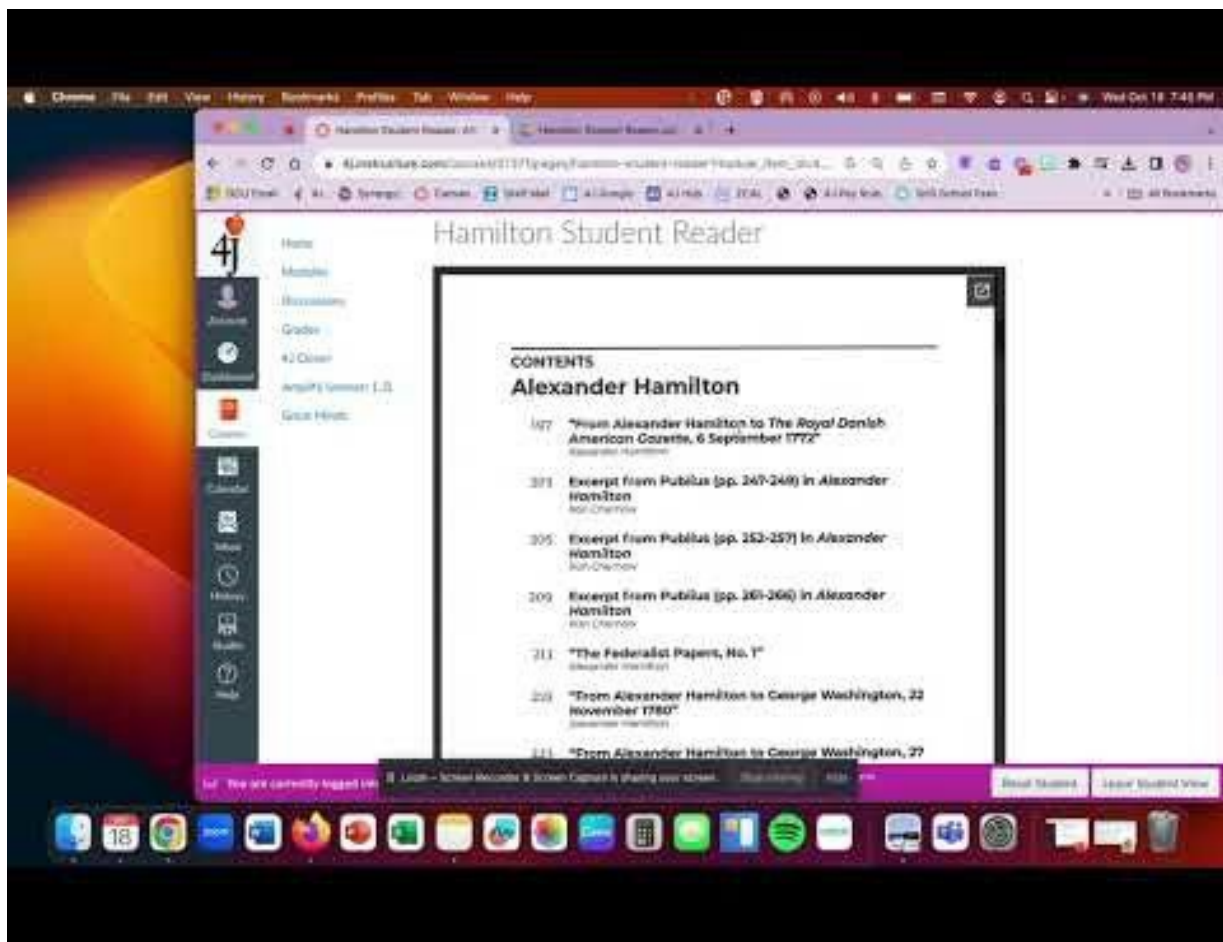


Spoken Content Set-up and User Guide

Spoken Content is a free screen reader for MacBook located in the settings menu of the device. This guide provides step-by-step instructions on the use of Spoken Content on Canvas and other student materials with tutorial links and accessibility-friendly formatting

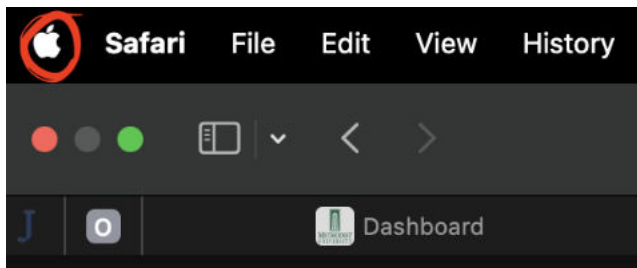
Below is a link demonstrating how to set up Spoken Content and directions.

<https://www.youtube.com/watch?v=eLTmDwRfVMA>

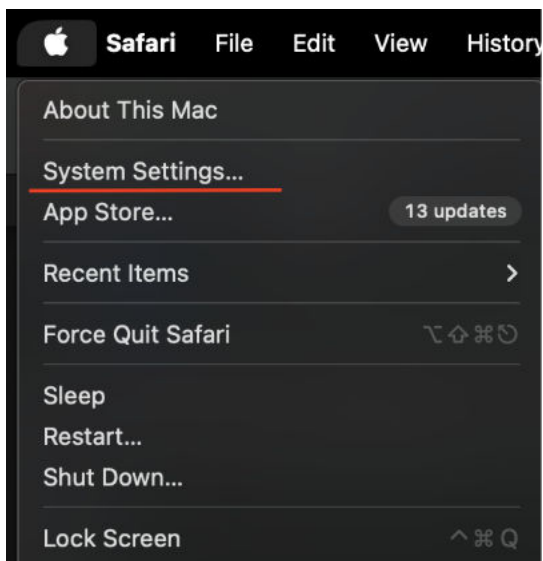


Set-up Directions:

1. Click the Apple icon at the top left corner of the screen.



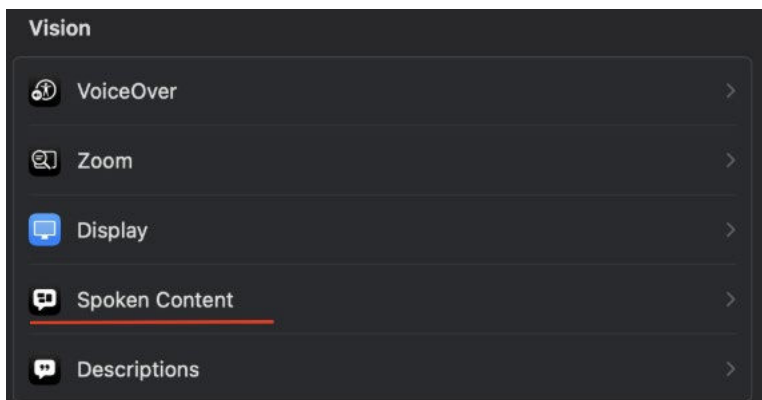
2. Next, click “System Settings” from the drop-down menu.



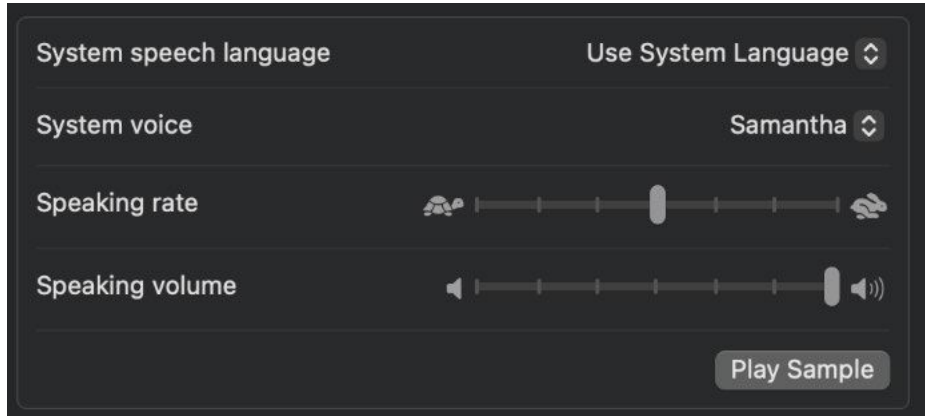
3. Click the “Accessibility” tab.



4. Then click “Spoken Content” under the “Vision” heading.



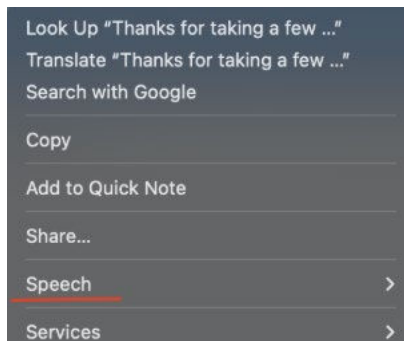
5. This brings you to the Spoken Content settings page. Here you are able to change the voice, rate, and volume at which the content is spoken to you.



Spoken Content Basics How to Use

In Canvas, or any other website, the basic directions for using Spoken Content are:

1. **Highlight** the word or phrase you would like to be read aloud.
2. **Right click** on the highlighted text to open an options dialog box menu.
3. In the dialog box, click the drop-down menu option labeled “**Speech**”.



4. Then click “**Start Speaking**” to begin the reading.



5. To stop reading, follow the same instructions listed in steps 1-3, then click “**Stop Speaking**”.

While your text is being read aloud, a menu box with audio options should appear in the bottom left corner of your screen. This may resemble a remote control.



This menu box has features to allow you to control the speed of the reading, pause/play your content, and has fast-forward/rewind options to go back and forth between sentences if needed.

Common Issues:

1. Make sure your **sound** is turned **up** before using this content.
2. Try not to highlight more than one area of your screen at a time. For example, when taking a quiz highlight one question and answer section at a time to avoid unnecessary readings and confusion.