

## HOLIDAY SCHEDULE 2023

To assist you in your personal planning for the upcoming holidays, the following is a list of University holidays through New Year's Day 2024. All full-time employees are eligible for holiday pay; see Employee Handbook for additional information.

<b>Martin Luther King, Jr. Day</b>	Monday, January 16, 2023	University Closed
<b>Good Friday:</b>	Friday, April 7, 2023	University Closed
<b>Memorial Day:</b>	Monday, May 29, 2023	University Closed
<b>Juneteenth:</b>	Monday, June 19, 2023	University Closed
<b>July 4:</b>	Tuesday, July 4, 2023	University Closed
<b>Labor Day:</b>	Monday, September 4, 2023	University Closed
<b>Veterans Day:</b>	Friday, November 10, 2023	University Closed
<b>Thanksgiving:</b>	Wednesday, November 22, 2023 Thursday, November 23, 2023 Friday, November 24, 2023	University Closed University Closed University Closed
<b>Christmas</b>	Thursday, Dec.21 through Friday, Dec. 22, 2023	University Closed
<b>through New Year's Day:</b>	Monday, Dec. 25 through Friday, December 29, 2023 Monday, January 1, 2024	University Closed University Closed

**Float Days** --- All full-time staff employees, after completing 1 year of full-time employment, receive 2 float days which must be taken anytime within the current calendar year (any float days not taken within the current calendar year will be forfeited).

All essential University functions must be maintained during the holidays and scheduling must be arranged within the department. The appropriate Vice President will work with staff to coordinate the schedule during these days and make provisions for affected staff to take other days off accordingly. Hourly employees in categories who are required to work on the holiday will be paid according to University Policy.

**Note: November and December pay dates**

The November pay date for monthly paid employees will be on Monday, November 20, 2023.

The December pay date for monthly paid employees will be on Tuesday, December 19, 2023.