

Transfer Guide – Methodist University – 2023-24 Academic Year



Degree: AAS

Degree: BS

Major: Healthcare Management Technology

Major: Health Care Administration

Credits completed in transfer: 64

Credits completed at Methodist U: 60

Health Care Administration is one of the most exciting and challenging careers in modern society, offering an opportunity to have a direct impact on people's lives through the improvement of personal health services. Methodist University's Health Care Administration program seeks to prepare students to manage, lead, and improve a changing health care system. Methodist University offers graduate and undergraduate programs for Health Care Administration. Learn more at <https://www.methodist.edu/academics/program/health-care-administration/>

Fall Semester I Courses	Credits	Methodist University Equivalencies
ACA 122 College Transfer Success	1	Non-transferable
BUS 110 Introduction to Business	3	BUS 2000 Introduction to Business (1) + Gen elective (2)
CIS 110 Introduction to Computers	3	CSC 1000 Computer Literacy: Intro to Computers & Info
HMT 110 Introduction to Healthcare Management	3	HCA 2000 Introduction to Health Care Administration
ENG 111 Writing & Inquiry	3	ENG 1010 Composition
OST 141 Medical Office Terms I**	3	General elective
Total Semester Credit Hours	15	

Spring Semester I Courses	Credits	Methodist University Equivalencies
ACC 120 Principles of Financial Accounting	4	ACC 1510 Principles of Financial Accounting
HMT 211 Long-term Care Administration	3	HCA 4200 Long Term Care Administration
MAT 152 Statistical Methods I	4	MAT 2200 Applied Statistics
OST 142 Medical Office Terms II**	3	HCA 2300 Medical Terminology**
HIS 111, 112, 131 or 132	3	Fulfills History general education core
Total Semester Credit Hours	17	

Summer Semester Courses	Credits	Methodist University Equivalencies
OST 149 Medical Legal Issues	3	HCA 4850 Special Topics in Health Care Administration
SPA 111 Elementary Spanish	3	SPA 1010 Elementary Spanish I
Total Semester Credit Hours	6	

Fall Semester II Courses	Credits	Methodist University Equivalencies
ACC 121 Principles of Managerial Accounting	4	ACC 1520 Principles of Managerial Accounting
BUS 153 Human Resource Management	3	BUS 3750 Human Resources Management
BUS 260 Business Communication	3	BUS 3201 Business Writing
OST 148 Medical Insurance & Billing	3	General elective
Total Semester Credit Hours	13	

Spring Semester II Courses	Credits	Methodist University Equivalencies
HMT 220 Healthcare Financial Management	4	HCA 3500 Economics & Finance Health Care Organizations
HMT 212 Management of Healthcare Organizations	3	HCA 3050 Managing Health Care Organizations
WBL 111 Work Based Learning I	1	Non-transferable
ART 111, 114, 115; DRA 111; MUS 110 or 112	3	Fulfills Fine Arts general education core
ENG 112 Writing & Research in the Disciplines	3	ENG 1040 Composition & Rhetoric
Total Semester Credit Hours	13	

Completion of AAS Degree: 64 transferable credit hours **OST 141 + 142 = HCA 2300.

Methodist University

5th Semester Courses

Literature elective	3
WEL 2180 Fitness & Nutrition	3
ECO 1510 Principles of Macroeconomics	3
MKT 1510 Principles of Marketing	3
General electives	2
IDS 2100 Reading Circle	1
Total Semester Credit Hours	15

6th Semester Courses

Speech Communications Elective	3
Religion Elective	3
Natural Sciences elective	3
HCA 3400 Health Care Organizational Behavior	3
ECO 1520 Principles of Microeconomics	3
Total Semester Credit Hours	15

7th Semester Courses

Natural Sciences elective	3
HCA 3300 Health Care Strategic Management	3
HCA 3600 Health Care Informatics	3
BUS/PHI Elective	3
General Elective	3
Total Semester Credit Hours	15

8th Semester Courses

HCA 4500 Health Care Research Methods/Senior Seminar	3
BUS 3520 Business Law I	3
HCA 4700 Foundations of Health Care Policy	3
HCA 4800 Health Care Administration Internship	3
General Elective	3
Total Semester Credit Hours	15

Completion of BAS Degree: 124 credit hours

Credits Transfer students with 12+ total transferable credits earned after high school graduation will be waived from the following requirements:
MUJ 1100
MUJ 2200
MUJ 3300
All courses must be graded "C" or better to transfer.
A maximum of 64 credits are accepted from community college coursework.

Credits Library Competency (zero credits) must be completed within the first semester at Methodist University.
Methodist University reserves the right to correct any errors found in this guide and to update this information as curriculum changes.

Applicants are expected to demonstrate overall success at all former institutions attended and must be eligible to return to the last postsecondary institution attended. In addition, transfer applicants must provide Methodist University with official copies of all high school transcripts, high school equivalency diploma/test results, and postsecondary transcripts.

[Apply now](#) and begin your MU journey today!