



## 2026–2027 Special Circumstance Application

Approval of a special circumstance request does not guarantee additional financial aid.

### Student Information:

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

**Instructions:** Use this form to request a review of special circumstances that may affect your financial aid eligibility. You must complete the 2026–2027 FAFSA at [studentaid.gov](https://studentaid.gov) using Methodist University's school code (002946). Allow approximately 10 business days for processing. Incomplete forms will delay processing. Submit this completed form and all required documentation through our [secure link](#). You may also copy and paste the link: <https://sft.methodist.edu/webclient/Login.xhtml>

**Statement of Circumstances:** Please attach a statement explaining your situation. Your statement should be signed and dated.

### Dependency Status (check one):

Dependent (Parent information required)

Independent (Student/Spouse information required)

**Type of Special Circumstance:** Circumstances which might be considered unusual may include, but are not limited to, the following (check all that apply):

Income Reduction

Divorce/Separation

Death of Parent/Spouse

Medical/Dental Expenses (not covered by insurance)

Multiple Dependents in College

Private Elementary/ Secondary School Tuition for dependents

One-time lump-sum Income reported on the FAFSA

**Income Reduction:** This circumstance applies to  Student  Parent(s)  Spouse

Unemployment / Change in Employment

Retirement

Disability

Loss of Benefits or Untaxed Income

Other: \_\_\_\_\_

### Required Documentation:

- 2024 and 2025 Tax Returns (if available)

- 2024 and 2025 W-2s / 1099s

- Termination letter (if applicable)

- Last pay stub (YTD earnings)

**Divorce or Separation:** This circumstance applies to  Student  Parent(s)  Spouse

Provide documentation such as divorce decree, separation statements, proof of separate households, and 2024 tax/W-2 information.

**Death of Parent/Spouse:** Provide death certificate

**Medical/Dental Expenses:** This circumstance applies to  Student  Parent(s)  Spouse

Provide receipts for expenses not covered by insurance.

**Multiple Dependents in College required documentation:**

- 2024 IRS Tax Return Transcript (if not transferred from IRS)
- Student account statement from each college for 2026–2027
- Financial aid offer letter for each dependent in college

**Private Elementary/ Secondary School Tuition for dependents:** Provide documentation on school letterhead showing tuition costs for the 2025–2026 school year

**One-time lump-sum Income reported on the FAFSA:** This circumstance applies to  Student  Parent(s)  Spouse

Required documentation:

2024 IRS Tax Return Transcript (if not transferred to FAFSA from the IRS)

2024 and 2025 W-2 forms

Most recent pay stubs for 2025

Documentation explaining the one-time payment

**Certification: Certification**

By signing below, I certify that the information provided is true and complete. I understand that submitting this appeal does not guarantee an adjustment to my financial aid and that the financial aid administrator’s decision is final.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_