and Title IX Statement

Methodist University does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the University's non-discrimination policies:

Ms. Debra Yeatts
5400 Ramsey St.
Fayetteville, NC 28311
910-630-7385
dyeatts@methodist.edu

Title IX of the Educational Amendments of 1972 ("Title IX") prohibits sexual discrimination in educational programs receiving federal funds. At Methodist University, some of those programs and activities include: admissions, recruitment, financial aid, academic programs, athletics, housing, and employment. Title IX also protects students, faculty and staff from unlawful sexual harassment in school programs or activities. Title IX protects both male and female students, faculty and staff from sexual harassment, regardless of who is the harasser.

Methodist University does not discriminate on the basis of sex and is prohibited from doing so by Title IX. Sexual discrimination includes sexual harassment and sexual violence. Sexual harassment is unwanted conduct of a sexual nature. It includes unwanted requests for sexual favors and other unwelcome sexual advances, and may be verbal or non-verbal. Sexual violence is a form of sexual harassment, and means physical sexual acts perpetrated against a person's will, or when the person is incapable of giving consent because of a disability, drug or alcohol use, or another reason. Examples of sexual violence include rape, "date-rape," sexual assault, and forcefully coercing someone to have sex or perform a sexual act.

Nondiscrimination in educational programs receiving federal funds is enforced by the United States Department of Education's Office of Civil Rights. Questions regarding nondiscrimination policies at Methodist may be addressed to Debra Yeatts, Methodist University's Title IX Coordinator, or to The Office of Civil Rights, District of Columbia Office; U.S. Department of Education, 400 Maryland Ave SW; Washington, DC 20202-1475; Telephone 202-453-6020; Fax 202-453-6021; E-Mail OCR.DC@ed.gov.

Sexual Harassment

As noted above, Sexual harassment is a form of sex discrimination which is prohibited by Title VII of the Civil Rights Act of 1964, by Title IX of the Education Amendments of 1972, and by Methodist University Affirmative Action / Equal Opportunity Policy.

Sexual harassment is an abuse of persons: it is a violation of the principle that all members of the Methodist community should be treated fairly and equally, with dignity and respect. It is the responsibility of all members of the community to work toward -understanding, preventing, and combating sexual harassment. The purpose of the University's policy regarding sexual harassment is to help the entire community fulfill this obligation. Any activity perceived as sexual harassment may be reported to: the Executive Vice President for Academic Affairs, the Vice President for Student Affairs, the Associate Dean of Students, or the Department of Human Resources.

Adjudication of Sexual Discrimination Complaints (Including Sexual Harassment and Sexual Violence)

Complaint Adjudication Procedures against Students

1. Definitions and Jurisdiction:

Sexual discrimination, as defined herein, is strictly prohibited by Methodist University. Sexual discrimination includes sexual harassment and sexual violence. Sexual harassment is unwanted conduct of a sexual nature. It includes unwanted requests for sexual favors and other unwelcome sexual advances, and may be verbal or non-verbal. Sexual violence is a form of sexual harassment, and means physical sexual acts perpetrated against a person's will, or when the person is incapable of giving consent because of a disability, drug or alcohol use, or another reason. Examples of sexual violence include rape, "date-rape," sexual assault, and forcefully coercing someone to have sex or perform a sexual act.

The procedures of this section apply only to complaints made against a Methodist University student for engaging in some form of sexual discrimination. The person making the report of sexual discrimination is known as the "Complainant." The person whose conduct is complained about is known as the "respondent."

2. General Procedure:

a. Receiving a Complaint: Complaints of sexual discrimination may be made to the Director of Human Resources at 910-630-7385, who is Methodist University's designated Title IX coordinator. Complaints against students will be forwarded to the Dean of Students for further processing. Complaints of sexual violence will be forwarded to campus police and to the Dean of Students. Concurrently, the respondent will be given written notice that a complaint has been made against him or her, and given a copy of these Procedures.

b. Police investigation separate: A Complainant may make a report of sexual discrimination, including sexual violence, to the campus police or another law enforcement agency, to the Director of Human Resources, or both. The fact that a police investigation is ongoing does not relieve Methodist University of its obligation to investigate reports of sexual discrimination as provided herein. If campus police receives a report of sexual discrimination, campus police shall promptly notify the Director of Human Resources.

c. Investigation: Upon receiving a complaint, the Dean of Students or designee shall fully investigate the facts alleged in the complaint, including, at a minimum, an interview with the Complainant, an interview with the respondent, and an interview with any witnesses to the conduct complained of. A respondent shall not be required to be interviewed, and the Dean of Students will draw no negative inference from the respondent's refusal to be interviewed. The interviews shall be recorded, and any relevant documents or other evidence gathered by the Dean of Students or designee will be preserved.

d. Interim Measures: The University will not automatically restrict a student from attending classes or participating in other University activities on the basis of a complaint of sexual discrimination. However, Methodist University reserves the right to impose interim remedial measures at any time upon receiving a report of sexual discrimination, if the University has concerns about the safety of the Methodist community. Such measures may include, but are not limited to, restrictions regarding movement on campus, removal from University housing and/or removal from campus. The decision to impose interim measures is made by the Dean of Students. The University will also enforce any court order.

e. Retaliation prohibited: Retaliation against anyone who brings forward a complaint of sexual discrimination is strictly prohibited. Anyone responsible for retaliation or threats of retaliation, whether that person is the accused party, someone affiliated with the accused (i.e. a friend or family member), or any other party, will be subject to disciplinary action by the University. Retaliation should be reported promptly to the Dean of Students. Retaliation by a person not affiliated with the University may be addressed by the police.

3. Adjudication:

a. Dean of Student's Referral: Upon completion of his or her investigation the Dean of Students or designee shall:

i. If, in the interview with the Dean of Students or designee, the respondent denied committing the conduct complained of or if the respondent refused to be interviewed, the Dean of Students or designee shall refer the case to the Administrative Hearing Board.

ii. If, in the in the interview with the Dean of Students or designee, the respondent admitted committing the conduct complained of, the Dean of

Students or designee shall order an appropriate sanction, and shall consider a range of sanctions from no sanction to expulsion.

b. Administrative Hearing Board: The Hearing Board shall be made up of five members of the Methodist University community and shall be comprised of faculty and staff. The Hearing Board shall convene within five calendar days of the Dean of Students or designee referring his or her report to its Chairperson. The proceedings of the Hearing Board shall be recorded. Attorneys shall not be permitted at the proceedings, and the proceedings shall not be open to the public.

i. The Hearing Board shall consider the investigation of the Dean of Students or designee, including recorded interviews, documents, and other evidence, and the submission of the Complainant, if any. The Hearing Board will not draw an inference of responsible from the Complainant's refusal to submit materials for its consideration or refusal to be interviewed by the Dean of Students. The Adjudication Panel may decide the case based solely on the record presented to it.

ii. If the adjudication panel believes further investigation is necessary, it may:

(1) Send a written request or email to the Dean of Students asking him or her to conduct further recorded interviews or attempt to obtain other evidence, which request the Dean of Students shall make every effort to comply with within five calendar days; and/or,

(2) Recess and gather additional documents and evidence on its own, and then reconvene to consider it; and/or

(3) Recess to make arrangement to question witnesses, and reconvene to do so. Witnesses may be questioned, in-person or through other means, except that the respondent may not be required to testify in front of the Hearing Board and no negative inference may be drawn by the respondent's refusal to do so.

iii. When the Hearing Board has satisfied itself that it has fully considered the facts alleged in the complaint, it shall, by a simple majority vote, make a determination that more likely than not the respondent committed sexual discrimination as defined herein, or more likely than not the respondent did not commit sexual discrimination as defined herein.

iv. The adjudication panel shall promptly inform the Dean of Students or designee, in writing or by email, of its determination.

c. Sanctions: If the Hearing Board determines that the respondent committed sexual discrimination as defined herein, the Hearing Board shall order an appropriate sanction, and shall consider a range of sanctions from no punishment to expulsion.

The Dean of Students shall promptly inform the respondent of the adjudication panel's determination and of the sanction imposed, if any.

4. Appeal:

The Complainant may appeal the adjudication panel's determination, the sanction, or both. Appeals must be in writing and are made and adjudicated by the Appeal Board pursuant to the procedures of that body, which are detailed in the "Code of Conduct" section of the Methodist University Student Handbook. However, notwithstanding any provision of the Student Handbook to the contrary, when adjudicating an appeal of sexual discrimination, the Appeal Board shall simultaneously consider whether grounds for an appeal exist, and adjudicate the appeal. When so proceeding, the Appeal Board may consider only the record of the case, including any written submissions by the Complainant, and its proceedings are closed. Its proceedings, however, shall be recorded and the recordings preserved. The decision of the Appeal Board is final.

5. Notice to Complainant:

After the Appeal Board determines the appeal of the Complainant, or after the time for an appeal lapses if the respondent files no appeal, the Dean of Students or designee shall inform the Complainant of the determination of the Hearing Board, of the sanction imposed, if any, and of the results of the appeal.

Complaint Adjudication Procedures against Faculty and Staff

1. Definitions and Jurisdiction:

Sexual discrimination, as defined herein, is strictly prohibited by Methodist University.

Sexual discrimination includes sexual harassment and sexual violence. Sexual harassment is unwanted conduct of a sexual nature. It includes unwanted requests for sexual favors and other unwelcome sexual advances, and may be verbal or non-verbal. Sexual violence is a form of sexual harassment, and means physical sexual acts perpetrated against a person's will, or when the person is incapable of giving consent because of a disability, drug or alcohol use, or another reason. Examples of sexual violence include rape, "date-rape," sexual assault, and forcefully coercing someone to have sex or perform a sexual act.

The procedures of this section apply only to complaints made against a Methodist University faculty or staff member for engaging in some form of sexual discrimination. The person making the report of sexual discrimination is known as the "complainant." The person whose conduct is complained about is known as the "respondent."

Nothing herein shall operate to create an expectation of continued employment with Methodist University. In most cases, employment with Methodist University is at-will, and employees may be terminated for any lawful reason or for no reason.

2. General Procedure:

a. Receiving a Complaint: Complaints of sexual discrimination may be made to Methodist University's Human Resources Director, who is Methodist University's designated Title IX coordinator. Complaints of sexual violence will be forwarded to campus police. The Human Resources Director shall give the respondent written notice that a complaint has been made against him or her along with a copy of these Procedures.

Investigation on own initiative: If the Human Resources Director believes a Methodist University employee may have committed sexual discrimination as defined herein, the Human Resources Director may initiate an investigation without waiting for a formal complaint to be made. The investigation and adjudication will otherwise proceed according to these Procedures.

b. Police investigation separate: A complainant may make a report of sexual discrimination, including sexual violence, to the campus police or another law enforcement agency, to the Human Resources Director, or both. The fact that a police investigation is ongoing does not relieve Methodist University of its obligation to investigate reports of sexual discrimination as provided herein. If campus police receives a report of sexual discrimination, campus police shall promptly notify Human Resources Director.

c. Investigation: Upon receiving a complaint, the Human Resources Director shall fully investigate the facts alleged in the complaint, including, at a minimum, an interview with the complainant, an interview with the respondent, and an interview with any witnesses to the conduct complained of. A respondent shall not be required to be interviewed, and the Human Resources Director will draw no negative inference from the respondent's refusal to be interviewed. The interviews may be recorded. If not, the Human Resources Director shall take and preserve notes of the interviews. The Human Resources Director will also preserve any relevant documents or other evidence gathered by the coordinator.

d. Interim Measures: The University will not automatically restrict a respondent from coming to work or participating in other University activities on the basis of a complaint of sexual discrimination. However, Methodist University reserves the right to impose interim remedial measures at any time upon receiving a report of sexual discrimination, if the University has concerns about the safety of the Methodist community. Such measures may include, but are not limited to, restrictions regarding movement on campus, removal from University housing and/or removal from campus. The decision to impose interim measures is made by the Human Resources Director, the Vice President for Business Affairs, or by the University's President. The University will also enforce any court order.

e. Retaliation prohibited: Retaliation against anyone who brings forward a complaint of sexual discrimination is strictly prohibited. Anyone responsible for retaliation or threats of retaliation, whether that person is the accused party, someone affiliated with the accused (i.e. a friend or family member), or any other party, will be subject to disciplinary action by the University. Retaliation should be reported promptly to the Human Resources Director. Retaliation by a person not affiliated with the University may be addressed by the police.

3. Adjudication:

Upon completion of his or her investigation the Human Resources Director shall:

a. If appropriate, facilitate informal mediation between the complainant and the respondent by the Conflict Management Response Team according to the procedures outlined in the “Conflict Management Procedures” section of the Methodist University Staff Handbook, subject to the following conditions:

- i. The complainant may decline to participate in informal mediation, in which case the matter will be processed as otherwise provided in these Procedures.
- ii. In no case will a complaint of sexual violence be informally mediated.

b. If the respondent is a staff member, forward the investigation and materials to the Vice President for Business Affairs, who shall determine

- i. If it is more likely than not that the respondent committed sexual discrimination as defined herein, and, if so,
- ii. An appropriate sanction.

c. If the respondent is a faculty member, forward the investigation and materials to the Academic Dean, who shall determine

- i. If it is more likely than not that the respondent committed sexual discrimination as defined herein, and, if so,
- ii. An appropriate sanction.

d. If the respondent is a Vice-President or Dean of the University, to the President of the University, who shall determine

- i. If it is more likely than not that the respondent committed sexual discrimination as defined herein, and, if so,

ii. An appropriate sanction.

4. Sanctions:

If the appropriate authority determines that the respondent committed sexual discrimination as defined herein, the he or she shall order an appropriate sanction, and shall consider a range of sanctions from no punishment to termination. The Title IX Coordinator shall promptly inform the complainant and respondent of the determination and of the sanction imposed, if any.

5. President's Review:

The President of the University may, in his or her discretion, review the determinations of the Vice President for Business Affairs or the Academic Dean. A respondent who wishes for the President to review those determinations shall notify the President by writing within 48 hours of being notified of the determination. If the President reviews the determination, the Human Resources Director shall inform the complainant and respondent of the final outcome of the case.

REPORTING AND SUPPORT RESOURCES FOR SURVIVORS OF SEXUAL VIOLENCE

Procedures To Follow If A Sexual Assault Occurs

Any person who alleges that an act of sexual violence has been committed against him or her has the right to report what happened. If the offense occurred on the Methodist University campus, the survivor is encouraged to notify University Police **910-630-7577** (24 hours) or the Dean of Students Office **910-630-7152** (business hours) or the Center for Personal Development **910-630-7150** (business hours). If the offense occurred off campus, the survivor is encouraged to file a report with the appropriate law enforcement agency.

Anonymous (sometimes referred to as “blind”) reports are accepted by University Police and local law enforcement agencies in cases of sexual violence when the survivor does not want to pursue criminal charges against the perpetrator or if the report is not directly from the survivor. No criminal investigative activity is undertaken without authorization from adult survivors or the parent or guardian of juvenile survivors. However, the University is obligated by federal law (Title IX) to conduct to the fullest extent reasonably possible a separate non-criminal investigation of all received reports of sexual violence. The survivor is encouraged to provide as much information and evidence as possible, even if he or she does not want to pursue criminal charges. A survivor’s initial decision not to pursue a criminal investigation does not preclude the possibility of pursuing criminal prosecution at a later date.

As it conducts investigations of sexual violence, Methodist University will take all reasonable measures to protect the identity of survivors of alleged sexual violence and comply with any request from the survivor for confidentiality. To the extent allowed by - applicable law, Methodist University will not identify survivors of sexual violence in otherwise publicly available records. If a determination is made that the university reasonably cannot comply with a survivor's request for confidentiality, the survivor will be directly notified of same.

Recommendations for Survivors in the Aftermath of Sexual Violence:

- (1) If the sexual violence occurred on the campus contact the Methodist University Police Department immediately at **910-630-7577**, or “**9-1-1**” as soon as you safely can. If the assault occurred off-campus and in the City of Fayetteville, contact the Fayetteville Police Department immediately at 910-433-1529 or “9-1-1”. If the assault occurred in an unincorporated area of Cumberland County, contact the Cumberland County Sheriff's Office immediately at 910-323-1500 or “9-1-1”.

NOTE: Methodist University Police Officers will provide assistance to survivors in filing complaints in other non-campus jurisdictions.

- (2) Biological, medical, and physical evidence are important in order to identify perpetrators and help hold them accountable. This vital evidence should be collected and preserved as soon as possible. The collection and preservation of such evidence **does not require** a survivor to publicly identify himself or herself **or** decide whether to prosecute a perpetrator.
- (3) In order to preserve potential biological (including DNA) or physical evidence, survivors of sexual violence are **advised not to...**

- Bathe or Shower
- Use the Bathroom
- Change Clothes
- Comb or Brush Hair

before speaking with a medical professional, survivor advocate or, if desired, a law enforcement officer.

- (4) **Do not** disturb anything in the location where the assault took place; and - if safe and practical to do so - remain in the general location where the assault took place until police arrive.
- (5) **Contact** a friend for assistance and support.

**Confidential Support Resources for Survivors of Sexual Assault, Domestic Violence,
Dating Violence, and Stalking**

On-campus Resources

- (1) **The Center for Personal Development: 910-630-7150** The Center provides counseling to students who are victims of any sexual offense and makes referrals - to community resources. The Center also assists students in notifying proper authorities, to include academic arrangements in conjunction with Academic Affairs. **Consultations with all clients are confidential.**

- (2) **Student Health Services: 910-630-7164** The Student Health Services staff provides medical treatment and information and referrals to community agencies. The staff also assists students in notifying proper authorities, if the student so chooses. **Consultations with all patients are confidential.**

- (3) **Campus Ministries: 910-630-7157** Pastoral counseling and referrals are provided by the Campus Ministries Office. **Pastoral counseling is provided to all clients on a confidential basis.**

Off-campus Resources in the Cumberland County Area:

Rape Crisis Volunteers of Cumberland County	910-485-7273*
Cape Fear Valley Medical Center	910-615-4000*
National Sexual Assault Hotline	800-656-4673*
Family Violence Prevention and Care Center	910-677-2532*
Family Violence Prevention and Care Center (Business)	910-677-2528
MU Employee Assistance Program	910-829-1731
MU Employee Assistance Program (Schedule Appt.)	910-615-1733

***Answered 24 hours**

ONLINE REGISTRY OF SEX OFFENDERS AND PREDATORS

The State of North Carolina requires certain convicted sex offenders and predators to register with the Sheriff's Office in the county they reside. A list of convicted sexual offenders and predators can be found at the following web site which is maintained by the NC Department of Justice: <http://www.sexoffender.ncdoj.gov>. A link to that web site is also available on the Methodist University Department of Public Safety web page.

MISSING PERSON REPORTS AND PROCEDURES

The Methodist University Department of Public Safety will exert every reasonable effort to locate a student, visitor, faculty or staff member who is reported as missing from the

campus. To file a report regarding any person believed to be missing from the Methodist University campus, you may personally come to the Department of Public Safety Office or you may contact our agency by phone at **910-630-7577** or **910-630-7098**. A University Police Officer will either speak with you by phone or come to your location on campus.

There is no requirement that a person be missing for 24 hours or more before a police report can be filed. Prompt reporting is always appropriate! University Police will collaborate and share information regarding missing persons with other law enforcement agencies via the National Law Enforcement Telecommunications System.

If a Methodist University student has been missing from the campus for 24 hours, a report **must** be made to Methodist University Police.

Any designated Methodist University Campus Safety Authority who receives information that a student has been missing for 24 hours must immediately confirm that a missing person report has also been (or is in the process of being) made to Methodist University Police. If the missing student is under the age of 18, that student's parent(s) or legal guardian(s) will also be notified.

All students living in on-campus student housing facilities have the option to register a confidential contact person to be notified in the case that the student is determined to be missing. Only authorized university officials and law enforcement officers in furtherance of a missing person investigation will have access to this information. Students who choose to exercise this option may contact the Department of Public Safety to document their emergency contact information.

METHODIST UNIVERSITY CRIME STATISTICS

Annual Crime Statistics: Calendar Years 2016 and 2017

Crime Category	On Campus		In a Noncampus Bldg.		Campus Residential Facilities		Public Property*	
	2016	2017	2016	2017	2016	2017	2016	2017
Murder	0	0	0	0	0	0	0	0
Rape	1	3	0	0	1	3	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	22	19	0	0	21	10	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Domestic Violence**	0	0	0	0	0	0	0	0
Dating Violence**	0	0	0	0	0	0	0	0
Stalking**	2	2	0	0	0	2	0	0
Arrests								
	2016	2017	2016	2017	2016	2017	2016	2017
Liquor Law Violation	3	0	0	0	1	0	0	0
Drug Abuse Violation	6	1	0	0	1	0	0	0
Weapons Possessions	2	0	0	0	2	0	0	3
Referrals for Campus Disciplinary Action								
	2016	2017	2016	2017	2016	2017	2016	2017
Liquor Law Violation	43	38	0	0	43	37	0	0
Drug Abuse Violation	28	13	0	0	12	9	0	0
Weapons Possessions	2	1	0	0	1	1	0	0

METHODIST UNIVERSITY CRIME STATISTICS

Annual Crime Statistics: Calendar Year 2018

Crime Category	On Campus 2018	In a Noncampus Bldg. 2018	Campus Residential Facilities 2018	Public Property* 2018
Murder	0	0	0	0
Rape	3	0	3	3
Fondling	1	0	1	0
Incest	0	0	0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	1
Aggravated Assault	3	0	1	2
Burglary	4	0	3	0
Motor Vehicle Theft	0	0	0	1
Manslaughter	0	0	0	0
Arson	0	0	0	0
<hr/>				
Domestic Violence**	0	0	0	0
Dating Violence**	3	0	0	0
Stalking**	1	0	0	0
<hr/>				
Arrests	2018	2018	2018	2018
Liquor Law Violation	0	0	0	0
Drug Abuse Violation	0	0	0	7
Weapons Possessions	1	0	0	0
<hr/>				
Referrals for Campus Disiplinary Action	2018	2018	2018	2018
Liquor Law Violation	14	0	14	0
Drug Abuse Violation	16	0	16	0
Weapons Possessions	0	0	0	0

****Beginning in Calendar Year 2013, Campus Public Safety Agencies Also Report**

Incidents of Domestic Violence, Dating Violence, and Stalking.

*****No hate crimes were reported for the years of 2016, 2017 or 2018.**

****** 2 Rapes occurred in 2016 but were not reported until 2017**

****** 1 Rape occurred in 2017 but wasn't reported until 2018**

NOTE: In the State of North Carolina, a weapon may include, but is not limited to: Firearms (to include firearm imitations), explosives of any size or type (to include fireworks), air guns, explosive-like noisemakers, and all types of knives.

**Public Property Crime Statistics Provided By The Fayetteville, NC Police Department*

("Public Property" per The Handbook for Campus Safety and Security Reporting 2016 Edition, is only public not private property immediately adjacent to the campus).

Fire Safety Policies, Reporting Procedures, and Statistics for Residential Facilities

Reporting Procedures:

AS with any other emergency on campus, fires may be reported by: activating a fire alarm system pull station in the affected structure and by calling **9-1-1** or **910-630-7577** or **910-630-7098** or by verbally reporting the location of the fire to any staff member of the Department of Housing and Residence Life or Department of Public Safety.

Smoking:

Smoking is strictly prohibited inside all campus buildings and within 50 feet of an entrance to any building.

Open Flames, Candles, and Incense:

No device that emits or creates any open flame may be activated or used in any campus residential facility by students. The use or possession of candles and incense is strictly prohibited inside all campus residential facilities.

Extension Cords:

Only UL-approved extension cords and power strips are allowed. Extension cords shall not be plugged into power strips or other extension cords. Power strips shall not be plugged into extension cords or other power strips.

Prohibited Appliances:

Gas grills, electrical grills, charcoal grills, halogen lamps, hot plates, toaster ovens, space heaters and any other appliance with an open coil are strictly prohibited inside all campus residential facilities.

Fire Evacuation Procedures:

Fire evacuation routes are posted on every floor of all campus buildings. When any fire alarm sounds, building occupants must evacuate immediately via the nearest fire exit and move at least 300 feet away from the affected structure. Do not use elevators – use stairs instead. Try to stay away from or below any smoke cloud. Remain outside the affected structure until advised by Public Safety personnel that it is safe to re-enter.

Fire Drills and Fire Safety:

Housing and Residence Life staff members provide information on fire safety to residential students. In addition, fire safety information and emergency evacuation maps

are posted on all floors of residential facilities. Housing and Residence Life staff members conduct a minimum of two fire evacuation drills in the Fall and Spring Semesters (and a minimum of one fire evacuation drill in facilities housing students during the Summer Terms). The Department of Public Safety (**910-630-7098**) responds to all fire alarm activations on the campus and also serves as a resource for fire safety information.

Fire Detection, Alarm, and Suppression Systems:

All residential facilities are equipped with fire detection and alarm systems. All residential facilities are equipped with fire extinguishers and some are equipped with fire suppression sprinkler systems. Tampering with or abuse of any fire detection equipment (including in-room smoke detectors) or any fire suppression equipment (fire extinguishers and fire sprinklers) is strictly prohibited and may result in disciplinary action under the Code of Student Conduct in addition to criminal charges.

**Methodist University Residential Facilities Calendar Year 2018
Alarm Status**

	Fire Alarm Monitoring (Central Monitoring Station)	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Fire Evacuation Drills Per Calendar Year
Greek House A	Yes	Yes	Yes	Yes	4
Greek House B	Yes	Yes	Yes	Yes	4
Cape Fear Commons	Yes	Yes	Yes	Yes	4
Cumberland Hall	No	No	Yes	Yes	4
Garber Hall	No	No	Yes	Yes	4
Greek House D	Yes	Yes	Yes	Yes	4
Greek House E	Yes	Yes	Yes	Yes	4
McLean Complex	Yes	Yes	Yes	Yes	4
North Hall	Yes	Yes	Yes	Yes	4
Pearce Hall	No	Yes	Yes	Yes	4
Sanford Hall	No	No	Yes	Yes	4
Greek House C	Yes	Yes	Yes	Yes	4
Weaver Hall	No	No	Yes	Yes	4
West Hall	No	Yes	Yes	Yes	4

Methodist University Residential Facilities Calendar Year 2018 Statistics

	Total # of Fires Per Facility	Date and Time of Fire	Cause of Fire	# of Fire-Related Injuries Requiring Medical Facility Treatment	# of Fire- Related Deaths	Value of Fire-Related Property Damage
Greek House A	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Greek House B	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Cape Fear Commons	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Cumberland Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Garber Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Greek House D	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Greek House E	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
McLean Complex	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
North Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Pearce Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Sanford Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Greek House C	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
Weaver Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA
West Hall	<u>0</u>	<u>NA</u>	NA	NA	NA	NA