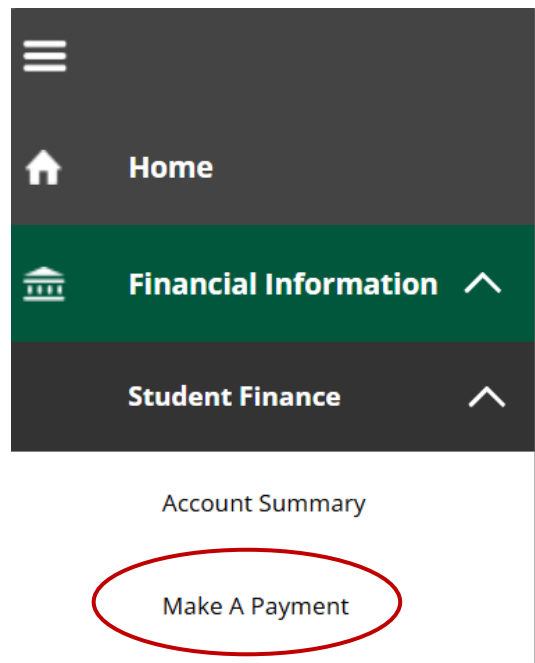
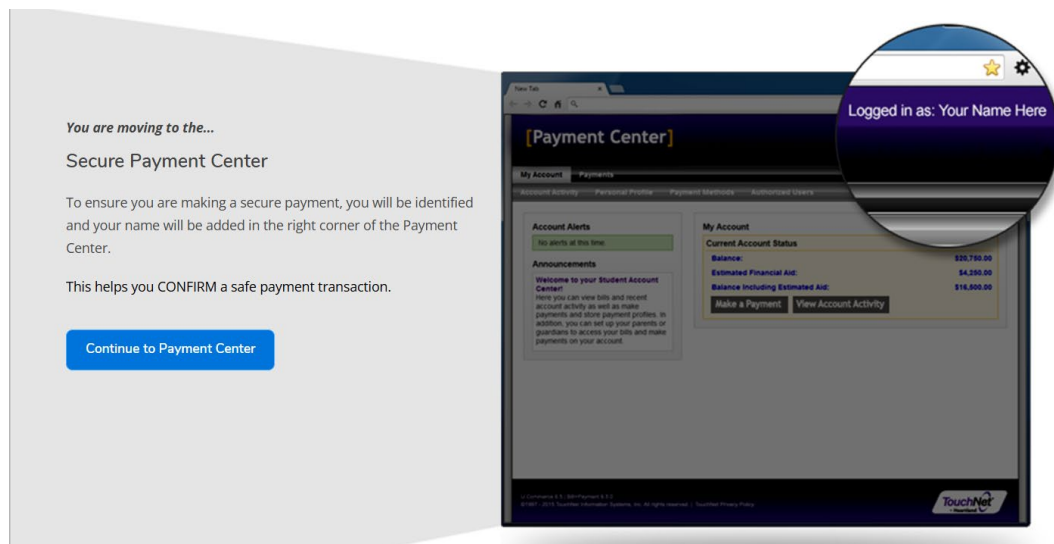


Enrolling in a Payment Plan

1. After logging in your Self Service, select the three lines in the upper left corner.
2. Select Financial Information, then Student Finance. Select Make a Payment.



3. You will be directed to the Secure Payment Center.



4. Once logged in, Click the **Enroll in Payment Plan** button:

Student Account	ID:
Balance	\$37,554.80
<button>View Activity</button><button>Pay Deposit</button><button>Enroll in Payment Plan</button><button>Make Payment</button>	

5. Select the appropriate Term that you are enrolling:

Payment Plan Enrollment

Select

Schedule

Agreement

Select a term **Select**

6. Once you select the term, all available plans will appear. Select the one that best suits your financial needs.

Payment Plan Enrollment

Select

Schedule

Agreement

Select a term **Select**

Plan Name	Setup Fee	Installments	Late Payment Fee	Action	
Payment Plan 	\$50.00	5	\$45.00	Details	Select
Test Payment Plan	\$50.00	3	\$45.00	Details	Select
 Fall 2025	\$50.00	4	\$45.00	Details	Select

7. Once you select the appropriate plan, you will see the payment schedule and optional down payment box. Click Continue to proceed.

Eligible Charges and Credits

Description	Charges(\$)	Credits(\$)
Fall 2025	13,820.00	
Balance:		13,820.00

Optional down payment

Update Schedule

Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. Any additional amounts owed as reflected below will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

Installments	Due Date	Amount(\$)
Installment 1	4/7/26	4,606.67
Installment 2	4/16/26	4,606.67
Installment 3	4/27/26	4,606.66
Total of installments:		13,820.00

Current Charges	Due Date	Amount paid(\$)	Amount Due(\$)
Setup fee	Due now	0.00	50.00
Total amount paid:			0.00
Total due now:			50.00

Back

Cancel

Continue

8. If you are enrolling past the initial deadline, you will see a message like the one below:

You have missed the first 2 of this payment plan due to late enrollment. You will be enrolled for the remaining 3 installments

9. Next, select the payment method you wish to use. Click Continue.

Payment Plan Enrollment

Select

Schedule

Payment

Agreement

This plan requires scheduled payments.

- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.

* Indicates required information

Amount: \$50.00

Select Payment Method:*

Select Method

Back

Cancel

Continue

*Card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.

Electronic Check - Payments can be made from a personal checking or savings account.

10. Once you have selected the payment method, you will be taken to the payment page. Enter your information and click Continue.

*Indicates required information

Amount: \$50.00

Select Payment Method: Electronic Check (checking/savings) ▼

*Card payments are handled through PayPath[®], a tuition payment service. A non-refundable service fee will be added to your payment.

Account Information

* Indicates required fields

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Account type: Select account type ▼

*Routing number: (Example)

*Bank account number:

*Confirm account number:

Billing Information

*Name on account:

*Billing address:

Billing address line two:

*City:

*State: Select State ▼

*Postal Code:

*Save payment method as: (example My Checking)

Refund Options

You must enroll in multi-factor authentication to save this as a Refund Method. Please proceed to [Security Settings](#) in My Profile to enroll.

Back
Cancel
Continue

11. Once you have entered the payment method, you will be presented with the agreement. Please read the agreement and accept it to continue.

Payment Plan Agreement

- You are submitting a payment today of \$50.00 as a part of your enrollment.
 - You must accept this agreement to enroll in this payment plan.
- You will need to scroll through the agreement and select the checkbox to continue.**

Please read the following agreement carefully before you continue.

School Name: ("School")
School Address:

Methodist University
 5400 Ramsey Street
 Fayetteville, NC 28311

FEDERAL TRUTH IN LENDING ACT DISCLOSURES

12. Once accepted, you will receive this notification that your payment plan enrollment has been completed, and the enrollment fee has been paid.

Payment Receipt

- Your new ACH payment method has been saved.
- You have successfully enrolled in Spring 2026 and your payment has been received. Thank you.

13. Once everything has been completed, your scheduled installments will appear on your secure payment center. There you can pay for your next installment, pay off the plan entirely, or update your payment method.

Payment Plans

Payment Plan

\$13,820.00

Pay Off Plan

Pay Next Installment

Scheduled installments	Date	Payer	Method	Status	Amount	Action
Installment 1 of 3	4/7/26		PayPath Visa	Scheduled	\$4,606.67	
Installment 2 of 3	4/16/26		PayPath Visa	Scheduled	\$4,606.67	
Installment 3 of 3	4/27/26		PayPath Visa	Scheduled	\$4,606.66	

Update All Methods