# TABLE OF CONTENTS

2020-2021 Academic Year Calendar ................................................. 4

Fall 2020 .................................................................................. 4
   MU at Night Fall Term I ................................................................. 4
   MU at Night Fall Term II ................................................................. 5
   MU e-Learning Fall Term ................................................................. 5

Spring 2021 .................................................................................. 5
   MU at Night Spring Term I ................................................................. 5
   MU at Night Spring Term II ................................................................. 6
   MU e-Learning Spring Term ................................................................. 6

Summer 2021 .................................................................................. 6

Methodist University Department Numbers ...................................... 7
Get Familiar with the myMUPortal ....................................................... 8
Email ............................................................................................ 8
Connecting Students E-Mail to Mobile Devices .................................... 8
Academic Advising ........................................................................ 8
Class Days Abbreviations ................................................................ 8
Building Abbreviations Key ............................................................... 8
Hours of Operation for Davis Memorial Library ................................... 8
The Writing Center ......................................................................... 9
Monarch Tutoring Center .................................................................. 9
Accessibility & Disability Services .................................................... 9
Student Health Services ................................................................. 10
Student Health Immunizations and Insurance .................................... 10
Center for Personal Development ..................................................... 10
International Programs/International Students .................................. 10
MU Study Abroad .......................................................................... 10
Office of Multicultural Affairs ......................................................... 10
Items Allowed in the Residence Halls ............................................... 10
Items Not Allowed in the Residence Halls .......................................... 10
Laundry ......................................................................................... 11
Hours of Dining Services ................................................................ 11
Parking Tips .................................................................................. 11
Chapel Time .................................................................................. 11
Hours of Operation for Nimocks Fitness Center .................................. 12
Get Involved ................................................................................ 12
Commuter Students ....................................................................... 12
Campus Resources ........................................................................ 12

**Student Affairs** ........................................................................ 13
   Career Services ........................................................................ 13
   Campus Recreation ..................................................................... 13
   Dining Services ......................................................................... 13
   Student Health Services ............................................................. 14
   Centers for Personal Development ............................................... 14
   Public Safety ............................................................................. 14
   Multicultural Affairs .................................................................. 15
   Housing and Residence Life ......................................................... 15
   Student Involvement Center ......................................................... 15
   Student Activities ...................................................................... 15
   Student Government Association ................................................ 15
   Fraternity and Sorority Life .......................................................... 15

Student Code of Conduct Process ................................................... 16
   Alcohol and Other Drugs ............................................................. 19
   Other Violations ........................................................................ 22
   Conduct System ......................................................................... 25
   Hearing Bodies ......................................................................... 25
   Appeals ..................................................................................... 26
   Appeal Bodies .......................................................................... 28
Sanctions ..................................................................................... 28
Public Safety Services .................................................................... 31
Dear Students:

Welcome or welcome back to Methodist University. It is great to have you on our campus as a new or continuing member of a very special community of students, staff, and faculty that help make our University a very special place to live and grow.

Our primary goal is to complement your curricular education by providing you with varied and numerous opportunities for co-curricular personal development. I also hope that you will fully utilize the many support services that we provide. All of our customer-oriented programs are designed to provide you with the assistance that you need to deal with many of the challenges faced by today’s university students and to help you make the most of your university experience. National studies have shown that students who properly balance their university time between curricular and co-curricular activities are normally better prepared to deal with the challenges of university life and life after the university. I encourage all of you to make the most of your time at Methodist University and to commit yourselves to make a positive difference in our community; you will be all the better for it.

Please know that you are welcome to stop by my office for a friendly visit, or with any concerns you may wish to share. On behalf of the Student Affairs team, I would like to wish all of you great success this year. We look forward to living, learning, and growing together with you.

Sincerely,

Dr. William H. Walker
Vice President for Student Affairs and Dean of Students
THE 2020-2021 ACADEMIC YEAR
At the discretion of the University, changes may be made to the following.

FALL 2020

<table>
<thead>
<tr>
<th>August</th>
<th>1</th>
<th>Tuition &amp; Fees Due for Fall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday-Wednesday</td>
<td>3-5</td>
<td>Faculty Meetings &amp; Workshops</td>
</tr>
<tr>
<td>Friday-Sunday</td>
<td>7-9</td>
<td>New &amp; Returning Students Arrive (check email for dates and times)</td>
</tr>
<tr>
<td>Monday</td>
<td>10</td>
<td>Classes Begin; Drop/Add Period begins</td>
</tr>
<tr>
<td>Friday</td>
<td>14</td>
<td>Opening Convocation at 11:00 a.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>17</td>
<td>Academic Advisor Consultation at 11:00 a.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>18</td>
<td>Last day to ADD a class or DROP a class without record</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>September</th>
<th>7</th>
<th>Labor Day Holiday (no classes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>14</td>
<td>Last day to submit &quot;Intent to Graduate&quot; forms for May 2021 graduation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>October</th>
<th>2</th>
<th>Midterm grades due in the Office of the Registrar by 5:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>12-16</td>
<td>Advising Week</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>12</td>
<td>Academic Advisor Consultation at 11:00 a.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>23-24</td>
<td>Evening Student Early Registration Begins</td>
</tr>
<tr>
<td>Friday – Saturday</td>
<td>19</td>
<td>Homecoming Weekend</td>
</tr>
<tr>
<td>Monday</td>
<td>20</td>
<td>Senior Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>21</td>
<td>Junior Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>22</td>
<td>Sophomore Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Thursday</td>
<td>23</td>
<td>Freshman Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>26</td>
<td>Evening-to-Day Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Monday</td>
<td></td>
<td>Evening Course Registration for Day Students begins at 7 a.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>November</th>
<th>9</th>
<th>Last day to drop a class with record</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>11</td>
<td>Veterans Day Holiday (no class)</td>
</tr>
<tr>
<td>Wednesday</td>
<td>24</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Tuesday</td>
<td>30</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

| December        | 12| Commencement Ceremony |

---

MU at Night Fall Term I

<table>
<thead>
<tr>
<th>Monday</th>
<th>Aug. 10</th>
<th>Classes begin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>Aug. 14</td>
<td>Last day to add/drop without record (Evening)</td>
</tr>
<tr>
<td>Friday</td>
<td>Aug. 21</td>
<td>Last day to add/drop without record (Weekend)</td>
</tr>
<tr>
<td>Monday-Tuesday</td>
<td>Sept. 7-8</td>
<td>Labor Day Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Sept. 25</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Wednesday-Friday</td>
<td>Sept. 30-Oct. 2</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Oct. 5</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

---

MU at Night Fall Term II

<table>
<thead>
<tr>
<th>Monday</th>
<th>Oct. 5</th>
<th>Classes begin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>Oct. 9</td>
<td>Last day to add/drop without record (Evening)</td>
</tr>
<tr>
<td>Monday</td>
<td>Oct. 12</td>
<td>Evening Student Early Registration begins</td>
</tr>
<tr>
<td>Friday</td>
<td>Oct. 16</td>
<td>Last day to add/drop without record (Weekend)</td>
</tr>
<tr>
<td>Friday</td>
<td>Oct. 23</td>
<td>Evening-to-Day Early Registration begins</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Nov. 11</td>
<td>Veterans Day Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Nov. 13</td>
<td>Last day to drop a class</td>
</tr>
<tr>
<td>Friday-Tuesday</td>
<td>Nov. 20-24</td>
<td>Final Exams</td>
</tr>
</tbody>
</table>
### MU e-Learning Fall Term I

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Aug. 17</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>Aug. 21</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Monday</td>
<td>Sept. 7</td>
<td>Labor Day Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Oct. 2</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Wednesday-Friday</td>
<td>Oct. 7-10</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Oct. 12</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### MU e-Learning Fall Term II

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Oct. 19</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Monday</td>
<td>Oct. 19</td>
<td>Spring Early Registration begins</td>
</tr>
<tr>
<td>Friday</td>
<td>Oct. 23</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Nov. 11</td>
<td>Veterans Day Holiday</td>
</tr>
<tr>
<td>Wednesday-Sunday</td>
<td>Nov. 25-29</td>
<td>Thanksgiving Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Dec. 4</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Friday-Tuesday</td>
<td>Dec. 9-11</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Saturday</td>
<td>Dec. 12</td>
<td>Commencement Ceremony</td>
</tr>
<tr>
<td>Monday</td>
<td>Dec. 14</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### Note
- This schedule is for fully online programs offered through Methodist University Online. Individual online courses offered through the main campus—day and evening programs—are included in the schedules for those sessions.

### SPRING 2021

**January**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>10</td>
<td>Students arrive/Orientation</td>
</tr>
<tr>
<td>Monday</td>
<td>11</td>
<td>All Classes and Drop/Add Period begin</td>
</tr>
<tr>
<td>Friday</td>
<td>15</td>
<td>Advisor Meeting at 11:00 a.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>18</td>
<td>Martin Luther King Day holiday (no classes)</td>
</tr>
<tr>
<td>Tuesday</td>
<td>19</td>
<td>Last day to ADD a class or DROP a class without record</td>
</tr>
</tbody>
</table>

**February**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>1</td>
<td>Spring Convocation</td>
</tr>
</tbody>
</table>

**March**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>5</td>
<td>Midterm grades due</td>
</tr>
<tr>
<td>Saturday-Tuesday</td>
<td>8-12</td>
<td>Spring X-Term for Experiential Learning Opportunities including Study Abroad</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>8-12</td>
<td>Spring Break</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>22-26</td>
<td>Advising Week</td>
</tr>
<tr>
<td>Monday</td>
<td>22</td>
<td>Academic Advising Consultation at 11:00 a.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>29</td>
<td>Senior Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>30</td>
<td>Junior Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>31</td>
<td>Sophomore Early Registration begins at 7 a.m.</td>
</tr>
</tbody>
</table>

**April**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>1</td>
<td>Freshman Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>2</td>
<td>Good Friday Holiday (no classes)</td>
</tr>
<tr>
<td>Friday</td>
<td>2</td>
<td>Evening-to-Day Student Early Registration begins at 7 a.m.</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>5-9</td>
<td>Research and Creativity Week</td>
</tr>
<tr>
<td>Monday</td>
<td>5</td>
<td>Evening Course Registration begins for Day Students at 7 a.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>7</td>
<td>Research &amp; Creativity Symposium and Awards Day</td>
</tr>
<tr>
<td>Monday</td>
<td>12</td>
<td>“Intent to Graduate” forms for December 2020 graduation Due</td>
</tr>
<tr>
<td>Monday</td>
<td>19</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Wednesday</td>
<td>28</td>
<td>Last day of day classes</td>
</tr>
<tr>
<td>Thursday-Thursday</td>
<td>29-May 6</td>
<td>Final Examinations</td>
</tr>
</tbody>
</table>
### May

**Monday** 3  Senior grades due to the Registrar by 1:00 p.m.  
**Saturday** 8  Commencement Ceremony (Graduate and Undergraduate)  
**Monday** 10  Final grades due

### MU at Night Spring Term I

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Jan. 11</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>Jan. 15</td>
<td>Last day to add/drop without record (Evening)</td>
</tr>
<tr>
<td>Monday-Tuesday</td>
<td>Jan. 18-19</td>
<td>Martin Luther King, Jr. Day Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Jan. 22</td>
<td>Last day to add/drop without record (Weekend)</td>
</tr>
<tr>
<td>Friday</td>
<td>Feb. 26</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Wednesday-Saturday</td>
<td>Mar. 3-5</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Mar. 8</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### MU at Night Spring Term II

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Mar. 15</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>Mar. 19</td>
<td>Last day to add/drop without record (Evening)</td>
</tr>
<tr>
<td>Monday</td>
<td>Mar. 22</td>
<td>Evening Student Early Registration begins</td>
</tr>
<tr>
<td>Friday</td>
<td>Mar. 26</td>
<td>Last day to add/drop without record (Weekend)</td>
</tr>
<tr>
<td>Monday</td>
<td>Mar. 29</td>
<td>Summer Early Registration begins</td>
</tr>
<tr>
<td>Thursday-Monday</td>
<td>Apr. 1-4</td>
<td>Easter Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Apr. 2</td>
<td>Evening-to-Day Student Registration begins</td>
</tr>
<tr>
<td>Friday</td>
<td>Apr. 30</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Monday</td>
<td>May 3</td>
<td>Senior grades (Day and Evening) due</td>
</tr>
<tr>
<td>Wednesday-Saturday</td>
<td>May 5-8</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Saturday</td>
<td>May 8</td>
<td>Commencement Ceremony (Graduate and Undergraduate)</td>
</tr>
<tr>
<td>Monday</td>
<td>May 10</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### MU e-Learning Spring Term

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Jan. 6</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Jan. 14</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Monday</td>
<td>Jan. 20</td>
<td>Martin Luther King, Jr. Day Holiday</td>
</tr>
<tr>
<td>Monday-Friday</td>
<td>Mar. 2-6</td>
<td>Spring Break</td>
</tr>
<tr>
<td>Friday</td>
<td>Apr. 10</td>
<td>Good Friday Holiday</td>
</tr>
<tr>
<td>Monday</td>
<td>Apr. 13</td>
<td>Last day to WP/WF</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Apr. 22</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Wednesday-Thursday</td>
<td>Apr. 23-30</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Apr. 27</td>
<td>Senior grades due</td>
</tr>
<tr>
<td>Saturday</td>
<td>May 2</td>
<td>Commencement Ceremony (Graduate and Undergraduate)</td>
</tr>
<tr>
<td>Monday</td>
<td>May 4</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### SUMMER 2021

### Summer Day Term I

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer X-Term</td>
<td>May 17-Jun. 11</td>
<td>Experiential Learning, including Study Abroad Opportunities</td>
</tr>
<tr>
<td>Monday</td>
<td>May 17</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 18</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Monday</td>
<td>May 31</td>
<td>Memorial Day Holiday</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Jun. 9</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Friday</td>
<td>Jun. 11</td>
<td>Last day of classes, Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Jun. 14</td>
<td>Final Grades (Term I) Due</td>
</tr>
</tbody>
</table>

### Summer Day Term II

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Jun. 14</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Jun. 15</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Jul. 7</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Friday</td>
<td>Jul. 9</td>
<td>Last day of classes, Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Jul. 12</td>
<td>Final Grades (Term II) Due</td>
</tr>
</tbody>
</table>
### Summer Day Term III (Reserved for Internships/Special Programs)

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Jul. 12</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Jul. 13</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Aug. 4</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Friday</td>
<td>Aug. 6</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Monday</td>
<td>Aug. 9</td>
<td>Final Grades (Term III) Due</td>
</tr>
</tbody>
</table>

### Summer Evening Term IV

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>May 17</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>May 21</td>
<td>Last day to add/drop without record (Evening)</td>
</tr>
<tr>
<td>Friday</td>
<td>May 28</td>
<td>Last day to add/drop without record (Weekend)</td>
</tr>
<tr>
<td>Monday-Tuesday</td>
<td>May 31-Jun. 1</td>
<td>Memorial Day Holiday</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Jul. 2</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Wednesday-Friday</td>
<td>Jul. 7-9</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Monday</td>
<td>Jul. 12</td>
<td>Final Grades (Term IV) Due</td>
</tr>
</tbody>
</table>

### Summer Day Term V (Reserved for Internships)

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>May 17</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>May 21</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Friday</td>
<td>Jul. 30</td>
<td>Last day to drop a class with record</td>
</tr>
<tr>
<td>Friday</td>
<td>Aug. 6</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Monday</td>
<td>Aug. 9</td>
<td>Final Grades Due</td>
</tr>
<tr>
<td>Saturday</td>
<td>Aug. 14</td>
<td>Summer Degree Conferral Date</td>
</tr>
</tbody>
</table>

### MU e-Learning Summer Term

<table>
<thead>
<tr>
<th>Day</th>
<th>Dates</th>
<th>Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>May 11</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Friday</td>
<td>May 15</td>
<td>Last day to add/drop without record</td>
</tr>
<tr>
<td>Monday</td>
<td>May 25</td>
<td>Memorial Day Holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>Jul. 24</td>
<td>Last day to WP/WF</td>
</tr>
<tr>
<td>Friday</td>
<td>Jul. 31</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Monday</td>
<td>Aug. 3</td>
<td>Final and Senior Grades Due</td>
</tr>
<tr>
<td>Saturday</td>
<td>Aug. 8</td>
<td>Summer Degree Conferral Date</td>
</tr>
</tbody>
</table>

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### METHODIST UNIVERSITY DEPARTMENT TELEPHONE EXTENSIONS

- Academic Affairs ................................................................. 7031
- Accounts Payable ............................................................ 7007
- Admissions (Day) ............................................................... 7027
- Admissions (Evening) ........................................................ 7190
- Admissions (International) ............................................... 7049
- Athletics ............................................................................ 7175
- Book Store ........................................................................ 7165
- Campus Ministry ............................................................... 7157
- Career Services ............................................................... 7333
- Center for Personal Development .................................... 7150
- Chaplain ........................................................................... 7515
- Computers Services .......................................................... 7300
- Counseling Center ............................................................. 7150
- Dean of Students ............................................................... 7152
- Disability Services/Accessibility Resources ....................... 7402
- Dining Services ................................................................. 884-0065
- Evening University ............................................................. 7485
- Events Coordinator ............................................................ 7062
- Financial Aid .................................................................... 7192
- Golf Shop ........................................................................... 7684
- Library Circulation ............................................................ 7645
- Library Reference .............................................................. 7123
- Maintenance ....................................................................... 7199
- Mathematics Department ................................................... 7231
- Music Department .............................................................. 7100
- Operator ............................................................................. 7000
- Payroll .............................................................................. 7023
- Physician Assistant Program ............................................ 7615
- Police & Public Safety ........................................................ 7149
- Post Office ........................................................................ 7194
- Registrar ........................................................................... 7318
- Religious Life .................................................................... 7157
- Residence Life ................................................................. 7626
- Social Work ....................................................................... 7394
- Student Accounts ............................................................... 7015
- Student Activities .............................................................. 7022
- Student Affairs Admin ....................................................... 7152
- Student Government ........................................................... 7439
- Student Health ................................................................. 7164
- Student Insurance ............................................................. 7652
- Student Relations ............................................................... 7200
- University Publications ...................................................... 7200
- University Relations ........................................................... 7200
- Weather Alert & Messages Board ........................................ 7351
- Webmaster ......................................................................... 7646
- Welcome Center ............................................................... 7098
- Writing Center ................................................................. 7264

*Unless otherwise noted, all numbers begin with the area code 910 and the prefix 630 followed by the extension.*
Every student should understand and get familiar with the myMU Portal. Some of the most valuable and important information and tasks are done through the myMU Portal.

Following are just some of the tasks and information that can be found on the myMU Portal:

- Important announcements
- Grades
- Class Registration
- Unofficial Transcripts
- Advising Worksheets
- Viewing/Paying Bills
- Viewing Financial Aid
- My Housing
- Dining Services
- Vehicle Registration

The myMU Portal can be accessed by visiting the Methodist University website and clicking on the myMU Portal tab in the top right hand corner.

**Email**

An email account (ending in @student.methodist.edu) will be created for all Methodist University students by the Computer Services staff. Students will receive their email account information in a letter from the Admissions Office. If you do not receive your email account, you will need to contact the Computer Assisted Composition (CAC) Lab attendant in one of the following three ways; physically go to the CAC Lab in the Trustees building, room 264, call the CAC Lab attendant at extension 910.630.7300, or email help@methodist.edu for assistance. All students are responsible for checking their email daily for messages from the University. All official University information (e.g., grades, academic notices, campus calendars, attendance policy updates, registration and financial information, etc.) will be sent electronically only. No University information will be sent to any other email address.

Use and get familiar with the myMU Portal. Grades and unofficial transcripts are available to advisors and students via the myMU Portal.

**Connecting Student Email to Mobile Devices**

Visit the myMU Portal. Once at the myMU Portal, login with your Methodist ID and password. Click on the “Request Forms” tab, fill out the form and submit it.

Not all phones are compatible or work correctly with these settings, but we hope they work for the majority of you. There are several phones on the market, so we can’t give specific instructions for each phone configuration as they may be different depending on your phone. **This will take 24 hours to activate.**

**ACADEMIC ADVISING**

All full-time day students are assigned to an academic advisor upon receipt of their enrollment deposit. Most academic advisors are full-time faculty members at the University. Students who have declared a major are assigned an advisor from that department. When a major has not been declared, students are assigned to an Exploratory (EXP) academic advisor. Students and advisors meet regularly for academic planning purposes.

It is highly encouraged that you get to know your advisor.

**Class days abbreviations**

M - Monday
T - Tuesday
W - Wednesday
R - Thursday
F - Friday

**BUILDING ABBREVIATIONS AND WHAT THEY MEAN**

- RVAD - John M. Reeves Fine Arts Building
- MATH - Keith Allison Math & Computer Science Building
- TRUS - Trustees Building Classroom/Office
- RPAC - March F. Riddle Athletics Center
- PLAY - The Player Golf Education Center
- CLRK - Margaret and Walter Clark Hall
- EHSC - Dr. and Mrs. Elton Hendricks Science Complex
- PNSB - Nursing Building
- BCVA - Bethune Center for Visual Arts
- MHSB - McLean Health Sciences Building

**HOURS OF OPERATION FOR DAVIS MEMORIAL LIBRARY**

Sunday - 1:00 p.m. — 11:00 p.m.
Monday - Thursday - 7:00 a.m. — 11:00 p.m.
Friday - 7:00 a.m. — 6:00 p.m.
Saturday - 11:00 a.m. — 7:00 p.m.
Visit the website for more info: www.methodist.edu/library
THE WRITING CENTER
The Methodist University Writing Center is located in the Davis Memorial Library. Our staff of friendly and knowledgeable consultants support the entire writing process for students and faculty/staff who wish to utilize our free services. In addition to assisting with current writing projects, the Writing Center’s goal is to foster the skills and confidence necessary for writing improvement that will lead to academic and professional success. The MU Writing Center is available for assistance with academic papers, creative writing, cover letters, resumes, graduate school applications, grant proposals, course syllabi, and more. The center can be reached at 910.630.7264 and via email at writingcenter@methodist.edu.

MONARCH TUTORING CENTER
The Monarch Tutoring Center (MTC) provides free tutoring services, study skills coaching, and academic support for all Methodist University undergraduate students. For specific subject or special tutoring hours, please visit the MTC website at www.methodist.edu/tutoring.

ACCESSIBILITY & DISABILITY SERVICES
Our Director for Disability Services/Accessibility Resources works with each student to ensure that their needs are met to the best of our ability. The Disability Services/Accessibility Resources Office is located in Pearce Hall, Suite 102. For further information, please contact Charmagne Williams at (910) 630-7402 or email at cawilliams@methodist.edu.
STUDENT HEALTH SERVICES

Location: West Hall
www.methodist.edu/health-services
Contact: Lynetta Allen-Geddie
Email: lgeddie@methodist.edu or shc@methodist.edu
Phone: 910.630.7164
Hours: Monday-Friday 8:00 a.m.-5:00 p.m.

The Student Health Center provides acute and preventive health care to the university community through telehealth real-time video conferencing or face-to-face. Students, faculty and staff can access care by scheduling an appointment to see the Registered nurse or the Physician Assistant. The clinic is open Monday through Friday 8 am to 5 pm. Health assessments are performed to determine individual needs. Minor illnesses and injuries are treated by the nurse with over-the-counter medications and education. More complex care is provided by the Physician Assistant; when deemed necessary patients are referred off campus for X-rays, and other specialty care. In-house laboratory and vaccinations are available for a fee. Students are encouraged to call 911 for assistance in situations when there is a life threatening illness or injury.

The Health Coordinator is responsible for immunization compliance of all students enrolled at the university and assist the athletes and international students with insurance related care received at off campus facilities.

INTERNATIONAL PROGRAMS/INTERNATIONAL STUDENTS

International Programs Office (IPO) is located on the second floor of Berns Student Center. This office advocates for and addresses the needs of international students as well as promotes internationalization on campus. International Students are an integral part of campus life at Methodist University.

MU hosts approximately 100 international students from over 50 different countries. Methodist University offers an exciting blend of cultural heritage, which gives a unique character to the relationships and friendships between US and international students.

MU STUDY ABROAD

The Study Abroad Office is located on the second floor of Berns Student Center in the International Programs Office.

Pursuing part of your education abroad is a once-in-a-lifetime opportunity with benefits that go far beyond academic learning. Students develop relevant intercultural communication, problem-solving skills, confidence, flexibility, and independence, which strengthen career opportunities. Methodist University offers programs for as short as a week to as long as an academic year through faculty-led programs, direct exchanges, and other affiliations such as USAC (University Studies Abroad Consortium). Visit our website www.methodist.edu/study-abroad. Scholarships are available.

OFFICE OF MULTICULTURAL AFFAIRS

Multicultural Affairs strives to provide equitable programming for personal, academic, cultural, and professional development for the diverse populations represented here at Methodist University. The office promotes the retention and success of historically margined students, and provides opportunities for university-wide multicultural education through interaction and dialogue designed to support the growth and development of all individuals. Further, the office provides individual support and advocacy to students, faculty, and staff through programming, counseling and advising while promoting diversity and inclusion.

ITEMS ALLOWED IN THE RESIDENCE HALLS

1. George Foreman Grills
2. Microwaves
3. Small Refrigerators
4. Crock Pots
5. Coffee Pots

ITEMS NOT ALLOWED IN THE RESIDENCE HALLS

1. Toaster Ovens
2. Lava Lamps
3. Candles
4. Incense
5. Open-Coil Heating Devices
6. Weapons/Firearms
7. Alcoholic Paraphernalia
8. Hover Boards
9. Space Heaters
10. Pets
11. Hookahs

LAUNDRY
Laundry facilities are located in each residence hall. Thanks to the contributions of the Residence Hall Association (RHA), laundry is free!

HOURS OF DINING SERVICES
Green and Gold Cafe:
Breakfast
Monday - Friday: 7:30 a.m. - 9:30 a.m.

Continental Breakfast
Monday - Friday: 9:30 a.m. - 11:00 a.m.

Brunch
Saturday - Sunday: 10:30 a.m. - 2:00 p.m.

Lunch
Monday - Friday: 11:00 a.m. - 2:00 p.m.

Lite Lunch
Monday - Sunday: 2:00 p.m. - 5:00 p.m.

Dinner
Monday - Friday: 5:00 p.m. - 8:30 p.m.
Saturday: 5:00 p.m. - 7:00 p.m.
Sunday: 5:00 p.m. - 8:00 p.m.

Starbucks:
Monday - Thursday: 7:30 a.m. - 9:00 p.m.
Friday: 7:30 a.m. - 8:00 p.m.
Saturday - Sunday: Noon - 8:00 p.m.

P.O.D. Market:
Monday - Thursday: 9:00 a.m. - 11:00 p.m.
Friday: 9:00 a.m. - 10:00 p.m.
Saturday - Sunday: Noon - 10:00 p.m.

Chick-fil-A:
Monday - Thursday: 10:30 a.m. - 9:00 p.m.
Friday: 10:30 a.m. - 7:00 p.m.
Saturday: 11:00 a.m. - 7:00 p.m.
Sunday: Closed

Sandwich Shack:
Monday - Thursday: 11:00 a.m. - 8:00 p.m.
Friday 11:00 a.m. - 3:00 p.m.
Saturday & Sunday: Closed

PARKING TIPS
Parking permits can be purchased on the myMU Portal. Permits must be displayed on vehicles by 5:00 p.m. on Friday, August 14, 2020.

Parking rules and regulations are enforced 24 hours a day, 365 days a year. See the MU Student Handbook online for complete details. www.methodist.edu/student-handbook.

Residential parking permits are yellow and green. Commuter parking permits are red, blue, and purple. Residential and commuter students must park in their assigned color-coded permitted lots. Students cannot park in ANY reserved parking spaces and are required to park in their designated zones.

CHAPEL TIME
A Chapel service is held every Wednesday at 11:00 a.m. Classes and meetings cannot be scheduled during this time. Download the Methodist University Religious Life App for more information about faith opportunities on campus and in the community.
HOURS OF OPERATION FOR NIMOCKS FITNESS CENTER

The Nimocks Fitness and Recreation Center is available for all current MU students, faculty, and staff to use during listed hours. All participants MUST present a current Methodist University ID card to enter and use the Nimocks Fitness and Recreation Center.

The Nimocks Fitness and Recreation Center reserves the right to reduce hours during breaks, final exams, between academic semesters, and during the summer. The Nimocks Center may temporarily close each semester for maintenance purposes.

Hours of Operation
Monday - Thursday: 6:00 a.m. - Midnight
Friday: 6:00 a.m. - 8:00 p.m.
Saturday: 11:00 a.m. - 6:00 p.m.
Sunday: 1:00 p.m. - 12:00 a.m.

HOW TO GET INVOLVED

Contact Doris Munoz, Associate Dean of Students, at dmunoz@methodist.edu or stop by Student Involvement Center in Berns Student Union.

The mission of the Student Involvement Center is to provide meaningful, high quality out-of-class opportunities through programs and experiences that foster student leadership and leadership development, encourage participation in student clubs and organizations, assist with the development of a healthy active lifestyle, and create involvement and service opportunities at Methodist University and in the greater community.

Why should I get involved on campus? When you get involved you have the opportunity to develop leadership skills, become connected to Methodist, make a difference on and off campus, gain a sense of achievement, make new friends, enjoy a variety of experiences, builds your resume, and impress potential employers and graduate schools.

COMMUTER STUDENTS

FAQs

- Do I need a parking permit? Yes, you must purchase through the myMU Portal and display correctly on your vehicle.
- Is there free Internet Access? Yes, you can access Wi-Fi anywhere on campus.
- Are there computers to use on campus? Yes, there are over 30 computers in the Davis Memorial Library, a few in the Lion’s Den (in Berns Student Center), and in the computer labs located in Allison Hall.
- Where can I go to print my documents? Davis Memorial Library has printers. Black copies are FREE; color copies are 0.25/per page.
- Are meal plans offered to commuter students? Yes, and at a discounted rate. If interested, you may purchase a meal plan by visiting the Aramark office in the Green and Gold Cafe.
- Do nearby restaurants offer discounts to MU students? Yes, most restaurants on Ramsey Street offer a MU student discount. Be sure to ask!

CAMPUS RESOURCES

The time you spend on campus will be a sound investment in your academic and professional success. All resources below are all offered to MU Students.

- Berns Student Center - pool tables, ping pong tables, soft couches and a great atmosphere to meet new friends.
- Nimocks Fitness Center - exercise equipment, fitness classes, intramural and club sports
- Davis Memorial Library - quiet place to study, study rooms for groups, tutoring and writing center.
- Bookstore - school supplies, books, and MU attire. Located in the Berns Student Center.
- Student Health Center - Staff includes a full-time nurse and PA. Free of charge. Located in West Hall.
- Center for Personal Development - professional psychotherapy, mental health counseling, learning disability consultation and addiction treatments are available without charge. Located in Pearce Hall.
- Career Services - internships, resumes and more. Located in the Berns Student Center.
- Student Involvement Center - clubs, organizations, fraternities, sororities, student activities, and Commuter Student Association. Located in the Berns Student Center.
- Religious Life - weekly worship services, Holy Communion, fellowship meals, spiritual growth retreats, forums and open discussions, Bible study, and community service projects. Located in the Matthews Ministry Center.
- Veteran Services - Assistance for veterans and their dependents. Located in Joe W. Stout Hall, room 100.
- Campus Security - Available 24/7. Flat tire, locked your keys in car, dead battery? Campus security can service any on-campus situation.
STUDENT AFFAIRS

The Division of Student Affairs seeks to enrich the educational experience by promoting an inspiring environment where students can explore and discover their sense of purpose. Student Affairs challenges students to grow personally and professionally as they engage with the community and strive to reach their fullest potential as productive citizens and good stewards of society.

The Division of Student Affairs at Methodist University is comprised of 8 departments: Center for Personal Development, which houses Counseling and Psychological services; the Student Involvement Center, which houses Student Activities and Fraternity and Sorority Life; Career Services; Campus Recreation; Health Services; Housing and Residence Life; Multicultural Affairs; and Police and Public Safety. The Division is also responsible for Judicial Affairs and overseeing Aramark, the organization that manages our campus food service program. The Division is committed to communicating and collaborating with the entire university community to assist students and accomplish the academic mission.

Dr. William Walker is the Vice President for Student Affairs and Dean of Students. Dr. Walker is the chief student affairs officer for the University and serves on the president’s cabinet. He is responsible for all aspects of student life, including 8 departments that provide student services and co-curricular programs for student development and engagement.

Todd Harris is the Senior Associate Dean of Students. He assists the Dean of Students with the overall supervision and management of Student Affairs and serves as the campus judicial officer. Dean Harris directly oversees Housing and Residence Life, Health Services, the Center for Personal Development and New Student Orientation.

Dr. William H. Walker
VP for Student Affairs & Dean of Students
910.630.7152
wwalker@methodist.edu

Dr. Todd Harris
Senior Associate Dean of Students
910.630.7152
toharris@methodist.edu

Carol Pope is the Program Coordinator for Student Affairs. She is responsible for the operational and functional aspects of the Student Affairs office.

Ms. Carol Pope
Program Coordinator, Student Affairs
910.630.7152
capope@methodist.edu

CAREER SERVICES

Career Services supports the mission of the Division of Student Affairs by providing career readiness resources to all degree-seeking students and University graduates. The Career Services staff guides and instructs students and graduates in the development of the skills necessary to obtain valuable internships, full-time employment, and career satisfaction. Students and graduates who engage with Career Services are empowered to compete and succeed in a global workforce.

910.630.7333
careersvc@methodist.edu

CAMPUS RECREATION

Methodist University’s Campus Recreation & Intramural Programs (CRIMP) department aspires to enhance the university experience through leisure activities and alternative educational programs. CRIMP is committed to cultivating a healthy social environment through student-driven programs of fitness, sports, wellness, and outdoor adventure.

Dr. Clifton Bobbitt
Director of Campus Recreation & Associate Dean of Students
910.630.7161
cobbitt@methodist.edu

DINING SERVICES

Through a variety of dining locations, broad menu offerings, and friendly and welcoming staff, the staff assures students an experience they will never forget. Campus Dining Services are proud to offer a diverse array of innovative meal plans and popular brands, such as Chick-fil-A and Starbucks. Students are invited to join the table and enjoy all that Methodist University Campus Dining Services has to offer. It will be a pleasure serving you.

Ms. Randell Nairn
nairn-randell@aramark.com
STUDENT HEALTH SERVICES

Good health is essential to optimal success in college. Health services are provided by a physician assistant and registered nurse. The Health Center is located in West Hall providing services Monday through Friday from 8:00 am to 5:00 pm to students, faculty and staff. We treat acute illnesses, provide preventative health care and health education.

Lynetta Allen-Geddie, RN, MPH
Director of Health Center
910.630.7164
lgeddie@methodist.edu

CENTER FOR PERSONAL DEVELOPMENT

The Center for Personal Development helps students become successful in their college life, in relationships, and in everyday life. Individuals who are seeking to meet their highest potential are those who take advantage of the opportunities that the Center for Personal Development offers. Services provided include:

- Counseling and Psychological Services
- Drop-in Counseling and Psychotherapy by Appointment
- Education about mental health and addiction

Dr. Deirdre Jackson
Director, Center for Personal Development
910.630.7150
djackson@methodist.edu

PUBLIC SAFETY

The Department of Public Safety works 24-7-365 to help keep Methodist University a safer and more secure place to learn, live, work, and grow. The mission of MU Public Safety is to serve and protect the University community while fostering an atmosphere of integrity, courtesy, and respect, while continuously improving the quality and score of the department’s services to meet the community’s changing needs. Public Safety is committed to delivering the highest level of professional support to the students, faculty, staff, and visitors.

Mark Brewington
Director, Police & Public Safety/
Chief of Police
910.630.7149
sbrewington@methodist.edu
MULTICULTURAL AFFAIRS

Multicultural Affairs strives to provide equitable programming for personal, academic, cultural, and professional development for the diverse populations represented here at Methodist University. The office promotes the retention and success of historically marginalized students, and provides opportunities for university-wide multicultural education through interaction and dialogue designed to support the growth and development of all individuals. Further, the office provides individual support and advocacy to students, faculty, and staff through programming, counseling and advising while promoting diversity and inclusion.

Dr. Cliff Bobbitt
Interim Director of Multicultural Affairs
910.630.7161
cbobbitt@methodist.edu

STUDENT INVOLVEMENT CENTER

Methodist University’s Student Involvement Center serves as the central gateway for student life outside of the classroom. The Student Involvement Center is full of opportunities for every student. Looking to get involved on campus, meet new friends, and make an impact on the community? Look no more! The Student Involvement Center staff is here to help find every student’s “one thing.” If it’s a club, organization, or academic honor society, the Office of Student Involvement can help students get started. Also housed under this office are Student Activities, the Student Government Association, and Fraternity and Sorority Life.

STUDENT ACTIVITIES
“We Put the ‘U’ in Fun”
Student Activities is located in Berns Student Center. Students interested in learning about and executing special events, alternative programs, major concerts, event planning, and student entertainment should join Student Activities Committee (SAC). SAC produces weekly events such as hypnotists, talent shows, live entertainers, casino nights, foam parties, and much more. The Social Justice Committee (SoJu) is a SAC subcommittee that addresses social justice issues on campus. They organize events like Cardboard City, the Hunger Banquet, Words that Hurt, and much more.

STUDENT GOVERNMENT ASSOCIATION
The Methodist University Student Government Association (SGA) is composed of all full-time day students as well as evening students who choose to pay the activity fee. The SGA is governed by a constitution and directed by officers and senators elected by the student body. The purpose of the SGA is to represent the students to the University administration and design programs to meet the needs of the students. All students are encouraged to participate in the programs sponsored by the SGA and to provide new ideas for implementation. Meetings are held weekly and are open to all students.

FRATERNITY AND SORORITY LIFE
Fraternity and Sorority Life at Methodist University provides the opportunity for students to participate in a unique experience. Currently, there are eleven organizations on campus. Fraternities and sororities have a long-lasting tradition of the four Greek Pillars – community service, excellence in scholarship, leadership development, and sisterhood/brotherhood bonds. For more information about Fraternity and Sorority Life, or to start your own Greek organization, contact Student Involvement today.

Ms. Barbara Morgan
Director, Housing & Residence Life
910.630.7256
bamorgan@methodist.edu

Ms. Barbara Morgan
Director, Housing & Residence Life
910.630.7256
bamorgan@methodist.edu

Dr. Doris Munoz
Director of The Student Involvement Center and Associate Dean of Students
910.630.7022
dmunoz@methodist.edu

HOUSING AND RESIDENCE LIFE

This department values the unique experiences that residence hall living provides. The staff recognizes that residence hall living is an integral part of the education process. Whether students live in a traditional hall or suite, we are committed to providing each student with a healthy, clean, and safe living environment. Residence hall staff members are here to provide information, counseling, and programming for residents. By choosing to live in the residence halls, students will be at the center of campus activity, close to classes and dining facilities, and right in the midst of many social activities. Living on campus is convenient, affordable, and fun!

Dr. Cliff Bobbitt
Interim Director of Multicultural Affairs
910.630.7161
cbobbitt@methodist.edu
THE STUDENT CODE OF CONDUCT PROCESS

(Reviewed and approved by the Board of Trustees on March 1, 2022)

(The official and complete Student Code of Conduct can be found on the Methodist University website.)

Introduction

The student conduct process outlines the steps involved in examining and adjudicating reports of Student Code of Conduct violations. The topics covered in this section are listed below. Detailed descriptions of them follow.

Philosophy

Methodist University views its role in the administration of institutional policy as one of both ensuring fairness and providing an educational opportunity for the student. This approach protects the campus community by providing a system of sanctions that are educational and hold students accountable for violating university policies. Sanctions are assigned to encourage growth and development of students and support the practice of responsible behavior in a community. This educational approach requires a need for understanding and self discipline on the part of the student as well as a respect for the rights and privileges of others.

The basic philosophy and principles that guide the Student Code of Conduct at Methodist University are:

- The student conduct process is necessary and effective when it furthers the learning experience of a student and/or provides protections for the community of which s/he is a member.
- When action responding to potential Student Code of Conduct violations becomes necessary, that action should be handled expeditiously and thoroughly.
- Consideration will be given to all information relevant to the case. This is to ensure that a fair process and appropriate consideration are extended to all students.

The Methodist University student conduct system is designed to provide fairness and appropriate consideration for those students charged with violating the policies of the university and/or the wider society. Hearing officers will adhere to the following to ensure fairness:

- Hearings are restricted to those directly involved with the incident and those requested to be present by the institution.
- The student charged with a Code of Conduct violation that may result in suspension and/or expulsion may bring an advisor from the Methodist University community (currently enrolled student, faculty or staff member) to the hearing. Advisors may only counsel the student and may not actively participate in the hearings.
- Family members, attorneys or other legal counsel may not attend or serve as advisors in campus student conduct proceedings.
- In cases alleging personal violence, sexual harassment, or sexual misconduct, the person bringing a complaint forward (or reporting party) may bring an advisor from the Methodist community (currently enrolled student, faculty or staff member) to the hearing. Advisors may only counsel the student and may not actively participate in the hearings.

Preponderance of Evidence

Methodist University hearings, unlike proceedings of a court of law, do not require conclusive proof. Due to the nature of the student conduct system and the need to balance the rights and privileges of all members of the university community, hearing decisions must be based on preponderance of evidence. A preponderance of evidence exists when a reasonable person, after evaluating all information available at the time of the hearing, would conclude that it is more likely than not a violation has occurred. The student has the right to appeal a hearing decision based on the grounds and procedures outlined in the Methodist Student Handbook.

Reasonable Cause

Reasonable cause means that there is sufficient evidence to allege that a student has violated the Code of Conduct. Evidence is sufficient if a reasonable person would believe that further inquiry into whether a violation occurred is no longer warranted.

Jurisdiction

This Code applies to student conduct which occurs on campus or off campus while the student is enrolled at the University. The Code of Conduct applies to all students during interim periods between semesters and during breaks. The University reserves the right to administratively sanction or dismiss students, without applying the official protocol of the Code of Conduct, before their first official day of class if their behavior does not align with University expectations, principles and/or policies while attending University special programs to include orientation programs, summer camps and sport camps, etc. In cases where the physical and/or emotional safety are at risk or have been compromised, the University reserves the right to sanction, suspend and/or remove student organizations without applying the official protocol of the Code of Conduct. The University reserves the right to deny admission or readmission to any person because of previous misconduct which may substantially affect the interest of the University or to admit or readmit such persons in an appropriate disciplinary status. The University reserves the right to change these behavioral standards and disciplinary procedures at any time upon general notice to the University community.

Authority for the Administration of this Code

The Vice President for Student Affairs and Dean of Students is responsible to the President for the administration of this Code. The primary assistant to the Dean of Students for matters of student conduct is the Senior Associate Dean of Students, to whom the administration of this Code and the disciplinary system is normally delegated. Yet, the Dean of Students retains authority over the administering of the Student Code of Conduct. Any question of interpretation regarding the Student Code of Conduct shall be referred to the Dean of Students or designee for final determination.

The Authority of the Dean of Students

It is impossible for a single Code of Conduct to cover every situation. With this in mind, the President, and the Board of Trustees of Methodist University have authorized the Vice President of Student Affairs and Dean of Students to enforce, by sanction or policy, situations that may not specifically be addressed in this handbook including matters that are governed by local, state, and/or federal laws.
In unusual and extraordinary circumstances where the emotional and/or physical welfare of the student and/or elements of the University community are in jeopardy, it may become necessary to take steps temporarily separating a student or students from the University community. Under such circumstances, and with medical and/or psychological consultation, the University, through the Dean of Students or his/her designee, reserves the rights to exercise its responsibility to involuntarily withdraw a student from the University. Further, the University reserves the right to interview a student who has been withdrawn when and if that student contemplates readmission.

Student Organizations
Methodist University is committed to creating and sustaining a campus learning environment where students can immerse themselves in the dynamic student engagement activities provided to enhance the educational experience beyond the classroom. The University manages and advises a broad range of student organizations, clubs, fraternities, and sororities. Participation in these organizations is limited to currently enrolled Methodist University students. As such, students are not only bound to the Student Code of Conduct, but student organizations, as a whole, are as well.

When a report of an alleged violation of the Student Code of Conduct is received by the Student Involvement Center, the Dean of Students Office, Public Safety, or any other University office, the procedures described herein will be activated. Methodist University has the right to address any alleged misconduct of any student organization or student group and/or any individuals affiliated with such groups.

The processes for adjudicating Student Code of Conduct violations are separate from may be pursued independently of federal law, state law, or local ordinances. The University may determine how the alleged violation/s impact the student organization/s status and/or affiliation with the University until the conduct process has been completed. The University may choose not to pursue the alleged violations of any student organization when deemed appropriate. The University may choose to restrict students’ contact with the organization and vice versa when facts and circumstances dictate such action to be appropriate. Finally, the Dean of Students office may determine which University personnel should be informed of the status and outcome of the conduct process.

These procedures do not apply to sexual discrimination, sexual harassment, sexual violence or any other Title IX-related offenses. Title IX cases are investigated and adjudicated as outlined in the Methodist University Handbook.

Interim Measures
In some circumstances, the Dean of Students office may issue interim measures pending consideration of the case through these procedures. Interim measures may include, but are not limited to: an order for the organization to cease and desist all activities and operations, a loss of privileges, membership restrictions, and the issuance of No Contact Orders. It is the obligation of the Dean of Students office to determine if and when interim measures are justified. Interim measures will vary dependent upon, but not limited to, factors such as: 1) the physical and emotional safety of the campus community including the organization’s members, 2) the maintenance of public order, and 3) the effective sustainment of the educational process. If interim measure are justified, the Dean of Students office will issue, in writing, all measures to the organization’s leadership and any specific individuals associated to the situation. Failure to comply with the interim measures may result in a violation of the Code of Conduct.

Group Responsibility
Any student organization, club, fraternity, or sorority can be held responsible for the actions of the organization as a whole or the actions of individual members. Students are responsible for the behaviors of inactive members, former members, and/or guests who are associated with the alleged violations. Each student organization has the responsibility of taking reasonable measures to assure that their actions and behaviors are not in violation of University policies. Therefore, it is the duty of each organization to educate its members on the Methodist University Code of Conduct, University policies, policies connected specifically to the organization, and applicable laws and statutes in order to reduce the risk of harm and potential for violations of any policies, laws, and statutes.

When determining if a student organization will be held collectively responsible for individual actions of its members or guests, all available evidence and circumstances surrounding the specific incident will be fully reviewed and evaluated. Finding a group responsible for any violation does not require a minimum number of individuals being found responsible for said violation. A student organization may be sanctioned for activities and/or behaviors not officially sponsored by the organization when the majority of the individuals found responsible for the activities and/or behaviors are members of the student organization.

Preliminary Review
All reports or complaints of alleged misconduct involving a student organization or group will be initially reviewed by the Associate Dean of Students/Director of the Student Involvement Center or a member of the staff of the Student Involvement Center. The Director will meet with the complainant/s, if identified, to hear an oral complaint and explain the investigation, adjudication, and appeal processes. Complaints are not recorded and investigative techniques are not applied during the preliminary review. Following the meeting with the complainant/s, the leader/s within the organization will be requested to meet with the Director. During said meeting/s, the Director will inform the leader/s of the complaint and conduct processes. Meeting/s with student leader/s will not include investigative techniques and recordings. Following the preliminary review, the Director will formally notify the Dean of Students office of the complaint/s and fully excuse any and all staff within the Student Involvement Center of all conduct proceedings from that point forward. In some circumstances, the Director may issue an order for the organization to cease and desist all activities and operations at the time of the preliminary review.

Investigation
Upon receiving notice of the complaint/s from the Associate Dean of Students/Director of the Student Involvement Center, the Dean of Students office will initiate a thorough investigation into the complaint/s. The Dean of Students office has the authority
to appoint additional staff members to assist with investigations. Investigations may include, but are not are not limited to, collection of written statements; questioning of complainant/s, respondent/s, any and/or all members associated with the organization, and witnesses; review of video; and photo and written evidence.

After a complete review of the alleged violations, the Dean of Students office may choose to determine if a violation occurred and take one of the following actions: 1) Clear all individuals and the organization as a whole of any and all alleged violations associated with the reported incident; 2) Formally charge individuals and not the organization as a whole by submitting, in writing, a Notice of Alleged Violation to the identified respondents and/or the organization’s leadership; 3) Formally charge the organization as a whole, not including individual students, by submitting, in writing, a Notice of Alleged Violation to the organization’s leadership; and 4) Formally charge individuals and the organization as a whole by submitting, in writing, a Notice of Alleged Violation to the identified respondents and the organization’s leadership.

In such cases that the individuals and/or organization accepts responsibility for the alleged complaint, the Dean of Students office will notify the organization in a conduct decision letter of the final determination and sanctions. Organizations and/ or individuals (when individuals and not the organization are held accountable) may submit appeals. It is not permissible for individuals to submit appeals on behalf of oneself when only the organization was found responsible.

### Adjudication

Upon receiving a Notice of Alleged Violation, individuals and/or leadership associated with the organization identified in the complaint will be provided a fair and impartial hearing conducted by the Student Organization Hearing Board. The Student Organization Hearing Board will be composed of three members from the Administrative Hearing Board appointed by the Chair of the Administrative Hearing Board AND to include two students from either the Student Community Court or the Student Government Association appointed by the Chief Justice of the Student Community Court. A member of Administrative Hearing Board will serve as the Chair of the Student Organization Hearing Board. Participation on the Student Organization Hearing Board may not include any member directly affiliated with the responding organizations and its members AND may not include any staff members affiliated with the Student Involvement Center.

The Dean of Students office will present the findings of their investigation to the Student Organization Hearing Board with a written statement and verbal presentation. The Board may question the representative/s from the Dean of Students office. The Dean does not participate in the Hearing and will only answer procedural questions after the initial presentation and questioning phase has concluded.

During the hearing, the complainant/s will be given the first opportunity to present the complaint. If specific individuals are identified in the complaint, they will be heard by the Board next in no specific order. Leaders from the organization will next be heard by the Board. Witnesses will be the last individuals to present their statements. Throughout the testimony and questioning phase, a University-affiliated advisor may be present during the hearing.

After all testimony and questioning has been completed, the formal hearing will conclude. All key individuals associated with the case will be informed by the Board that they will deliberate, vote, and recommend a decision to the Dean of Students. Afterwards, individuals are excused from any further participation in the hearing. Deliberation will begin and the Board will vote on each charge individually. Recommended decision/s and sanction/s will be presented in writing to the Dean of Students by the next business day. The Dean of Students will provide the decision/s, sanction/s, and appeal procedures in writing two business days after receiving recommendations from the Board.

### Appeal

Organizations may appeal the decision/s of the Student Organization Hearing Board to the Appeal Board. Appeals must be submitted two business days after the decision is sent via email to the organization in writing. Appeals must include the completion of an appeal form which is available in the Dean of Students office or online. Organizations may appeal for any of the following reasons: 1) Information is available that was not available at the time of the decision, 2) The sanction that was given is inconsistent with the Methodist University Code of Conduct, and 3) The Methodist University personnel/staff failed to follow established procedures which significantly impacted the rights of the organization (students). Appeal procedures do not include a re-hearing of the case. The decision of the Appeal Board is final.

### Sanctions

If the organization is found responsible, sanctions may include, but are not limited by the following: 1) Written Reprimand, 2) Community Service Hours, 3) Educational Activities, 4) Restitution, 5) Social Suspension, 6) Loss of Membership Recruitment, 7) Probation and Suspension-Related Restrictions, 8) Probation, 9) Temporary Removal, and 10) Permanent Removal. Organizations found responsible for similar violations within a two-year period, may receive more punitive sanctions.

### Advisors

Advisors must come from within the Methodist University community (currently enrolled student, faculty or staff member). Their role is to counsel the student and may not actively participate in the process. In cases alleging assault by one student against another (including sexual offenses), the alleged victim may also bring an advisor from the Methodist community to the hearing. In cases alleging sexual harassment or sexual misconduct, the individual bringing charges will be notified of the outcome of campus student conduct hearings as permitted by the Student-Right-to-Know and Campus Security Act. Advisors may only be present in cases that may result in suspension or expulsion from the University.

### Email Notification

All students are responsible for checking their Methodist University e-mail daily for messages from the University. All Official University information (e.g., grades, academic notices, Code of Conduct notices, campus calendars, attendance policy updates, registration and financial information, etc.) will be sent
Students must meet with a Student Affairs staff member to participate in a meeting with the Dean of Students or designee. If the conditions are met, the incident will not become part of the student’s conduct record. However, students or designee. If the conditions are not met, the student’s case will then go through the hearing process and the case will become a part of their conduct record.

This protection only applies to the Methodist University alcohol and drug policies. If other alleged violations are associated with the incident, then disciplinary action may be pursued through the Dean of Students Office.

When a person’s health and/or safety is threatened or appears to be at risk from alcohol or drug consumption, the best course of action is to:

- Call 911;
- Call the Methodist University Public Safety Department at 910.630.7577
- You may also seek assistance from a resident assistant (RA) and/or the residential coordinator (RC); or
- Cape Fear Valley Medical Center Emergency Room, 1638 Owen Drive, Fayetteville, NC 28304, 910.615.8000

The Silent Witness Program

Community members who have information or knowledge with regard to criminal or illegal activity may anonymously report that information through the Silent Witness program. Submissions should be made to www.methodist.edu/silent-witness.

STUDENT CODE OF CONDUCT

ALCOHOL AND OTHER DRUGS:

Alcohol Policy

The State of North Carolina prohibits the use of alcohol by persons under the age of 21. It is also illegal, in our state, for a person of legal alcohol drinking age to purchase for or provide alcohol to anyone who is underage. Methodist University fully supports and upholds the state law. The possession or consumption of any alcoholic beverage is prohibited on the Methodist University campus regardless of one’s age. Possession is defined as having any alcoholic beverage or its commercially produced container, or materials used to create consumption of alcohol such as beer bongs, funnels and tubing, etc., on the student’s person, in the student’s room, in the student’s automobile, or among properties owned or being used by the student. Given reasonable cause, residence hall rooms, common living areas, and automobiles may be searched for alcohol. All residents and/or visitors who are found in the presence of alcohol possession or consumption are subject to the same sanctions as the individual(s) who actually brought the alcohol and/or alcohol containers into the environment or were possessing or consuming it regardless of how long they were present on the scene.

Consequences of Alcohol Related Violation

The first time that a student is found responsible for the possession, on campus, of an alcoholic beverage or a commercially produced alcoholic beverage container, he or she will be subject to the following sanctions:

1. Up to a $100 fine (The actual amount of the fine is related to the severity of the offense). Students will also be assigned up to 20 hours of community service, which must be completed within the designated time given.
2. Required participation in a substance abuse assessment and, any follow-up counseling, education, and/or treatment to be conducted by the Director of the Center for Personal Development. If a student fails to comply with the assessment, education, and/or treatment recommended by the Director of the Center for Personal Development, he or she will be subject to a minimum of an additional $500 fine, and a maximum of suspension.

3. If the student is under the age of 21, the Dean of Students will write a letter to the parent(s) or legal guardian(s) of the student informing them that the student has been found responsible for his or her first alcohol related offense. The letter will also recommend that the parents become directly involved in an effort to create a situation that will minimize the chances of the student becoming involved in a second alcohol related incident.

The second time that a current student is found responsible for possession, on campus, of an alcoholic beverage or a commercially produced alcoholic beverage container, he or she will be subject to the following sanctions:
1. Payment of a $200 fine
2. Additional participation in a substance abuse assessment and, if required, follow-up counseling, education, and/or treatment to be conducted by the Director of the Counseling and Psychological Services. As in the case of the first offense, if a student fails to comply with the assessment, education, and/or treatment related directions provided by the Director of the Counseling and Psychological Services, he or she will be subject to a minimum of an additional $500 fine, and a maximum of expulsion.

3. If the student is under the age of 21, the Dean of Students will write a letter to the parent(s) or legal guardian(s) of the student informing them that the student has been found responsible for his or her second alcohol related offense. The letter will also recommend that the parents become directly involved in an effort to create a situation that will minimize the chances of the student becoming involved in a third alcohol related incident.

The third time that a current student is found responsible for possession, on campus, of an alcoholic beverage or a commercially produced alcoholic beverage container, he or she will be subject to the following sanctions:

- First incident, an additional $150 fine
- Second incident, minimum additional $250 fine, and a maximum of suspension
- Third incident, a minimum of suspension, and a maximum of expulsion

If a student’s disruptive or destructive acts result in damage to personal or University property, the student will also be fined the same amount that will be required to repair or replace the damaged property. **Students who commit disruptive or destructive acts can also be held responsible for other violations of the Code of Conduct, if warranted.**

**Readmission after Alcohol Suspension**

Any student who is suspended for an alcohol related offense, and who wishes to be considered for readmission to Methodist University will be required to undergo a substance abuse assessment, given by a certified substance abuse counselor. The student must also successfully complete all prescribed education and treatment. The student's substance abuse counselor must then write a formal letter to the Dean of Students that clearly indicates what specific treatment/education was administered to the student. The letter must also note that the student has successfully completed that treatment, and that the counselor recommends that the student be allowed to return to Methodist University. The student must also sign a release, for his/her substance abuse counselor, that allows that individual to freely discuss the student's treatment and rehabilitation status with both the Dean of Students and with the Director of Counseling and Psychological Services. Once the contents of the letter are verified, the Dean of Students will inform the student, in writing, of the Dean's decision on his/her request for readmission.

Any student who is suspended for an alcohol related offense, and is eventually allowed to return to Methodist University, will be required to continue substance abuse treatment and education at the discretion of the Director of Counseling and Psychological Services. The Dean of Students may impose additional readmission restrictions on a case-by-case basis.

**Drug Policy**

Methodist University prohibits the use, possession, and/or the distribution/sale of illegal drugs. The following are prohibited:

- **Illicit Drugs**
  a. Possessing or using illegal substances, as defined by federal, state, and local statutes.
  b. Possessing or using controlled substances as defined by federal, state, and local statutes. (Controlled substances may be taken pursuant to a properly issued prescription, provided the controlled substance is taken as and in the amount prescribed.)
  c. Distributing, selling, or possessing with the intent to distribute illegal or controlled substances, as defined by federal, state, and local statutes.
  d. Possessing or using drug paraphernalia (including but not limited to pipes, bongs, etc.).
  e. Being under the influence of illegal or controlled substances as demonstrated by actions and/or other evidence such as the smell of marijuana on the student's clothing and/or person.
  f. Growing and/or manufacturing any illegal substance.

Given reasonable cause, drug testing may be required of students suspected of a drug related offense. The type of drug testing will be determined by the Dean or Sr. Associate Dean of...
Students. Positive drug tests will result in $150.00 being assessed to the students account to cover the cost of the test. Reasonable Cause in Drug Use Situations is defined as the odor of marijuana on the student's clothing and/or person, in a campus residence, personal vehicle or any other confined space that belongs to or is assigned to the student and/or in a confined space where the student is located when the odor is detected. Refusal to participate in such testing may be used as grounds for probation, suspension or other discipline of a suspected violator regardless of how long they were present in the room or common living area. Student(s) who possess expired prescription drugs and/or unreasonable, large quantities of prescription drugs will be asked to provide independent, medical verification that the quantity and the prescription is valid. If students are unable to obtain medical verification, he or she will be subject to the sanctions outlined in this policy.

Odor of Marijuana

If the odor of marijuana is present (room, vehicle, etc.) without physical evidence, the student will be found responsible for “being in the presence of marijuana odor”. Sanctioning will include one semester of Disciplinary Probation. A substance abuse evaluation through the Center for Personal Development will be required. Additionally, students who are in the presence of marijuana odor will be offered the option of taking a drug test to clear charges with a negative drug test result. If a student is found in the presence of the odor of marijuana for a second or any additional incidents, drug testing will be required.

If students are in the presence of physical evidence, then those who are guests may be tested if they deny responsibility. The residents of the room and/or the owner of the vehicle may be found responsible for possession without being tested.

Drug Sanctions

First Offense: Any student who is found in violation of Methodist University's policy against use, possession, and/or the distribution and/or sale of illegal drugs, or drug-related paraphernalia, or in violation of the University's policy against the abuse or sale of prescription drugs or over-the-counter drugs will be subject to a minimum of probation and to a maximum of expulsion. In addition, the student will be charged a $150.00 fine. A substance abuse evaluation through the Center for Personal Development will be required. When large quantities (1.5 ounces or more of marijuana) of illegal drugs are involved or there is evidence of drug distribution, the implicated student will be subject to immediate suspension to expulsion regardless of whether it's the first offense or criminal arrest and will face prosecution by civil authority. All students, who are present at a time that illegal drug possession or consumption is established are subject to the same sanctions as the individual(s) who brought the drug into the environment or were possessing it or consuming it.

Second Offense: Any student who is suspended for a drug related offense, and wishes to be considered for readmission to Methodist University, will be required to undergo a substance abuse assessment, conducted by a certified substance abuse counselor. The student must also successfully complete all prescribed education and treatment and must pass periodic drug testing during the period of their suspension, as directed by the Dean of Students.

The student's substance abuse counselor must then write a formal letter to the Dean of Students, clearly indicating the specific treatment and education administered to the student and reporting that the student has successfully completed that treatment. Finally, the letter must clearly recommend that the student be allowed to return to Methodist University.

The student must also sign a release that allows his or her substance abuse counselor to freely discuss the student's treatment and rehabilitation status with both the Dean of Students and with the Director of Counseling and Psychological Services.

Once the contents of the letter are verified, the Dean of Students will inform the student, in writing, of the Dean's decision on the request for readmission. Any student who is suspended for a drug related offense and is eventually allowed to return to Methodist University will be subject to periodic and unannounced drug testing for a period of one year from the date of his or her registration. Additionally, the readmitted student will be required to continue substance abuse treatment and education at the discretion of the Director of Counseling and Psychological Services. The Dean of Students may impose additional readmission requirements on a case-by-case basis.

Third Offense: Any student who is found in violation of Methodist University's policy against use, possession, and/or the distribution and/or sale of illegal drugs, or drug-related paraphernalia, or in violation of the University's policy against the abuse or sale of prescription drugs or over-the-counter drugs for a third time will be expelled from the University. When large quantities (1.5 ounces or more of marijuana) of illegal drugs are involved or there is evidence of drug distribution, the implicated student will be subject to criminal arrest and will face prosecution by civil authority. All students, who are present at a time that illegal drug possession or consumption is established are subject to the same sanctions as the individual(s) who brought the drug into the environment or were possessing it or consuming it.

Readmission after Drug Suspension

Any student who is suspended for a drug related offense, and wishes to be considered for readmission to Methodist University, will be required to undergo a substance abuse assessment, conducted by a certified substance abuse counselor. The student must also successfully complete all prescribed education and treatment and must pass periodic drug testing during the period of their suspension, as directed by the Dean of Students.

The student's substance abuse counselor must then write a formal letter to the Dean of Students, clearly indicating the specific treatment and education administered to the student and reporting that the student has successfully completed that treatment. Finally, the letter must clearly recommend that the student be allowed to return to Methodist University.

The student must also sign a release that allows his or her substance abuse counselor to freely discuss the student's treatment and rehabilitation status with both the Dean of Students and with the Director of Counseling and Psychological Services.

Once the contents of the letter are verified, the Dean of Students will inform the student, in writing, of the Dean's decision on the request for readmission. Any student who is suspended for a drug related offense and is eventually allowed to return to Methodist University will be subject to periodic and unannounced drug testing for a period of one year from the date of his or her registration. Additionally, the readmitted student will be required to continue substance abuse treatment and education at the discretion of the Director of Counseling and Psychological Services. The Dean of Students may impose additional readmission requirements on a case-by-case basis.

Health Risk and Effects

Alcohol and drug usage causes a number of marked changes in behavior. Even low doses significantly impair judgment and coordination required to drive a car safely. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including domestic violence and date rape. Moderate to high doses of alcohol cause mark impairments in higher mental functions, severely altering a person's ability to retain and recall information. Very high doses cause respiratory depression and death. Repeated use of alcohol and drugs can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal
symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Long-term consumption of large quantities of alcohol and drugs particularly with poor nutrition, can also lead to permanent damage to vital organs such as the brain and liver.

**Tobacco Policy**
Smoking is strictly prohibited in all campus buildings, and there is no smoking allowed within fifty (50) feet of any campus building. This prohibition extends to all hallways, lobbies, stairwells, restrooms, offices, classrooms, and residence halls and apartments. The use of smokeless tobacco, to include eCigarettes and Water Vapor cigarettes, is also prohibited in all of the above places. Hookahs are not allowed on campus.

**Tobacco Sanctions**
Students who violate the community’s policy against the use of tobacco will be subject to a minimum of a warning and a maximum of a $100 fine.

**OTHER VIOLATIONS:**

**Animals on University Property**
The presence of animals on university property can have an effect on the normal operations of the University, including disruption and bodily harm. The purpose of this policy is to outline the appropriate control of animals on campus. This policy does not apply to service animals or approved emotional support animals. For more information about service animal or emotional support animal policies and procedures, please contact the Office of Disability Services (910.630.7151/7402).

For the purposes of this policy, a pet is an animal that is sufficiently tame enough to live with a family and be kept as a companion as well as interact with the public.

- No person owning or handling any pet will bring that animal onto University property without being leashed or otherwise suitability controlled (e.g. kenneled, crated, or held).
- A person owning or handling any pet must be in control of that animal for the entirety of its time on campus and may not tether it or leave it unsupervised
- A person owning or handling any pet on campus must clean up after the animal, including disposing of any excrement into available University trash cans on campus
- No person will bring any animal into any University building or permit any animal on any University vehicle
- Exceptions will be made for:
  - Service animals as defined by the Americans with Disabilities Act
  - Approved emotional support animals in the residence halls only
  - Fish in small aquariums in the residence halls only
  - Approved pets in private and/or professional residences owned by the University
  - Events that may include animals must be registered with the Department of Public Safety (910.630.7098)
  - Animals may not be used in ceremonies or pranks by events, organizations, or anyone associated with the University or on University property
  - Animals are not permitted in the seating areas or within close proximity to the playing surfaces of outdoor athletic fields and other athletics areas. Animals are not permitted in Monarch Stadium during Home Varsity Football games.

The owner of any animal or pet on Methodist University property is solely responsible and liable for any damages or injuries to a person(s) or property. Unattended animals may be seized by animal control or law enforcement. Owners may be fined for unattended and/or unleashed animals. Methodist University reserves the right to request that an animal be removed from campus immediately for the health and safety of its residents and community.

**Arson and Fire Safety**
It is a violation of the Code of Conduct to tamper with fire alarm systems, fire extinguishers, or other fire protection equipment or to intentionally light a fire in a University building. Violators will receive a minimum of probation and may receive a maximum of expulsion from the University along with a fine of $100.00. Local and State Fire Codes to include Local/State penalties and fines will also be enforced by the City of Fayetteville and the State of North Carolina Fire Marshal Office.

**Assault and Battery**
For purposes of this policy, assault is defined as a verbal threat to do harm to another. Students who commit assault on another member of the Methodist University community or who are defiant or belligerent toward a University staff member, including students acting in a supervisory capacity, will receive a minimum of probation and may receive a maximum of expulsion from the University. Also for purposes of this policy, battery is defined as a physical attack upon another and/or an attempt to do harm to another. Unwanted physical contact by one person on another person may also constitute battery in certain situations. Students who commit battery on another member of the Methodist University community will receive a minimum of probation and may receive a maximum of expulsion from the University. Assault, battery, physical abuse, or verbal harassment of any person on the campus is prohibited.

**Bias-Related Intimidation or Harassment**
Demeaning or degrading comments gestures, verbiage, symbols, etc. regarding race, religion, creed, gender, age, ethnicity, national origin, physical disability, or sexual orientation, are prohibited. Students who commit these offenses will receive a minimum of a verbal warning and may receive a maximum of expulsion from the University.

**Breaking and Entering**
Breaking and entering is unlawful entry to a building or a room. Unlawful entry into a locked or an unlocked exterior door is prohibited and will not be tolerated. Breaking and entering is an offense punishable under criminal law and under campus rules and regulations. Students who commit breaking and entering will be charged the cost of repairs, will receive a minimum of probation, and may receive a maximum of expulsion from the University.

**Bullying**
Any on-going behavior directed at or about a student that is degrading, humiliating, malicious or defamatory. Behaviors may occur in person, in print, via electronic means or through social networking (cyber-bullying). Examples include, but are
not limited to: ongoing pranks or ridicule directed against an individual, graffiti, posting insults against a student in a public setting or on any website. Sanctions vary in relation to the violation.

Complicity
It is expected that students remove themselves from any situation in which violations of the Code of Conduct are occurring or are anticipated. Furthermore, it is the expectation of the University that Methodist students will be good citizens and as leaders, speak out against University violations by their peers. This code prohibits condoning, supporting or encouraging a violation of University policy. Sanctions vary in relation to the violation.

Contempt
Contempt is defined as disobedience of a Code of Conduct order, to include using violent or profane language or threatening any individual associated with the Code of Conduct system. Students who bribe, intimidate, or threaten anyone associated with the Code of Conduct system before or after a meeting or a hearing will also be found in contempt. Students found in contempt will receive a minimum of probation and may receive a maximum of expulsion from the University.

Criminal Arrest, Charges or Conviction
Students who are charged, arrested or convicted for violating local ordinances, North Carolina law or federal law may be subject to disciplinary action by the University up to expulsion from the University.

Defenestration
Throwing objects from windows of any campus building is prohibited. Sanctions vary in relation to the violation.

Disorderly Conduct
Disorderly conduct is behavior which Methodist University regards as speech or action towards which 1) is disrespectful, offensive, and/or threatening, 2) interferes with the learning activities of other students, 3) impedes the delivery of University services, and; or 4) has a negative impact in any learning environment or social environment which include all areas within the residence halls. Disorderly conduct includes physically, verbally (profanity of any kind) or psychologically harassing, threatening, or acting abusively toward faculty, administrators, staff, resident assistants or any student acting in a supervisory capacity in the performance of their duties. A student who engages in disorderly conduct will receive a minimum of probation and may receive a maximum of expulsion from the University.

Failure to Comply with the Direction of a University Official
Failure to comply with the direction of a University official is defined as the disobedience of or disregard for a reasonable request by a University official. A University official is defined as faculty, staff, or students acting in a supervisory capacity in the performance of their duties. Students who do not comply with the direction of a University official will receive a minimum of probation and may receive a maximum of expulsion from the University.

Fans’ Code of Conduct
Methodist University encourages and promotes good sportsmanship. Fans of organized sports and intramurals are encouraged to support the participants and officials in a positive manner. Profanity, racial or ethnic comments, intimidating actions, or physical violence directed at officials, visiting teams, student-athletes, coaches, or team representatives will not be tolerated. Students who violate the fans’ Code of Conduct will receive a minimum of a verbal warning and may receive a maximum of expulsion from the University.

Falsifying Information
Providing statements, actions or representation that is false, misrepresents the truth, and/or is intended to deceive another is prohibited. This code is not intended to apply to academic related offenses. Sanctions vary in relation to the violation.

Fire Safety
Methodist University has installed fire alarm systems in each residence hall. Fire extinguishers are available on each floor, and smoke alarms have been installed in every residence hall living area (including individual rooms). It is a serious violation of University standards and state laws for students to tamper with fire protection equipment. Students who tamper with fire protection equipment will be fined $100.00, and will receive a minimum of probation, and may receive a maximum of expulsion from the University. Furthermore, it is also a federal offense to pull a fire alarm if there is not a fire.

Gambling
Gambling is defined as the playing of games of chance or betting for money. Gambling is illegal in the state of North Carolina. Students who gamble will be given a minimum of a verbal warning and may receive a maximum of expulsion from the University.

Hazing
As used in this policy, hazing is defined as any act committed against a student by another student, acting individually or in concert with others, or aiding or abetting such acts in connection with pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization, team, or group affiliated with Methodist University where such acts, either intentionally or unintentionally, has the effect of physically injuring, humiliating, harassing, intimidating, demeaning, or endangering the physical or the emotional health of any student. A violation of the hazing code can occur on or off campus. Methodist University will treat any act of hazing involving Methodist University students either on or off campus in precisely the same manner. Under North Carolina State Law, hazing is defined more narrowly as follows: “to subject another student to physical injury as part of an intimidation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or other similar group.” N.C. Gen. Stat. 14-35. Such acts are criminal (Class 2 Misdemeanor) under this statute. In addition to disciplinary action for acts of hazing as defined more broadly by the University, a student who violates the state law definition of hazing is subject to prosecution by local or state authorities.

Students who are found in violation of the Methodist
University Hazing Policy will be given a minimum penalty of probation and may receive a maximum penalty of expulsion from the University. As stated above, any student who violates the North Carolina Statute on hazing may also face criminal charges.

**Keys/Access Cards**
Unauthorized possession, duplication, or use of a University key or access card is prohibited. Violators of this regulation shall receive a minimum of probation and may receive a maximum of expulsion from the University.

**Littering**
No student shall dispose of trash, food, and refuse of any kind except in proper trash receptacles. No student shall in any way dispose of tobacco products except in receptacles properly designated for them on University property. Sanctions vary in relation to the violation.

**Off-campus Conduct**
Although the University is not legally responsible or financially liable for the behavior of students off campus, it does reserve the right to take disciplinary action against students when their off-campus behavior violates University expectations and policies or when the behavior affects the University community. This rule applies whether or not the University sponsors the off-campus activities.

**Public Indecency**
Behaving in a lewd or indecent manner in public (e.g. public urination, indecent exposure) is prohibited and inconsistent with the values of the University. Students found responsible for public indecency will receive a minimum of a $25 fine.

**Reckless Endangerment**
Intentionally or recklessly endangering, threatening, or causing physical harm to any person and/or their property is prohibited. Trespassing in areas that are posted, off-limits and/or restricted is a violation. Sanctions vary in relation to the violation.

**Responsibility for One’s Actions**
Being a student at Methodist University is a privilege. All of our students must abide by the regulations published in the Methodist University Student Handbook. Those whose behavior puts themselves or others at risk or which unreasonably disrupts the University environment will not be allowed to continue the privilege of being a student at Methodist University.

Every student is responsible for his or her actions at all times. Being under the influence of alcohol or other drugs is no excuse for improper action and, in fact, makes the violation more serious. Students are also responsible for their actions during off-campus trips.

**Telephone Long-Distance Codes**
Selected members of Methodist University’s staff and faculty have been assigned telephone codes to be used to charge official long-distance phone calls. These codes can only be used for official business. Long-distance calls that are made using these codes are charged to Methodist University. Methodist University students are prohibited from using these codes for personal purposes or providing these codes to any other student. Students who are found responsible for the unauthorized use or disclosure of the University’s long-distance phone codes will be required to reimburse the University for the cost of their calls and will receive a $100 fine. Students may also be given a minimum of probation and may receive a maximum of expulsion from the University.

**Theft**
Any person found guilty of theft or possessing on campus property that he or she knows or should know is stolen will receive a minimum of probation and may receive a maximum of expulsion from the University, and possible criminal prosecution.

**Title IX Policies and Procedures**
(See MU website)

**Traffic Violations**
Students who habitually violate vehicle and traffic regulations shall receive a minimum of paying all fines and probation and may receive a maximum of loss of vehicle privileges from the University. Violators of campus parking privileges who receive four or more citations in one semester will have their vehicles restricted from campus parking. The University reserves the right to tow vehicles at the owner’s expense if restricted vehicles are found on campus.

**Trespassing on University Property**
Persons who violate University policies, regulations, or rules or pose a threat or risk to the safety and security of the University community or University property may be advised to leave by a University official. In addition, persons present on University property without justification or legitimate reason may be advised to leave.

**Unmanned Aircraft Systems**
The University requires all users of UAS to comply with the permitting requirements set forth by the North Carolina Department of Transportation (NCDOT) and the Federal Aviation Administration (FAA). Both of these agencies require operators of UAS to obtain certain permits prior to operating a UAS. No UAS may be flown on University property unless the user has these permits. (Note: Recreational use of UAS on campus, even if legal “hobby” use under state and federal rules, is not permitted on University property.)

Persons wishing to operate on University property must contact the University’s Department of Public Safety at least three days in advance of the desired flight time and provide the following: proof of any required FAA permit, proof of any required NCDOT permit, and a detailed flight plan to include specific time and specific location. To schedule a UAS flight on campus or make an inquiry concerning this policy call the Department of Public Safety to reach the Chief of Police at (910) 630-7149.

**Vandalism**
Vandalism is defined as the destruction of another person’s or the University’s property. Any student who commits vandalism will owe full restitution and will receive in addition a minimum of probation, and a maximum of expulsion from the University. Removal from campus housing may also be a penalty for vandalism and may face criminal prosecution.

**Violation of Sanctions**
Any student who fails to fulfill the expectations or
conditions of sanctions imposed by the Dean of Students, Student Community Court or the Review Board shall be given a minimum of suspension and may receive a maximum of expulsion from the University.

Visitation Policy

The residence halls are open for visitation from 9:00 a.m. to 1:00 a.m. Sunday through Thursday nights and 9:00 a.m. to 2:00 a.m. Friday and Saturday. Each residence hall has the right to set its own visitation times within these hours.

Consequences of Visitation Violations:
Failure to sign in/out a visitor $25.00
Failure to escort his/her visitor or be escorted $25.00
Late check-out or early check-in of a visitor (1-30 min) $50.00

Students who have more than two visitation fines during the academic year will face Code of Conduct action. Penalties range from a minimum of disciplinary probation to a maximum of removal from the residence halls.

Weapons Policy

A weapon is defined for the purposes of this policy as any item that can be used to intimidate, threaten or harm another person. A weapon may include, but is not limited to, firearms (to include firearm imitations), explosives of any size or type (to include fireworks), ammunition, air guns, explosive-like noisemakers, and knives of any type. Methodist University policy, state law, and federal law prohibit possession or use of any weapon on campus. The only exception to the possession of a knife is for students who live in apartment style residence hall rooms with kitchens. These students may possess commercially produced kitchen knives, but these knives must be maintained within the student’s apartment at all times. If students are found in the possession of a kitchen knife outside of their residence hall apartment, they will be in violation of the University’s weapon’s policy. Possession is defined as having a weapon (see above) on the student’s person, in the student’s room, automobile, or any other property he or she owns or uses. Students who violate the weapons policy will receive a $200 fine and in addition a minimum of probation and may receive a maximum of expulsion from the University. The possession of weapon may lead to other criminal charges by law enforcement personnel.

CONDUCT SYSTEM

Structure

Any member of the Methodist University community may file a written complaint of alleged violations with the Senior Associate Dean of Students, the campus conduct officer. The Senior Associate Dean of Students has the right to collect additional information and further investigate the alleged violations. The Student Code of Conduct, Residential Guidelines, and University policies will serve as the controlling rules for conduct. The Senior Associate Dean of Students has the authority to assign a case to a specific hearing body after considering the seriousness of the incident, probationary status of student(s) involved, prior punishment for similar conduct by others, and the potential for suspension or expulsion from the University. All cases that may result in suspension or expulsion will be given to the Dean of Students, or Senior Associate Dean of Students, or Administrative Hearing Board for adjudication. All other cases will be assigned to a hearing officer in Housing and Residence Life or to the Student Community Court for adjudication. Depending upon the violation, the following methods of adjudication will be used to resolve any allegations: Educational Conferences, Student Community Court, and Dean or Senior Associate Dean of Students.

Educational Conferences

An educational conference is a meeting conducted by a Residence Life Staff Member to adjudicate minor violations (those that are not likely to result in suspension or expulsion) when responsibility is freely admitted, and/or when there is no dispute of evidence.

Each student will receive a “Notice of Alleged Violation” notifying them that an educational conference has been scheduled for them. If the students fails to attend the conference or fails to request a different meeting time, the Housing and Residence Life staff member will review the case and assigned appropriate sanctions without the student being present. Students will also forfeit their right to an appeal; therefore, the decision of the staff member will be final.

Educational conferences have jurisdiction over, but are not limited to, such violations as:
- First and second alcohol policy violation
- First and second incidents of disruptive acts involving alcohol
- Tobacco policy violations
- Bias-related intimidation or harassment
- Fire safety
- Gambling
- Violations of key/access cards regulations
- Violation of telephone long-distance codes regulations
- Vandalism
- Visitation policy violations
- Students have the right to appeal the decision made in an educational conference to the Student Community Court.
hearing. The SCC may impose sanctions of up to $100 for failure to cooperate or attend a hearing.

A hearing body of three to five Associate Justices and the Chief Justice will hear cases. If the decision of the Associate Justices results in a tie, the Chief Justice will cast a tie-breaking vote. All sessions of the court are closed. Records of the hearings will be maintained but will not be audio recorded. If a student is found responsible, the Student Community Court may impose sanctions, with the exception of suspension, as authorized by the Methodist University Student Code of Conduct. Students who are found responsible by the SCC may appeal the decision to the Dean of Students.

Residence Life Staff

The Director, Assistant Director, and Residential Coordinators from the Residence Life staff conduct educational conferences. In the case that educational conferences cannot be resolved, the case may be sent to the Student Community Court for a hearing. Educational conferences are not audio recorded.

Vice President for Student Affairs

The Vice President for Student Affairs (hereafter referred to as the Dean of Students) will hear charges of violations of a more serious nature (those that can result in suspension or expulsion). All hearings before the Dean of Students are closed. The Dean of Students shall conduct such investigations and interviews, as the Dean deems appropriate. All hearings will be recorded. The Dean may assign such sanctions that the Dean deems appropriate. Sanctions by the Dean of Students may be appealed to the Appeals Board.

Senior Associate Dean of Students

The Vice President of Student Affairs and Dean of Students may designate the Senior Associate Dean of Students to hear Student Code of Conduct violations. In this case, the Senior Associate Dean of Students will have the same authority rendered to the Dean of Students.

Administrative Hearing Board

The administrative hearing board may be used for conduct cases involving personal violence, sexual misconduct or where there is a great dispute of the evidence. It is the decision of the Dean of Students or the Senior Associate Dean of Students to use this board. The board is appointed by the Dean of Students. It is comprised of up to five faculty and staff members. At least three board members and the Chair of the Administrative Hearing Board participate in each hearing. Students will be notified of the hearing date, time, and location(s).

Dean of Students’ Hearing and Appeal Procedures

If a student faces possible suspension or expulsion from Methodist University, he or she will have a conduct hearing with the Dean of Students. All hearings before the Dean of Students will be recorded. All hearings before the Dean of Students are closed; however, students are entitled to bring one Methodist University student, faculty or staff member other than the Methodist University Appeal Advisor to their hearing to be present during the time they are being questioned. Accused students will have the opportunity to call witnesses and present evidence to the Dean of Students. Character witnesses are not considered valid sources of evidence and may not be considered or heard when determining the outcome of the case.

In cases that can result in suspension or expulsion, it is the aim of the Dean of Students to complete the initial hearing and any appeals in the time frame of a week. If a student is suspended or expelled from Methodist University, he or she will be given a letter outlining the sanctions being imposed. The Dean of Students will also forward a copy of the letter to the Senior Associate Dean of Students to be placed in the student’s Code of Conduct file. All appropriate departments and offices will be notified of the disposition of the student’s case by an email sent from the Dean of Students.

If the result of the hearing is suspension or expulsion, the student will have two business days following the official email notification of the conduct decision to submit an appeal. If the student chooses not to appeal, the student must leave campus, and if applicable, the residence halls within two days of the time the decision is made. If the student chooses to appeal the suspension or expulsion, he or she will be allowed to remain in class, and if he or she is a residential student, he or she will be allowed to remain in the residence halls until the appeal process has been concluded. If the appeal process upholds the decision of the Dean of Students, the student must leave campus two days after the final decision has been rendered.

Note: If the Dean of Students determines that a student poses a safety risk to anyone in the Methodist University Community, the Dean of Students has the authority to remove the student from campus, including classes, immediately.

APPEALS

Appeals for conduct cases that are adjudicated by the Student Community Court will be reviewed by the Dean of Students. Appeals for conduct cases that are adjudicated by the Residence Life Staff will be reviewed by the Student Community Court. Appeals for conduct cases that are adjudicated by the Vice President of Student Affairs, Senior Associate Dean of Students, or Administrative Hearing Board will be reviewed by the Appeal Board.

Criteria for an Appeal to the Student Community Court

Consideration for an appeal will be based on one of the following:

1. information is available that was not available at the time of the decision;
2. the sanction that was given is inconsistent with the Methodist University Code of Conduct;
3. the facts of the case would not convince a reasonable person that the student was responsible;
4. the Methodist University personnel/staff failed to follow established procedures, which significantly impacted the rights of the student.

Criteria for an Appeal to the Appeal Board

Consideration for an appeal will be based on one of the following:

1. Information is available that was not available at the time of the decision;
2. The sanction that was given is inconsistent with the Methodist University Code of Conduct;
3. The Methodist University personnel/staff failed to follow established procedures, which significantly impacted the rights of the student.
Appeal Advice for Students
Students, who are facing suspension or expulsion, are encouraged to seek the immediate counsel of Methodist University’s Appeal Advisor. The Appeal Advisor operates independently of the Dean of Students office, will advise the student about whether or not there are appropriate grounds for an appeal to the Appeal Board. If it is determined that there are sufficient grounds for an appeal, the Appeal Advisor will guide the student through the appeal process. The Appeal Advisor also has the authority to meet with the Dean of Students to discuss the elements of the student’s appeals. When appropriate, such discussions, in and of themselves, can lead to a change in the sanctions that have been issued by the Dean of Students.

The Appeal Advisor can be reached at the Student Solutions Office in the Berns Student Center or by calling 910.630.7588.

Appeals
In order to submit an appeal, the student must submit a completed Appeal Form to the Senior Associate Dean of Students within two business days following the official email notification of the conduct decision. Appeal Forms may be obtained in the Student Affairs office or on-line at http://www.methodist.edu/student-handbook.

APPEAL BODIES

Dean of Students
The Dean of Students will hear appeals originating out of the Student Community Court. The Dean of Students shall conduct investigations and interviews as the Dean deems appropriate. Hearings before the Dean of Students are closed. The Dean of Students has the authority to:
1. to affirm the decision of the Student Community Court
2. to negate or to alter the decision of the Student Community Court
3. render a new decision and impose new sanctions if appropriate

The decision of the Dean of Students is the final decision of an appeal that originates out of the Student Community Court.

Appeal Board
The President of the University appoints the Appeal Board which consists of five staff and faculty members. The Chairperson will convene the Appeal Board when notified by the Senior Associate Dean of Students of an appeal. (A minimum of four members of the Appeal Board are required for a review with at least one member from each category (faculty, staff, students and appointed chairperson). The Appeal Board will review the appeals of the Dean of Students or Administrative Hearing Board and decide if a case meets one of the criteria for an appeal. If the board decides that the case does not meet any of the criteria for an appeal, the case will be dismissed. If the board decides the case does meet one of the criteria for an appeal, the board will hear with review the case at that time. The Senior Associate Dean of Students will present the case for the University. Students making an appeal before the Appeal Board may enlist the aid of any member of the Methodist University community, including other students, faculty or administrators. Sessions of the Appeal Board are closed. The Appeal Board has the authority to:
1.) To affirm the decision of the Dean or Senior Associate Dean of Students
2.) To negate or to alter the decision of the Dean or Associate Dean of Students
3.) Render a new decision and impose new sanctions if appropriate decisions of the Appeal Board are final.

Student Community Court
Students have the right to appeal the decision made in an educational conference to the Student Community Court.

SANCTIONS
The following are sanctions that may result when a student has been found in violation of the Code of Conduct or residence hall guidelines. Sanctions are applied and enforced at the time the student is found responsible. Sanctions cannot be deferred or postponed. These penalties are not absolutes and may be amended to benefit students in particular situations. Mitigating Evidence is not considered when applying sanctions to violations of the Code of Conduct.

A Written Warning
This shall be defined as a statement by the Student Community Court or the Dean of Students of the circumstances of the violation and an admonition that is made a part of the student’s record in the Student Affairs Office.

A Social Restriction
This shall be defined as a restriction of a student from one or more of the following activities for a period of time specified by the Student Community Court or the Dean of Students:

a. From all intramural sports
b. From participation in clubs
c. From operating motorized vehicles on campus
d. From participation in visitation in residence halls
e. From living in campus residence halls
f. From attending athletic events

Community Service Work
The Community Court and/or the Dean of Students may assign a specific number of hours ranging from 5 to 100 for community service. Community service work may be assigned on campus or in the Fayetteville community. This is a sanction imposed for the benefit of the student and the community. A person will be assigned to supervise the work and report when the hours are completed.

Disciplinary Probation
The Student Community Court, the Dean of Students and the Senior Associate Dean of Students may place a student on probation on which, the student continues in attendance; however, the student is in danger of suspension from the University for any breach of good conduct during the period of probation. Further, the student may not hold any general elective office while on disciplinary probation. A record of the disciplinary probation, circumstances, and sanctions is kept in the student’s file in the Student Affairs Office.
Psychological Evaluation

The Dean of Students may require a student to be evaluated by Methodist University Counseling and Psychological Services or by a local mental health specialist. A copy of the results of the evaluation, which can be used to determine disciplinary sanctions, will be made available to the Dean of Students. Based on the evaluation, the Dean may also require further counseling or treatment as a part of disciplinary sanctions. In that case, the content of consequent counseling or treatment will be held strictly confidential between the student and the mental health specialist.

The Dean of Students may require documentation of the student's participation, but information about the content of the treatment will remain confidential.

Suspension

The student is separated from the University both academically and socially for a stated period of time, until the conditions of the suspension have been fully satisfied.

A suspended student will not be allowed to complete his or her ongoing academic studies. During the period of suspension, a suspended student is not allowed to return to the campus without the expressed and written approval of the Dean of Students or designee. A student who is suspended for the remainder of the current semester also forfeits all tuition and other fees paid. The appropriate academic officials will be notified of the suspension. Students are not allowed to transfer credits back to Methodist University during the period of their suspension.

Temporary Suspension

If the Dean of Students or his/her designee determines that the behavior of an individual is dangerous to the welfare of persons and/or property in the University community and that immediate removal from the campus is necessary, a temporary suspension may be implemented. If temporary suspension is invoked, a student must leave the campus immediately and will not be allowed to return until the date and time of a scheduled hearing. The hearing will be scheduled within five business days after notification of temporary suspension. Students will be permitted to make up any work missed if a decision other than suspension or expulsion is reached.

Expulsion

The student is permanently separated from the University both academically and socially. A copy of the expulsion letter is placed in the student's file in both the Student Affairs Office and the Registrar's Office. The student forfeits all tuition and other fees paid.

Involuntary Withdrawal (Conduct Issues)

The Dean of Students or designee may carry out immediate, involuntary withdrawals concerning the conduct of a student. In extreme cases, prompt and decisive action may be required before there is an opportunity to conduct a hearing, as in cases in which a student's continued presence on campus substantially impedes the orderly functioning of the university or constitutes an immediate threat to the well-being or property of members of the university community or if the student requires more supervision than the university staff can reasonably provide.

Students withdrawn involuntarily shall have a prompt meeting with the Dean of Students or his designee to review the behavior that forms the basis for the student's withdrawal. In some cases the student may be required to reside off campus and/or be given restricted access to the campus without being involuntarily withdrawn pending the outcome of the hearing.

Withdrawal

A student may choose to withdraw from the University rather than to face possible disciplinary action. A student who takes such an action will place his or her disciplinary hearing on hold until the time that the student decides to return to Methodist University. He or she will also receive no credit for the studies that were completed before his or her departure.

Further a student is subject to the forfeiture of all or part of the tuition and fees that have been paid to the University. If a student decides to return to Methodist University, he or she must apply to the Dean of Students for readmission and agree to participate in the hearing process that was suspended at the time of the student's withdrawal. Students in this category shall be eligible for readmission at the discretion of the Dean of Students.

Fines

Methodist University reserves the right to fine students for non-compliance with the Housing Agreement, Residence Hall Guidelines, and the Code of Conduct. See MU Student Handbook for the list of possible fines. Fines range from $10 to $500

This list is intended to be a guide for the Student Affairs staff in assessing fines for violations the policies listed in the Student Handbook and University policy. It does not preclude the right of the institution to give greater or lesser fines for violations or for violations not listed (as appropriate). The fines are payable in the Business Office. All fines not paid within thirty days will be added to the student's account in the Office of Student Accounts located in the Horner Administration Building, indicating the purpose of the charge. Alcohol and other drug fines must be paid within 30 days of the citation or the student faces additional disciplinary action.

Resources for Help

Methodist University provides counseling and treatment for its students, employees, and their families who have substance abuse problems or are concerned about substance abuse in others. There is no fee for counseling services provided on campus.

The Center for Personal Development

The Methodist University Center for Personal Development is located in Pearce Hall. The staff includes a North Carolina Certified Substance Abuse Counselor. Services provided by the Center for Personal Development may be obtained by calling 910.630.7150.

Campus Chaplain

The Campus Chaplain also provides help and assistance. The Campus Chaplain's office is in the Matthews Ministry Center, and she can be reached at 910.630.7517.

Employee Assistance Program

Methodist University provides free assessment and referral services for students, employees and their families through a contract with Cape Fear Valley Health Systems. To use this program, call 910.829.1733 and ask for the Methodist University Employee Assistance Program Representative. Fees for many referral services are provided on a reduced sliding scale basis. All inquiries about counseling or treatment are strictly confidential. No student or employee will ever be penalized for seeking or accepting assistance.
PUBLIC SAFETY SERVICES

The Department of Public Safety provides Police and Security services to the University community 24 hours a day, 365 days a year. Please visit the website – www.methodist.edu/public-safety - and feel free to contact us for assistance at any time. Follow Public Safety on Twitter @MUPublicSafety and like them on Facebook - Methodist University Public Safety.

STAY CONNECTED. STAY SAFE.

MUPAWS is Methodist University’s alert system powered by the App Alertus. The app can be downloaded to your phone and will send push notifications via Methodist University’s broadcast alert system.

DOWNLOAD THE ALERTUS APP NOW.

It’s easy. Follow these steps:
• Go to the app store and look for the Alertus icon.
• Download the app.
• Enter Organization Code: MUPAWS
• Enter the school email: ex. name@methodist.edu

PUBLIC SAFETY CONTACT NUMBERS
910.630.7577 On-Campus Emergency: (24 Hours)
910.630.7098 Communications / Welcome Center - Information and Assistance (24 Hours)
9-1-1 Off-Campus Emergency (24 Hours)
910.630.7098 University Police (Non-Emergency)
910.630.7098 Campus Security Escorts (24 Hours)
910.630.7098 Motor Vehicle Assistance (Jump Starts)
910.630.7149 Public Safety Main Office
910.630.7149 Parking Permits/ID Cards
910.630.7149 Request a Copy of a Police or Vehicle Collision Report
910.630.7287 Crime Stoppers

PUBLIC SAFETY E-MAIL CONTACTS
sbrewington@methodist.edu Mark Brewington, Director, Public Safety/Chief of Police
jbird@methodist.edu Janet Bird, Assistant Director, Public Safety
sstarling@methodist.edu Stanford Starling, Lieutenant, Police Services
cdouglas@methodist.edu Carl Douglas, Lieutenant, Security Services
mupublicsafety@methodist.edu General Use Email