

Student Information

MU Student ID	MU Email
First Name	Last Name
Major	Anticipated Graduation Date

Visiting Institution Information

College or University Name and Location	Term
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Course Information

Please attach the course description or syllabi unless you are taking the course at a North Carolina Community College.

Visiting Institution	Methodist University	Office Use Only
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Course Title	Number	Course Title	Number	
History of the Ming Dynasty <i>Example</i>	HIS3310	History of Asia	HIS3200	

Special Notes

- Students cannot receive credit for a course previously taken at Methodist University
- Students must have earned 30 s.h. or more at Methodist University
- Any one visiting student letter will not authorize more than 9 semester hours of credit
- Academic credit for course work taken at another institution after being enrolled at Methodist University, and pre-approved through a visiting student letter, will be transcribed on the student's record with the original grade, but will be excluded from the student's Methodist GPA. Only courses in which a student has earned a C or higher will be accepted for transfer.

 Student Signature _____ Date _____

 Advisor Signature _____ Date _____