



## 2026–2027 Special Circumstance Application

Approval of a special circumstance request does not guarantee additional financial aid.

### Student Information:

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Instructions: Use this form to request a review of special circumstances that may affect your financial aid eligibility. You must complete the 2026–2027 FAFSA at [studentaid.gov](https://studentaid.gov) using Methodist University's school code (002946). Allow approximately 10 business days for processing. Incomplete forms will delay processing. Submit this completed form and all required documentation through our secure link. You may copy and paste the link:

<https://sft.methodist.edu/pkg?token=06178d8e-29e0-48fd-9e8d-a08ea4c34e5d>

**Statement of Circumstances:** Please attach a statement explaining your situation. Your statement should be signed and dated.

### Dependency Status (check one):

Dependent (Parent information required)

Independent (Student/Spouse information required)

**Type of Special Circumstance:** Circumstances which might be considered unusual may include, but are not limited to, the following (check all that apply):

Income Reduction

Divorce/Separation

Death of Parent/Spouse

Medical/Dental Expenses (not covered by insurance)

Multiple Dependents in College

Private Elementary/ Secondary School Tuition for dependents

One-time lump-sum Income reported on the FAFSA

**Income Reduction:** This circumstance applies to  Student  Parent(s)  Spouse

Unemployment / Change in Employment

Retirement

Disability

Loss of Benefits or Untaxed Income

Other: \_\_\_\_\_

### Required Documentation:

- 2024 and 2025 Tax Returns (if available)

- 2024 and 2025 W-2s / 1099s

- Termination letter (if applicable)
- Last pay stub (YTD earnings)

**Divorce or Separation:** This circumstance applies to  Student  Parent(s)  Spouse

Provide documentation such as divorce decree, separation statements, proof of separate households, and 2024 tax/W-2 information.

**Death of Parent/Spouse:** Provide death certificate

**Medical/Dental Expenses:** This circumstance applies to  Student  Parent(s)  Spouse

Provide receipts for expenses not covered by insurance.

**Multiple Dependents in College required documentation:**

- 2024 IRS Tax Return Transcript (if not transferred from IRS)
- Student account statement from each college for 2026–2027
- Financial aid offer letter for each dependent in college

**Private Elementary/ Secondary School Tuition for dependents:** Provide documentation on school letterhead showing tuition costs for the 2025–2026 school year

**One-time lump-sum Income reported on the FAFSA:** This circumstance applies to  Student

Parent(s)  Spouse

Required documentation:

2024 IRS Tax Return Transcript (if not transferred to FAFSA from the IRS)

2024 and 2025 W-2 forms

Most recent pay stubs for 2025

Documentation explaining the one-time payment

**Certification: Certification**

By signing below, I certify that the information provided is true and complete. I understand that submitting this appeal does not guarantee an adjustment to my financial aid and that the financial aid administrator’s decision is final.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_